



~Note: These Minutes were approved by the Board on 6/17/15.~

Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

PUBLIC BUDGET WORKSHOP AND REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room

Wednesday, May 20, 2015 / 3:30 PM – Executive Session with Public Session to Immediately Follow

~ MINUTES ~

I. CALL TO ORDER/ROLL CALL

Board Present: Ty Montgomery – Chairman; Corrie Cooperman – Clerk; Diane Schoen – Member

Board Absent: Scott Jablow and Nazih Hazime – Board Members

Staff Present: Kris Kazian – Fire Chief; Scott Schwisow – Division Chief; Gary Johnson – Fire Marshal; Sandi Schmidt – Finance Manager; Jane Witt – HR Manager; Tricia Greer – Executive Assistant/Recorder to the Fire Board

Others Present: 1 Citizen; Ron Eland – Reporter, *Sedona Red Rock News*

Board Chairman Ty Montgomery called the Public Session to order at 3:30 PM.

II. EXECUTIVE SESSION

A. **Vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) Legal Advice; and ARS §38-431.03(A)(1) Personnel Matters on the following issue:**

1. **Fire Chief's Annual Evaluation Process.**

III. FISCAL YEAR 2015/2016 SFD BUDGET WORKSHOP

A. **Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.**

Mr. Montgomery led the Pledge of Allegiance and Division Chief Scott Schwisow remembered the 10 Firefighters and 9 Police Officers that died in the line of duty in our nation since the April Board meeting.

B. **Proposed FY 2015/2016 and Projected FY 2016/2017 SFD Budgets; Board and Staff Discussion.**

1. **Discussion/Possible Action: Approval to Publish.**

Chief Kazian presented a budget PowerPoint presentation, as follows:



Finalization of the FY 2016 Budget

- Held 4 Budget Workshops
- Worked through the process of determining budgeting needs for FY16 and FY17 (proposed)
- Continually retooling the 10Year Capital Improvement Plan
- Looking for long term sustainable options for SFD operations

Highlights on FY 2016 Budget

- Purchasing 2 new Ambulances
- Making an aggressive facility repair campaign
- Working to create efficiencies within our organization – such as UTV to safely mitigate some back country areas that cause considerable wear and tear to expensive response vehicles
- Continuing to explore grant opportunities to improve operations with alleviating the impact to taxpayers
- Downsized SFD staffing and long term end leave liability cost
- Realigned staffing to include a data analysis component

Why the increase?

- Simply stated – we are paying for things that were not done in years past
- The cost of catching up is expensive
- Crossing the “Bridge” we have been planning for and predicting to occur the last 3 budget cycles
- Expensive mandates such as PSPRS & Workers Compensation costs
- Proposition 117 effects on the Mil Rate increase

Mil Rate Illustration

- Proposition 117 impact on SFD
 - Proposed levy would have been the same, but the Mil Rate would have varied greatly
 - Proposed Mil Rate for FY16 Budget \$2.425
 - If Proposition 117 was not in place Mil Rate would have been \$2.170

How the Budget looks when compared to FY 2009

FY 2009 \$15,924,839 **FY 2016 \$15,140,465**

- | | |
|---|--|
| <ul style="list-style-type: none">• 112 Employees<ul style="list-style-type: none">• \$8,162,580• Workers Comp Costs<ul style="list-style-type: none">• \$201,478• Pension & 401A Costs<ul style="list-style-type: none">• \$1,078,031• Capital Improvement<ul style="list-style-type: none">• \$1,077,561 | <ul style="list-style-type: none">• 91 Employees<ul style="list-style-type: none">• \$7,334,290• Workers Comp Costs<ul style="list-style-type: none">• \$406,276• Pension & 401A Costs<ul style="list-style-type: none">• \$1,502,742• Capital Improvement<ul style="list-style-type: none">• \$1,114,017 |
|---|--|

How the Budget looks when compared to FY 2009

FY 2009 \$15,924,839 **FY 2016 \$15,140,465**

- | | |
|---|---|
| <ul style="list-style-type: none">• Facilities R&M Services<ul style="list-style-type: none">• \$87,179• Fuel Budget<ul style="list-style-type: none">• \$80,000• Utilities Budget<ul style="list-style-type: none">• \$284,333• 3,710 Incidents 2008 (Calendar) | <ul style="list-style-type: none">• Facilities R&M Services<ul style="list-style-type: none">• \$111,000• Fuel Budget<ul style="list-style-type: none">• \$99,500• Utilities Budget<ul style="list-style-type: none">• \$236,570• 4143 Incidents 2014 (Calendar) |
|---|---|

What does all this mean?

