



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING AND BUDGET WORKSHOP **Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room** **Wednesday, April 20, 2016 / 3:00 PM**

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public and Executive Sessions on Wednesday, April 20, 2016 beginning at 3:00 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

I. CALL TO ORDER/ROLL CALL

II. EXECUTIVE SESSION

- A. Vote to go into Executive Session pursuant to:
 - 1. ARS §38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(5) Discussion/Consultation with Designated Representatives Regarding Meet & Confer with Employee Organizations.
 - 2. ARS §38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instructions to Attorney Regarding the following items:
 - a. Witt Employment and Investigation Matter.
 - b. Butler EEOC Matter.
- B. Reconvene into Public Session – Discussion/Possible Action on above items.

III. BUDGET WORKSHOP: FISCAL YEAR 2016/2017

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Proposed Fiscal Year 2016/2017 SFD Budget.

IV. REGULAR BUSINESS MEETING

- A. Consent Agenda – Discussion/Possible Action:
 - 1. March 23, 2016 Regular Board Meeting Minutes
 - 2. March 23, 2016 Executive Session Minutes
- B. Presentation: Wildland Fire Season Update.
- C. Special Recognition: Local 3690 20th Anniversary.
- D. Special Recognition: Retirement of Division Chief Scott Schwisow.
- E. Presentation: 2015 SFD Annual Report.

F. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments.
2. Executive Staff Response to Public Comments.

G. Business:

1. Discussion/Possible Action: Review and Approval of:
 - a. March 2016 Financial Report.
2. Monthly Staff Report – Fire Chief Kris Kazian.
 - a. Incident Counts by Station.
 - b. Call Summary and Response Times Year to Date.
 - c. Rescue Incidents.
 - d. Community Risk Management Update.
 - e. SFD Training Report.
 - f. Donations to SFD.
 - g. Update of Grant Activity.
 - h. Update of Recent/Upcoming SFD Activities, Incidents, and Events.
 - i. Update of Arizona Public Service Utilities Easement at Station 1.
 - ii. SFD Website Re-development Update.
 - iii. Cottonwood Public Safety Communications Center Update.
 - iv. SFD Firewise Clean Up, May 20 – 22, 2016 at Station 4.
 - v. Update of Testing/Hiring for Fire Inspector.
 - vi. Update of Testing/Hiring of Human Resources Manager.
 - vii. Annual Rotary Chili Cook-Off, May 7, 2016 at Tlaquepaque from 11:00 AM to 4:00 PM.
 - viii. Yoga for First Responders sponsored by Sedona Rotary.
 - ix. Chief Kazian's Re-designation as Chief Fire Officer.
 - i. Correspondence/Thank You Letters to SFD.

H. Items from Staff:

1. Discussion/Possible Action: Resolution #2016-03 for Changing Bank Signers.
2. Discussion: Update of Sedona Fire District ISO Classification.
3. Discussion/Possible Action: Changing Memorandum of Understanding with the State Fire Marshal's Office to a Letter of Appointment.
4. Discussion/Possible Action: Purchase Order #10603 in the amount of \$58,500 to Danson Construction for Station 6 Lightning Protection and Electrical Project.

I. Item from Board Member Tim Ernster:

1. Update of Shared Services Committee.

J. Item from Board Member Dave Soto:

1. Update of 9/11 Memorial Committee and Upcoming Fundraising Events:
 - a. Results of April 10th Fundraiser at PJ's Village Pub.
 - b. Postponement of Sound Bites Grill Gala Event.
 - c. June 9th – Wine Tasting at Vino di Sedona.
2. Discussion/Possible Action: Update of RFP for Construction of 9/11 Memorial including Bond and Performance Assurance; Construction Timeline; Funding of the Project; Expenditure of Committed Funds before Receipt of Checks.
3. Discussion/Possible Action: Schedule Special Board meeting in early May to select the contractor for the 9/11 Memorial project.

K. Item from Board Member Diane Schoen:

1. Discussion/Possible Action: Accept Diane Schoen's Resignation from Governing Board and Consider Filling Vacancy per SFD Policy #2015-01, Governing Board Vacancy.

L. Item from Board Chairman Ty Montgomery:

1. Discussion/Possible Action: Third Party Consultant(s) for Leadership and Team-Building.
2. Monthly Update: Fees for Legal Services Provided to SFD.

V. FIRE MARSHAL'S SAFETY MESSAGE

VI. ADJOURNMENT

Corrie Cooperman

Corrie Cooperman, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by: tg

Date: 4/14/16

Time: 11:00 AM