



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

## REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room

Wednesday, May 17, 2017

2:30 PM Executive Session / 3:30 PM Special Meeting / 4:30 PM Regular Meeting

### ~ AGENDA ~

*Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Executive and Public Sessions on Wednesday, May 17, 2017, beginning at 2:30 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.*

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.**

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

#### I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

#### II. EXECUTIVE SESSION – 2:30 PM

- A. Vote to go into Executive Session relating to the following items pursuant to:
  1. ARS 38-431.03(A)(3) Legal Advice; ARS 38-431.03(A)(4) Instructions to Attorney; and ARS 38-431.03(A)(1) Personnel Matters – Fire Chief’s Contract.

#### III. SPECIAL BUSINESS MEETING – 3:30 PM

- A. Discussion/Possible Action: Presentation of Findings and Recommendation of Citizens’ Advisory Committee regarding Funding Capital Projects and Possible General Obligation Bond.
- B. Discussion/Possible Action: Acceptance of Committee’s Final Report.
- C. Discussion/Possible Action: Dissolution of SFD Citizens’ Advisory Committee.

#### IV. REGULAR BUSINESS MEETING – 4:30 PM

- A. Badgepinning Ceremony for New SFD Firefighters.
- B. Public Forum:

*Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

1. Public Comments.
2. Executive Staff Response to Public Comments.

- B. Discussion/Possible Action: Proposed FY 2017/2018 and Projected FY 2018/2019 SFD Budgets; Board and Staff Discussion; Approval to Publish.
- C. Update by Board: Fire Chief's Annual Evaluation.
- D. Consent Agenda – Discussion/Possible Actions:  
*All matters under Consent Agenda are considered by the Board to be routine and/or previously budgeted, and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*
  - 1. April 19, 2017 Regular Board Meeting Minutes.
  - 2. April 11, 2017 Special Meeting Minutes.
  - 3. April 11, 2017 Executive Session Minutes.
  - 4. City of Sedona Police Department and Sedona Fire District Telecom Support Intergovernmental Agreement Renewal.
  - 5. Purchase Order #11025 to Page, Wolfberg & Wirth LLC in the amount of \$12,000 for documentation training to SFD Operational staff on December 4, 5 & 7, 2017.
  - 6. Purchase Order #11024 to Staples Business Advantage in the amount of \$14,590.75 to replace the 28-year-old chairs in the Station 1 Training Room.
  - 7. Purchase Order #10883 in the amount of \$18,292.88 to CDW Government, LLC for the second year payment of a three year Microsoft Enterprise agreement.
- E. Staff Items:
  - 1. Financial Report and Updates – Finance Director Gabe Buldra.
    - a. Discussion/Possible Action: Review and Approval of April 2017 Finance Report.
  - 2. Monthly Staff Report – Fire Chief Kris Kazian.
    - a. Incident Counts by Station.
    - b. Call Summary and Response Times Year to Date.
    - c. Rescue Incidents.
    - d. Community Risk Management Update.
    - e. SFD Training Report.
    - f. Donations to SFD.
    - g. Update of Grant Activity.
    - h. Update of Recent/Upcoming SFD Activities, Incidents, and Events.
      - i. Special Recognition – Sedona Fire District 60<sup>th</sup> Anniversary and Picnic on May 20<sup>th</sup>.
      - ii. Cottonwood Public Safety Communications Center.
      - iii. Workers Compensation Pool.
      - iv. Correspondence/Thank You Letters to SFD.
  - 3. Discussion/Possible Action: Emergency Dispatch Services Agreement as of July 1, 2017, by and between the City of Cottonwood and the Sedona Fire District.
  - 4. Discussion/Possible Action: Purchase Order #10173 to Tierra Verde Builders in the amount of \$37,125 for Station 4 Weight Room Project.

**V. FIRE MARSHAL'S SAFETY MESSAGE**

**VI. ADJOURNMENT**

*Corrie Cooperman*

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Corrie Cooperman, Clerk of the Board

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by:       tg                              Date: 5/11/17                              Time: 6:25 PM