- Cost of inflation since FY09 has certainly gone up
 - FY09 to today
 - FY09 \$15,924,839 with inflation would be \$17,529,508.90 in 2014
- We are providing more services – more incidents and greater complexities
- We have an additional station (costs to operate it- utilities, insurance, maintenance, etc.)
- We have reached this budget by making many cuts within SFD – without those cuts, the budget would be significantly higher

Calculation done by <http://www.westegg.com/inflation/inf.cgi>

Budget Projections with SRCC vs Without

SEDONA FIRE DISTRICT Budget Projection with SRCC

	Projected 2016/2017	Projected 2017/2018	Projected 2018/2019	Projected 2019/2020	Projected 2020/2021	Projected 2021/2022
Coconino	128,764,380	131,339,668	133,966,461	136,645,790	139,378,706	142,166,280
Yavapai	373,320,865	380,787,732	388,403,028	396,171,088	404,094,510	412,176,400
Net Assessed Valuation	502,085,245	512,126,590	522,369,489	532,816,879	543,473,216	554,342,681
Mil Rate	2.550	2.597	2.686	2.730	2.832	2.881
% of AV change:						
Coconino	2.66%	2.00%	2.00%	2.00%	2.00%	2.00%
Yavapai	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Total AV change	2.17%	2.00%	2.00%	2.00%	2.00%	2.00%
Property Tax:						
Coconino	3,283,492	3,450,321	3,598,550	3,730,088	3,947,682	4,095,717
Yavapai	9,519,682	9,887,393	10,433,117	10,814,479	11,445,330	11,874,532
Total Property Tax	12,803,174	13,297,714	14,031,667	14,544,567	15,393,020	15,970,250
FDAT	323,033	323,033	323,033	323,033	323,033	323,033
Non-Tax Revenues	2,029,644	2,044,867	2,060,203	2,075,655	2,091,222	2,106,906
Subtotal	15,155,851	15,666,614	16,414,903	16,943,754	17,807,275	18,400,119
C/O &/or Rsvs to offset taxes	401,256	401,418	403,768	403,699	405,288	405,050
Total Revenue	15,557,107	16,067,932	16,818,671	17,346,953	18,212,563	18,805,239
Wages & Benefits	11,314,826	11,880,567	12,474,595	13,098,325	13,753,241	14,440,903
Operating Budget	2,903,360	3,015,148	3,131,234	3,251,783	3,376,977	3,506,991
Capital Budget	1,338,913	1,171,317	1,212,845	996,845	1,082,345	857,345
Total Budget	15,557,107	16,067,932	16,818,671	17,346,953	18,212,563	18,805,239
% of change	4.27%	3.28%	4.68%	3.14%	4.99%	3.25%
Budget Projected without SRCC:	15,301,168	15,802,949	16,546,217	17,065,895	17,922,664	18,506,257
	255,939	264,983	272,454	281,058	289,899	298,982
						8 Year Aggregate 1,662,414

\$1,662,414 is a conservative figure and represents only the SRCC budget as forecasted. This does not include capital expenditures for building a new communications center or equipment, loss of revenue if any agencies left, and other variables that would impact the overall total.

Publishing the Budget – Revenues

Sedona Fire District Proposed FY 2016 & Projected FY 2017 Budgets

REVENUE BUDGET	Budget FY 2014/15	Proposed FY 2015/16	Projected FY 2016/17
PROJECTED TAX (MIL) LEVY:	2.133	2.425	2.499
Coconino County NAV	123,577,536	125,427,724	128,764,380
Yavapai County NAV	357,252,269	366,000,848	373,320,865
Combined NAV	480,829,805	491,428,572	502,085,245
Property Taxes - Coconino County	2,635,909	3,041,622	3,217,822
Property Taxes - Yavapai County	7,620,191	8,875,521	9,329,288
Subtotal Property Taxes	\$10,256,100	\$11,917,143	12,547,110
FDAT - Coconino County	92,943	92,943	92,943
FDAT - Yavapai County	230,090	230,090	230,090
Subtotal FDAT	\$323,033	\$323,033	\$323,033
Subtotal Tax Based Revenues	\$10,579,133	\$12,240,176	\$12,870,143
Telecommunication Services	30,000	40,000	45,000
Communication Rents	169,634	175,827	182,253
Ambulance Services	1,500,000	1,600,000	1,650,000
Non District Fires	55,000	55,000	55,000
Other Income	105,839	92,115	97,391
Subtotal Non-Tax Based Revenues	\$1,860,473	\$1,962,942	\$2,029,644
Carryover/reserve funds to offset taxes	1,100,057	937,347	401,380
TOTAL REVENUES & FUNDS	\$13,539,663	\$15,140,465	\$15,301,168

