



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room

Wednesday, March 23, 2016 / **3:00 PM**

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public and Executive Sessions on Wednesday, March 23, 2016 beginning at **3:00 PM** in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

I. CALL TO ORDER/ROLL CALL

II. EXECUTIVE SESSION

A. Vote to go into Executive Session pursuant to:

1. ARS §38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instructions to Attorney Regarding the following items:
 - a. RFP/RFQ for Third Party Consultant(s) of Analysis for Leadership and Team-Building.
 - b. Witt Employment Matter and Investigation.
 - c. RFP for Construction Bids for SFD 9/11 Memorial.
2. ARS §38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(5) Discussion/Consultation with Designated Representatives Regarding Meet & Confer with Employee Organizations.
3. ARS §38-431.03(A)(3) Legal Advice; and ARS §38-431.03(A)(1) Personnel Matters on the Fire Chief's Annual Evaluation Process; and Fire Chief's Contract Renewal.

B. Reconvene into Public Session – Discussion/Possible Action on above items.

III. BUDGET WORKSHOP: FISCAL YEAR 2016/2017

A. Fiscal Year 2016/2017 SFD Budget; presentation of budget binders to Board.

IV. REGULAR BUSINESS MEETING

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Oath of Office Ceremony for Assistant Chief Jeff Piechura.
- C. Consent Agenda – Discussion/Possible Action:
 1. February 17, 2016 Regular Board Meeting Minutes
 2. February 17, 2016 Executive Session Minutes
- D. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS

38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments.
2. Executive Staff Response to Public Comments.

E. Business:

1. Discussion/Possible Action: Review and Approval of:
 - a. February 2016 Financial Report.
2. Monthly Staff Report – Fire Chief Kris Kazian.
 - a. Incident Counts by Station.
 - b. Call Summary and Response Times Year to Date.
 - c. Rescue Incidents.
 - d. Community Risk Management Update.
 - e. SFD Training Report.
 - f. Donations to SFD.
 - g. Update of Grant Activity.
 - h. Update of Recent/Upcoming SFD Activities, Incidents, and Events.
 - i. SFD Website Re-development Update.
 - ii. Cottonwood Public Safety Communications Center Update.
 - iii. SFD Firewise Clean Up on May 20 – 22, 2016 at Station 4.
 - iv. Update of Testing/Hiring Processes for Fire Inspector.
 - v. Update of Promotional Testing for Captain.
 - vi. Annual Chili Cook Off.
 - vii. ISO Status –A Quick Overview.
 - viii. Draft 2015 SFD Annual Report
- a. Correspondence/Thank You Letters to SFD.

F. Items from Staff:

1. Discussion/Possible Action: Resolution #2016-01 for Membership in the Arizona State Retirement System; Agreement between Arizona State Retirement System and Sedona Fire District.
2. Discussion/Possible Action: Intergovernmental Agreement between Arizona State Forestry and Sedona Fire District.
3. Discussion/Possible Action: Arizona Public Service – Easement for Power Line at Station 1.
4. Discussion/Possible Action: Purchase Order #9962 in the amount of \$33,255.52 to Merit Technology Partners for Microwave Link from Station 4 to Station 6.

G. Item from Board Member Tim Ernster:

1. Update of Shared Services Committee.

H. Item from Board Member Dave Soto:

1. Update of 9/11 Memorial Committee and Upcoming Fundraising Events:
 - a. April 10th – PJ's Village Pub All-Day Event.
 - b. April 17th – Sound Bites Grill Gala Event.
 - c. May 14th or May 28th – Pancake Breakfast at Station 6.
 - d. June (Date TBA) – Wine Tasting at Vino di Sedona.
2. Discussion/Possible Action: RFP for Construction of 9/11 Memorial including Bond and Performance Assurance; Construction Timeline; Funding of the Project.

I. Item from Board Chairman Ty Montgomery:

1. Monthly Update: Fees for Legal Services Provided to SFD.

V. FIRE MARSHAL'S SAFETY MESSAGE

VI. ADJOURNMENT

Corrie Cooperman

Corrie Cooperman, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by: tg

Date: 3/19/16

Time: 1:00 PM