



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

## REGULAR BOARD MEETING

**Station #1 – 2860 Southwest Drive – West Sedona – Multipurpose Room**  
**Wednesday, August 27, 2014 / 3:30 PM – Executive Session with Business Meeting to Follow**

### ~ AGENDA ~

*Pursuant to ARS §38-431.02, notice is hereby given to members of the SFD Governing Board and to the public that the Governing Board will meet in Public Session on Wednesday, August 27, 2014 beginning at 3:30 PM with an Executive Session and the business meeting to immediately follow, in the Multipurpose Room of Station #1. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.**

*Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.*

### **I. CALL TO ORDER/ROLL CALL**

### **II. EXECUTIVE SESSION**

- A. Vote to go into Executive Session pursuant to:
  - 1. ARS 38-431.03(A)(1) Personnel; ARS 38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instruction to Attorney – Possible Requirement for Fire Chief Re: Public Safety Personnel Retirement System; Possible Effects of Chief's Contract; Possible Modifications to Chief's Contract regarding same.
  - 2. ARS 38-431.03(A)(3) Legal Advice; and ARS 38-431.03(A)(4) Instructions to Attorney – Sutphen Corporation; Statute of Limitation Issues; Possible Litigation; Other Legal Concerns.

### **III. REGULAR BUSINESS MEETING**

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Discussion/Possible Action: Follow-Up for Executive Session Item –Fire Chief – Re: Public Safety Personnel Retirement System; Fire Chief Contract.
- C. Oath of Office Ceremony for New SFD Regional Communication Center Employees.
- D. Consent Agenda – Discussion/Possible Action.
  - 1. July 23, 2014 Regular Business Meeting Minutes.
  - 2. July 23, 2014 Executive Session Minutes.

### **E. Public Forum**

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

1. Public Comments.
2. Executive Staff Response to Public Comments.

F. Business

1. Discussion/Possible Action: Review and Approval of July 2014 Financial Report.
2. Monthly Staff Report – Fire Chief Kris Kazian.
  - a. Call Summary for Month and Year to Date.
  - b. Calls by Still District Summary for Month and Year to Date.
  - c. Emergency Response Times Summary for Month and Year to Date.
  - d. Regional Communications Center Dispatch Activity for Month and Year to Date.
  - e. Special/Significant Activities and Incidents.
  - f. General Update of Recent SFD Activities, Happenings, and Events.
  - g. SFD Training Report.
  - h. Community Risk Management Update.
  - i. Donations to SFD.
  - j. Update of Grant Activity.
  - k. Correspondence/Thank You Letters to SFD.

G. Items from Staff.

1. Announcement: Governor’s Award for Energy & Technology Innovation of Arizona Forward’s 34<sup>th</sup> Annual Environmental Excellence Awards for SFD Station No. 6.
2. Discussion/Possible Action: Purchase Order #8390 to Peoria Ford in the amount of \$29,604. 60 for Arizona State Bid Purchase of Ford F-150 Pickup Truck for First-Out Battalion Chief Vehicle; Purchase Order to Arizona Emergency Products for Emergency Lighting Package.
3. Discussion/Possible Action: Purchase Orders #9160 and #9161 to Merit Technology in the amounts of \$13,671.50 and \$2,946.29 for yearly support renewals on VMWare Storage and various Cisco items to include the phone system, specific routers, and switches.
4. Discussion/Possible Action: Purchase Order #8669 to Walker & Armstrong, LLP, in the amount of \$18,000 for Fiscal Year 2014 SFD Financial Audit.
5. Discussion/Possible Action: Board Policy #2014-04, Electronic Tablet Usage.
6. Discussion/Possible Action: Purchase Order #9420 to Municipal Emergency Services, Inc. in the amount of \$50,075.00 for the uniform allowance bulk purchase.
7. Discussion/Possible Action: Intergovernmental Agreement for Purchasing between Central Yavapai Fire District and Sedona Fire District.

H. Item from Board Chairman Ty Montgomery.

1. Monthly Update: Fees for Legal Services Provided to SFD.

**IV. FIRE MARSHAL’S SAFETY MESSAGE**

**V. ADJOURNMENT**

*Corrie Cooperman*

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Corrie Cooperman, Clerk of the Board

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by: *Tricia Greer*

Date: 8/21/14

Time: 3:30 PM