Publishing the Budget – Expenses & Totals

EXPENDITURE BUDGET	FY 2014/15	FY 2015/16	FY 2016/17
Salaries & Wages	7,039,984	7,334,290	7,485,154
Taxes and Benefits	3,089,537	3,743,438	3,966,396
Administrative	86,834	107,539	87,575
Training & Related	137,873	128,212	129,941
Professional Services	983,085	1,046,378	682,940
Insurance	95,885	236,570	249,610
Utilities & Communications	236,615	104,000	112,000
Repairs & Maintenance	130,603	201,120	164,380
Materials & Supplies	699,774	724,901	684,260
Operating Cash Reserves	375,000	400,000	400,000
TOTAL OPERATING BUDGET	\$12,875,190	\$14,026,448	\$13,962,255
Debt Service	489,473	287,473	287,473
Capital	175,000	826,544	1,061,440
TOTAL CAPITAL BUDGET	\$664,473	\$1,114,017	\$1,338,913
TOTAL BUDGET	\$13,539,663	\$15,140,465	\$15,301,168

Public Budget Hearing: June 17, 2015 at 4:30 pm at Fire Station #1 - 2860 Southwest Drive (282-6800)

This represents what was presented

- The only changes are the amounts we did not have finalized at the last meeting. This includes:
 - Paying our share of the Regional Grant we were recently awarded for video conferencing;
 - Finalization of healthcare costs; and
 - Costs of Commercial Insurance/General Liability that were recently finalized

Lease Option for Capital Items

- Staff has looked into the effects of lease purchase for the ambulances in FY16, the two Type 3 engines in FY17, and the Type 1 engines in FY18 and how it effects the budget going forward:
 - Spreads out the costs of the purchases
 - Does create an incurred finance charge for the District over the next 6 years

Lease Option for Capital Items (cont.)

- We have asked for multiple year lease purchase options over the next three years.
 - We will have overlapping payments in FY17, FY18, FY19.
- We did not look out further in the budgets for other lease options as the ability to forecast finance costs are difficult and potentially arbitrary without knowing what terms will make sense and what rates will be beyond a three year estimation.

Options for Capital Purchases

- Lease purchase for next three capital items:
 - 3 year lease for ambulances
 - 6 year lease for (2) Type 3 engines
 - 5 year lease for (1) Type 1 engine
 - Cost would be approximately \$85,560 in interest payments

Options for Capital Purchases

- Cash Purchase 1 ambulance in FY16 and cash purchase the other one to be delivered right after July 1 (FY17)
 - Lose incentive for buying two units (about \$4,000) in hard savings
 - Will create a duplicate cost for people to go to Washington for two inspections and give up approximately 2 weeks of lost work time (1 week x 2 people – inspection and return drive back with units) approximately another \$5,000+ with roll ups – more if over time needed for backfill)
 - Approximately a \$10,000 increase in costs to District

Staff Recommendation

- Staff recommends continuing the plan of making the purchase of the capital items as initially recommended to avoid paying over \$85,000 in finance charges or split the purchase over two years and create an increase in workload when we are already very busy and would increase costs about \$10,000.
- Purchase two ambulances at the same time and pay for them in FY16 budget.

Proposed budgets

Fiscal Year	Cash for Capital Items	Mil Rate	Finance next 3 year capital items	Mil Rate
FY16	\$15,140,465	\$2.425	\$14,923,702	\$2.381
FY17*	\$15,301,168	\$2.499	\$14,921,805	\$2.424
FY18*	\$15,802,812	\$2.545	\$15,614,749	\$2.509
FY19*	\$16,545,930	\$2.634	\$16,769,630	\$2.677
FY20*	\$17,065,445	\$2.677	\$17,289,145	\$2.719
FY21*	\$17,922,037	\$2.779	\$18,145,737	\$2.821
FY22*	\$18,505,439	\$2.827	\$18,729,139	\$2.868

* Proposed budget and Mil Rate

Questions on the Budget

- We are asking to publish the budget, as presented
 - If there is a request to adjust the plan for the purchase of the two ambulances staff would simply adjust the bottom line in the publishing of the budget as directed
- With approval – we will publish for the 20 days on the SFD website as required by law and be back on June 17th for final approval after the required Public Budget Hearing to be held at the beginning of the June Board Meeting

