



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

**REGULAR BOARD MEETING AND BUDGET WORKSHOP**  
**Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room**  
**Wednesday, May 18, 2016 / 4:00 PM**

**~ AGENDA ~**

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public and Executive Sessions on Wednesday, May 18, 2016 beginning at 4:00 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

## **I. CALL TO ORDER/ROLL CALL**

## **II. BUDGET WORKSHOP: FISCAL YEAR 2016/2017**

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Public Comments regarding Proposed 2016/2017 Budget.
- C. Proposed FY 2016/2017 and Projected FY 2017/2018 SFD Budgets; Board and Staff Discussion.
  1. Discussion/Possible Action: Approval to Publish.

## **III. REGULAR BUSINESS MEETING**

- A. Consent Agenda – Discussion/Possible Action:
  1. April 20, 2016 Regular Board Meeting Minutes
  2. April 20, 2016 Executive Session Minutes
- B. Public Forum:

*Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

  1. Public Comments.
  2. Executive Staff Response to Public Comments.
- C. Business:
  1. Badge-Pinning Ceremony for new Captain Josh Wells.
  2. Discussion/Possible Action: Review and Approval of:
    - a. April 2016 Financial Report.
  3. Monthly Staff Report – Fire Chief Kris Kazian.
    - a. Incident Counts by Station.
    - b. Call Summary and Response Times Year to Date.
    - c. Rescue Incidents.

- d. Community Risk Management Update.
- e. SFD Training Report.
- f. Donations to SFD.
- g. Update of Grant Activity.
- h. Update of Recent/Upcoming SFD Activities, Incidents, and Events.
  - i. SFD Website Re-development Update.
  - ii. Cottonwood Public Safety Communications Center Update.
  - iii. SFD Firewise Clean Up, May 20 – 22, 2016 at Station 4.
  - iv. Results of Annual Rotary Chili Cook-Off on May 7, 2016.
  - v. Workers Compensation Pool Information.
  - vi. Firefighter Behavioral Health Alliance – Survivors Luncheon.
- i. Correspondence/Thank You Letters to SFD.

D. Items from Staff:

- 1. Discussion/Possible Action: Purchase Order #10604 for \$40,000 to Sanderson Ford for the replacement of the motor and associated components for Ambulance 511.
- 2. Discussion/Possible Action: Purchase Order #9980 in the amount of \$19,440.24 to SHI for the renewal of the current Microsoft Enterprise Support Agreement.
- 3. Discussion/Possible Action: Possibility of routine purchase orders for budgeted items, lease renewals, etc., which do not require Board discussion, to be included under Consent Agenda.
- 4. Discussion/Possible Action: Commencement of Arizona State Retirement System for Administration and Support Employees effective June 1, 2016.
- 5. Discussion/Possible Action: SFD Staffing Update.

E. Item from Board Member Tim Ernster:

- 1. Update of Shared Services Committee.

F. Item from Board Member Dave Soto:

- 1. Update of 9/11 Memorial Committee and upcoming fundraising events.
- 2. Discussion/Possible Action: Recommendation of 9/11 Memorial Committee; award of the bid for construction of 9/11 Memorial; construction timeline; expenditure of committed funds before receipt of checks.

G. Item from Board Chairman Ty Montgomery:

- 1. Discussion/Possible Action: Third Party Consultant(s) for Leadership and Team-Building.
- 2. Discussion/Possible Action: Consideration of applicants to fill Diane Schoen's Board vacancy.
- 3. Monthly Update: Fees for legal services provided to SFD.

**IV. FIRE MARSHAL'S SAFETY MESSAGE**

**V. ADJOURNMENT**

*Original signed by permission and on behalf of Mr. Montgomery*

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Ty Montgomery, Chairman of the Board

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by: tg

Date: 5/12/16

Time: 10:00 AM