



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – West Sedona – Multipurpose Room
Wednesday, February 26, 2014 / **3:30 PM – Executive Session** / 4:30 PM – Regular Meeting

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is hereby given to members of the SFD Governing Board and to the public that the Governing Board will meet in Executive and Public Sessions on Wednesday, February 26, 2014 beginning at 3:30 PM for an Executive Session and at 4:30 PM for a Regular Business meeting, in the Multipurpose Room of Station #1. Members of the Governing Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

I. CALL TO ORDER/ROLL CALL

II. EXECUTIVE SESSION

A. Vote to go into Executive Session relating to the following items pursuant to:

1. ARS 38-431.03(A)(1) Personnel Matters; ARS 38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instruction to Attorney – Fire Chief’s Annual Evaluation Process.
2. ARS 38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instruction to Attorney – Open Meeting Law Complaint received by Arizona Attorney General.

III. RECONVENE INTO PUBLIC SESSION

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Discussion/Possible Action: Follow-Up of Executive Session Items:
 1. Fire Chief Annual Evaluation Process.
 2. Open Meeting Law Complaint.

IV. REGULAR BUSINESS MEETING – 4:30 PM

A. Consent Agenda – Discussion/Possible Action.

1. January 22, 2014 Public Budget Workshop and Regular Business Meeting Minutes.

B. Public Forum

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments.
2. Executive Staff Response to Public Comments.

C. Business

1. Presentations:
 - a. Award-Winning Firefighter Quilt Gifted to SFD by Sharon Angelo.
 - b. Recognition of SFD by State of Arizona as a “Heart Safe Community”.
2. Discussion/Possible Action: Review and Approval of January 2014 Financial Report.
3. Monthly Staff Report – Fire Chief Kris Kazian.
 - a. Call Summary for Month and Year to Date.
 - b. Calls by Still District Summary for Month and Year to Date.
 - c. Emergency Response Times Summary for Month and Year to Date.
 - d. Regional Communications Center Dispatch Activity for Month and Year to Date.
 - e. Special/Significant Activities and Incidents.
 - f. General Update of Recent SFD Activities, Happenings, and Events.
 - g. SFD Training Report.
 - h. Donations to SFD.
 - i. Update of Grant Activity.
 - j. Correspondence/Thank You Letters to SFD.

D. Items from Staff.

1. Update: Station #6 Construction.
 - a. Discussion/Possible Action: Purchase Order #8703 in the amount of \$13,545.11 to Arizona Extreme Fitness for Station #6.
2. Update: Station #1 Generator Project.
3. Discussion/Possible Action: Authorize Acquisition of Appropriate Credit Cards for staff members acting as Wildland Single Resources, Engine Bosses, and/or Battalion Chiefs.
4. Discussion/Possible Action: Contingency Funds for Purchase of “Demo” Engine.
5. Discussion/Possible Action: Purchase Orders for Mobile Data Tablets, Related Equipment, Software Support, Implementation, Training, Testing, and Installation – P.O. #8802 in the amount of \$22,905.99 to DH Wireless Solutions; P.O. #8803 in the amount of P.O. \$34,962.40 to Public Safety Systems, Inc.; P.O. #8804 in the amount of \$15,508.40 to Public Safety Systems, Inc.;

P.O. #8805 in the amount of \$51,301.09 to GOV Direct; and P.O. #8807 in the amount of \$10,925.00 to Merit Technology Partners.

6. Discussion/Possible Action: Delegation Agreement #06-053 from Arizona Department of Environmental Quality.
 7. Discussion/Possible Action: Cooperative Greater Flagstaff Area Fire Agencies All Risk Emergency Intergovernmental Agreement.
 8. Discussion/Possible Action: Cost of Living Adjustments for SFD Employee Salary Scale for Fiscal Year 2015.
- E. Item from Board Member Scott Jablow.
1. Clarification on Questions from Citizen during 1/22/14 Board Meeting – Re: “Secret Meetings” related to Lowell Johnson Settlement.
- F. Item from Board Chairman Ty Montgomery.
1. Monthly Update: Fees for Legal Services Provided to SFD.

V. FIRE MARSHAL’S SAFETY MESSAGE

VI. ADJOURNMENT



Corrie Cooperman, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them through SFD Executive Assistant at 928-282-6800.

Posted by: *Tricia Greer*

Date: 2/24/14

Time: 3:15 PM