Chief Kazian pointed out although we have added a new fire station, SFD's utilities' bills are down; this is due in part to staff streamlining use and making systems more energy efficient. He also stated in 2009 when the budget was \$15.9 million, that Board swept about \$1 million into Capital Improvement, so the actual operating budget was about \$14.9 million, and noted our call volume has increased by more than 400 calls in 2014 compared to 2009. Chief Kazian said if the Sedona Regional Communication Center (SRCC) was not being migrated to Cottonwood, this budget would have been at \$15.5 million not including the \$250,000 that would have been necessary for new communication consoles; this shows the efficiency under which SFD is operating.

Chief Kazian then asked the Board if they had comments or questions. Mrs. Cooperman asked if Workers Compensation, which doubled since the 2009 budget, increased because of the one-time fee SFD had to pay this year, or is it what Workers Comp now actually costs each year; Chief Kazian replied, "that is what Workers Comp is costing us every year"; it was \$300,000 in 2013 and in 2014, went to \$400,000. Chief Kazian said SFD has an interview scheduled for a new Workers Comp insurance provider next week, and hopefully, we will have a lower number and be able to carry over some funds. The \$400,000 is based on exposure and our claims' history. He also said we are assuming FDAT will be the same as last year.

Chief Kazian reported that SFD was recently notified about the award of the Regional grant of more than \$750,000 for video-conferencing, which was applied for through Bullhead City Fire; our portion is about \$90,000; this program will allow us to video-conference from here to all stations for meetings and trainings without Firefighters having to leave their response district; our cost is about 10% and has been included in the proposed budget. The healthcare costs were finalized and originally came in at 18%, but our broker negotiated down to 10% and then, because of the wellness incentive started last year for employees and spouses, our premium was reduced by another 2% for an overall increase of 8%.

Chief Kazian said we are required by law to publish the proposed budget for 20 days, and SFD will have a Public Budget Hearing on Wednesday, June 17th at 4:30 PM, which is open for the public to comment.

Chief Kazian said at the last budget workshop, Board Chairman Montgomery asked staff to research the effect on the budget for lease options for capital purchases; if we were to lease purchase, payments are spread over a much longer period of time, but interest accrued would be about \$85,000; his recommendation is to purchase the ambulances with cash using the pricing on the Houston-Galveston Purchasing consortium (which means they already have the best quotes through an RFP). He entertained any discussion about the lease purchase option, and for the Board to take action to publish the proposed budget.

Mr. Montgomery thanked him for researching lease options. Mrs. Cooperman commented she believes the "bridge" we are slowly going over is because years ago, the Board's philosophy was to use savings to bolster the budget, and pointed out next year, the budget increase would be much less – about \$150,000. Mr. Montgomery asked if the mil rate projections were based on Assessed Values (AV) not changing; Chief Kazian replied they were based on 2% projections, which may not be perfectly accurate, and if the AV is less than 2%, SFD could be "devastated". Chief Schwisow said this also supports paying cash for the two ambulances this year, and if 2% does not happen, we can adjust other capital purchases. Chief Kazian pointed out projected revenues for ambulance billing and wildland are estimates and may change. ***Mrs. Cooperman moved to approve to publish the Fiscal Year 2016 budget at \$15,140,465, as presented; a second was provided by Board Member Diane Schoen, and the motion was unanimously approved.***

C. Public Comments.

There were no requests from the Public to speak.

IV. REGULAR BUSINESS MEETING

A. Discussion/Possible Action: Follow-up for Executive Session Items:

1. Fire Chief's Annual Evaluation.

Mr. Montgomery moved to direct Human Resources to proceed with compiling a performance evaluation tool to use for the Fire Chief's formal review process and to schedule a 360 degree evaluation for the Chief in November; Board Clerk Corrie Cooperman seconded, and the motion unanimously passed at 3 to 0. Mr. Montgomery then said the Fire Chief's review would be held during the July Fire Board meeting.

2. Telecommunications IGA.

Mr. Montgomery moved to approve the IGA with changes made in Executive Session; Mrs. Cooperman seconded, and the motion was unanimously approved.

3. SRCC Employee Incentive Contract.

Mr. Montgomery moved that Human Resources and Legal Counsel move forward as directed in Executive Session; Mrs. Cooperman seconded, and the motion was unanimously approved.

