



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING
Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Wednesday, December 16, 2015 / 3:30 PM

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is hereby given to members of the SFD Governing Board and to the public that the Governing Board will meet in Public and Executive Sessions on Wednesday, December 16, 2015 beginning at 3:30 PM in the Multipurpose Room of Station #1. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

I. CALL TO ORDER/ROLL CALL

II. EXECUTIVE SESSION

- A. Vote to go into Executive Session pursuant to:
1. ARS §38-431.03(A)(1) Personnel Matter; ARS §38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instructions to Attorney Re: Fire Chief's 360° Evaluation.
 2. ARS §38-431.03(A)(3) Legal Advice Re: Postponement of Amendments to Memorandums of Understanding for Administrative/Support Employee Association and the IAFF Local 3690 Sedona Chapter.
 3. ARS §38-431.03(A)(3) Legal Advice and ARS 38-431.03(A)(4) Instructions to Attorney Re: Legal Representation for PSPRS Legislation Modification.
- B. Reconvene into Public Session – Discussion/Possible Action on above items.

III. REGULAR BUSINESS MEETING

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Consent Agenda – Discussion/Possible Action:
1. October 19, 2015 Special Board Meeting Minutes.
 2. October 19, 2015 Executive Session Minutes.
 3. October 20, 2015 Special Board Meeting Minutes.
 4. October 20, 2015 Executive Session Minutes.
 5. November 18, 2015 Regular Board Meeting Minutes
 6. November 18, 2015 Executive Session Minutes.

C. Public Forum:

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments.
2. Executive Staff Response to Public Comments.

D. Business:

1. Discussion/Possible Action: Review and Approval of:
 - a. November 2015 Financial Report.
2. Monthly Staff Report – Fire Chief Kris Kazian.
 - a. Incident Counts by Station.
 - b. Call Summary and Response Times Year to Date.
 - c. Rescue Incidents.
 - d. Update of Special/Significant Activities and Incidents.
 - i. State of Arizona’s Adoption of the 2012 International Fire Code.
 - ii. Midgely Bridge Suicide Prevention Update.
 - e. General Update of Recent SFD Activities, Happenings, and Events.
 - i. Cottonwood Public Safety Communications Center Update.
 - ii. El Nino Weather Pattern Update.
 - f. Community Risk Management Update.
 - g. SFD Training Report.
 - h. Donations to SFD.
 - i. Update of Grant Activity.
 - j. Correspondence/Thank You Letters to SFD.

E. Items from Staff:

1. Discussion/Possible Action: Board Resolution #2015-05 to Restatement of SFD Qualified Retirement Plan with Mass Mutual.
2. Discussion/Possible Action: Purchase Orders #9928, #9929, and #9930 to Merit Technology Partners in the Combined Total Amount of \$17,389.41 for Projects to Upgrade E-mail and Phone Systems.
3. Discussion/Possible Action: Board Resolution #2015-06 Fixed Assets Inventory Surplus Property Disposal from Fiscal Years 2015 and 2016.
4. Discussion/Possible Action: Purchase Order #9989 to FDC Rescue Products in the amount of \$38,880.82 for Breathing Air Compressors; and Purchase Order #10061 to Village Electric in the amount of \$4,820 for necessary electrical to accommodate the Compressors; and Board Resolution #2015-07 Surplus Disposal of Bauer Breathing Air Compressors as Trade-In on Purchase Order #9989 to FDC Rescue Products.
5. Discussion/Possible Action: Purchase Order #10062 in the amount of \$17,341.00 to Bullhead City Fire Department for the DHS-AFG Regional Video-Conferencing Grant costs.

F. Items from Board Member Scott Jablow:

1. Update of 9/11 Memorial Committee.
2. Discussion/Possible Action: Purchase Order #8859 in the amount of \$8,600 to LEA Architects, LLC for the SFD 9-11 Memorial Architectural/Engineering Design and Coordination with General and Signage Contractor Services Fee (as Recommended by the Board-appointed SFD 9/11 Memorial Committee on 12-8-15).
3. Update of Shared Services Committee.

4. Discussion/Possible Action: Accept Resignation from the Governing Board of Member Scott Jablow.

G. Item from Board Chairman Ty Montgomery:

1. Discussion/Possible Action: Upon Resignation of Board Member Scott Jablow, Appointment of Interim Governing Board Member from List of Candidates established in October 2015 to fulfill Mr. Jablow's Term of Office through November 2016.
2. Discussion/Possible Action: Appointment of Board Member to serve as Representative(s) to the Shared Services Committee.
3. Monthly Update: Fees for Legal Services Provided to SFD.

IV. FIRE MARSHAL'S SAFETY MESSAGE

V. ADJOURNMENT

Corrie Cooperman

Corrie Cooperman, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by: tg

Date: 12/10/15

Time: 2:00 PM