B. Consent Agenda – Discussion/Possible Action:

- 1. April 1, 2015 Executive Session Minutes.**
- 2. April 1, 2015 Special Meeting Minutes.**
- 3. April 15, 2015 Executive Session Minutes.**
- 4. April 15, 2015 Public Budget and Regular Board Meeting Minutes.**

Mr. Montgomery moved to approve the Consent Agenda, as presented; Mrs. Cooperman seconded, and the motion was unanimously approved.

C. Public Forum:

- 1. Public Comments.**
- 2. Executive Staff Response to Public Comments.**

There was no request from the public to address the Board.

D. Business:

- 1. Discussion/Possible Action: Review and Approval of:**
 - a. April 2015 Financial Report.**

Finance Manager Sandi Schmidt said the Finance Report memo explained that previously, SFD showed revenues on a more accrual basis from July to June; however, SFD's auditor suggested showing a monthly accrual basis, which has been done and Mrs. Schmidt believes is a clearer way to present the information. *Mr. Montgomery then moved to approve the April 2015 report, as presented; Mrs. Schoen seconded, and the motion was unanimously approved.*

- 2. Monthly Staff Report – Fire Chief Kris Kazian.**

- a. Incident Counts by Station.**
- b. Call Summary Year to Date.**
- c. Update of Special/Significant Activities and Incidents.**
- d. General Update of Recent SFD Activities, Happenings, and Events.**
 - i. SRCC Migration Update.**
 - ii. SFD Strategic Plan Update.**
 - iii. Cell Towers in the Canyon**
 - iv. Outcome of the 2015 Sedona Chili Cook-Off Fire Chief Challenge.**
- e. Community Risk Management Update.**
- f. SFD Training Report.**
- g. Donations to SFD.**
- h. Update of Grant Activity.**
 - i. Award of DHS/AFG Regional Videoconferencing Grant.**
- i. Regional Communications Center Dispatch Activity for Month and Year to Date.**
- j. Correspondence/Thank You Letters to SFD.**

Chief Kazian presented the April 2015 Fire Chief Report (attached). Highlights included:

- The occupants of a home on Concord Drive were notified by their smoke detector about a fire from an unattended cooking pot; this emphasizes the statement, “Working smoke detectors save lives”.
- SFD was very busy the afternoon of April 4th with a helicopter technical rescue, cardiac arrest, respiratory arrest, and a fire all at the same time; he thanked C Shift for the amazing job they did to handle all the calls.
- A residential fire on Color Cove was caused by an unattended candle, and it was noted about 115 deaths are caused by candles every year.
- The significance of today’s date is the one year anniversary of the Slide Fire; he gave “Kudos” to all employees for their outstanding work on that fire. One result of the Slide Fire was an effort by a Pine Flats’ resident to increase the cell coverage in Oak Creek Canyon, and new cell towers are being constructed at Junipine Resort and Fire Station 5; it is hoped they will be fully installed in August or September.
- *Increasing Call Load:* There were 393 calls for service in April. Interfacility ambulance transports continue to increase; Chief Schwisow commented there are more significant transports to Phoenix, which used to be rare, but now, seem routine; these cause crews to be out of district for extended periods of time; Chief Kazian said the question becomes how hospital staffing affects our ability to provide services. Mr. Montgomery commented our ambulances are not made for long distance travel, and a Type 2 ambulance would be more appropriate for driving back and forth to Phoenix to be more efficient in fuel usage. Chief Kazian said we may have to make some decisions on a better way to staff and the interfacility structure, as we want to provide the best and safest service. Mrs. Cooperman said she has witnessed what seems to be an increasing number of rescues while she has been hiking, and understands they take a large amount of time to accomplish; she asked if technical rescues have increased; Chief Kazian responded, “yes”; the number and complexities of technical rescues have increased but it is hard to speculate if it will be a continuing trend. Mr. Montgomery commented the tourists have returned; Chief Kazian agreed and said he heard a recent speech by the Mayor of Sedona that the bed tax for hotels was over \$211,000 and sales tax is up \$1.1 million over projections; increased tourism creates a higher volume of calls for SFD. There was brief discussion of increasing mountain bikers in the district, as well.
- Chief Kazian again noted SFD (as part of a Regional application) received a video-conferencing grant; we will investigate if this equipment will help with the broadcast of Board meetings, as well as crew training.
- Communications Center call volume is down a bit, as expected with the dispatch transition.
- Grant-sponsored Blue Card incident command training has been accomplished; it was a huge undertaking with more than 4,400 hours of combined, labor-intensive training provided to all operational members.
- Chief Kazian noted the thank you from Clarkdale for SFD’s participation in their Veterans Parade.
- Chief Schwisow stated the SRCC dispatch migration is moving forward and staff meets weekly on Thursday with all users; Telecom Supervisor Bob Motz is working diligently on the transition “game plan” and connecting radio systems. Division Chief Buzz Lechowski is working through SFD run cards to be inputted in the computer, and on staffing to keep our Center open until the transition is completed.
- SFD staff recently worked on updating SFD’s Strategic Plan and the first draft of the document will first be presented to the Strategic Plan committee for review; later in this Agenda, the Board has an opportunity to update its Governing Board Philosophy statement.
- SFD was the winner of the fundraising Fire Chief Chili-Cook-Off and Chief Kazian thanked HR Manager Jane Witt, his wife, and daughter for volunteering to help; Chief Kazian said it was a fierce competition and Verde Valley Fire Chief came in second; he believes this was good PR for the district and fun for the community; he thanked the Elks Lodge for allowing the use of their commercial kitchen to prepare chili.
- Chief Kazian served as auctioneer for the Verde Valley Medical Center’s CopperBall and auctioned off a dinner prepared by A Shift crews to raise money for Community Paramedicine.

E. Items from Staff:

1. **Discussion/Possible Action: Proclamation for National Emergency Medical Services Week – May 17th – 23rd, 2015.**

Chief Kazian stated Emergency Medical Services is the majority of what SFD does, and this is National EMS Week. Mrs. Cooperman then read aloud the Proclamation (attached); *Mr. Montgomery moved to approve the Proclamation; Mrs. Schoen seconded, and the motion passed unanimously.*

2. Discussion/Possible Action: Purchase Order #9781 in the amount of \$18,662.30 to SHI International Inc. for the third year payment of three year contract with Microsoft.

Chief Schwisow said this PO fulfills the third year of a three year contract with Microsoft, which was a State award, and is used for licensing. *Mrs. Schoen then moved to approve Purchase Order #9781 in the amount of \$18,662.30 to SHI International; Mrs. Cooperman seconded, and the motion passed unanimously.*

3. Presentation: 2014 SFD Annual Report.

Mr. Montgomery asked for any comments, thoughts, or questions regarding the 2014 Annual Report; Mrs. Schoen said she had mentioned to Executive Assistant Tricia Greer the Report was done very well, and represents the district in a positive way; she further said the statistics, maps, and charts indicate the services to our community; she requested the Report be posted on the SFD website and to have some hard copies available for the Board, in the library, city offices, and stations. Mrs. Schoen said the Report also represented the Board in a positive way and listed its accomplishments.

F. Items from Board Chairman Ty Montgomery:

1. Governing Board Philosophy for 2015 SFD Strategic Plan.

Mr. Montgomery opened the floor for discussion of the Governing Board Philosophy; Mrs. Cooperman suggested adding a line to the first paragraph of the existing Philosophy, as emphasized in the following: “SFD’s goal is to be recognized and respected as an organization that provides its employees with a rewarding and fulfilling work experience *and does the utmost to protect their safety*”; she said this is important as the Board is devoted to protecting the safety of our employees. Mrs. Schoen liked the suggestion as there is an expectation of high quality service, and protecting safety is important. Chief Kazian said he would like to have the 2015 Strategic Plan for presentation to the Board at next month’s meeting, unless the Strategic Plan committee wants to make changes to the Mission, Vision, and Values, in which case, it may not be ready for presentation until the July Board meeting. The phrase, as suggested by Mrs. Cooperman, was made to the Philosophy through Board consensus. Mrs. Cooperman commented as she read the Mission Statement, she did not see anything about our focus to always strive to continually improve our EMS and fire services; Chief Kazian said that is covered under the Goals of the Strategic Plan, as compiled by the committee.

2. Monthly Update: Fees for Legal Services Provided to SFD.

Mr. Montgomery said as of April, the Board is under budget and used \$32,000 of legal with two months remaining in the fiscal year; the April invoice was \$5,500.

V. FIRE MARSHAL’S SAFETY MESSAGE

Fire Marshal Johnson reminded all that Chief Kazian recently forwarded an email for a recall of automobile airbags, and one in seven vehicles could potentially be affected; he urged all to be proactive and make sure their vehicles do not have any outstanding recalls and to keep address and ownership records updated.

VI. ADJOURNMENT

The meeting adjourned at 5:47 PM.

Original signed by Corrie Cooperman

Corrie Cooperman, Clerk of the Board

:tg