



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

## REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room

Wednesday, September 16, 2015 / 3:30 PM

~ AGENDA ~

*Pursuant to ARS §38-431.02, notice is hereby given to members of the SFD Governing Board and to the public that the Governing Board will meet in Public and Executive Sessions on Wednesday, September 16, 2015 beginning at 3:30 PM in the Multipurpose Room of Station #1. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.**

*Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.*

### I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

### II. EXECUTIVE SESSION

- A. Vote to go into Executive Session pursuant to:
  1. ARS §38-431.03(A)(3) Legal Advice; ARS 38-431.03(A)(4) Instructions to Attorney; and ARS 38-431.03(A)(5) Discussion/Consultation with Representatives regarding Employee Negotiations Re: Arizona State Retirement System for Administrative/Support Employee Association Employees.
  2. ARS §38-431.03(A)(3) Legal Advice and ARS 38-431.03(A)(4) Instructions to Attorney Re: Legal Opinion regarding Local 3690 Stickers on Fire Apparatus.
  3. ARS §38-431.03(A)(3) Legal Advice and ARS 38-431.03(A)(4) Instructions to Attorney Re: EEOC Determination Letter regarding Charge of Discrimination and to direct the Board's attorney regarding claims asserted against the District.
- B. Reconvene into Public Session – Discussion/Possible Action on above items.

### III. REGULAR BUSINESS MEETING

- A. Discussion/Possible Action: Proclamation for Arizona First Responders' Day - September 27 – A Day of Gratitude and Remembrance.
- B. Discussion/Possible Action: Proclamation for National Fire Prevention Week – October 4th through 10th, 2015.
- C. Badge Ceremony for New SFD Firefighters – John Dunbar and Don Minardi.
- D. Introduction of New Ambulance Billing Clerk – Amy Hedman.
- E. Consent Agenda – Discussion/Possible Action:
  1. August 19, 2015 Regular Board Meeting Minutes.
  2. August 19, 2015 Executive Session Minutes.

F. Public Forum:

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

1. Public Comments.
2. Executive Staff Response to Public Comments.

G. Business:

1. Discussion/Possible Action: Review and Approval of:
  - a. August 2015 Financial Report.
2. Monthly Staff Report – Fire Chief Kris Kazian.
  - a. Incident Counts by Station.
  - b. Call Summary and Response Times Year to Date.
  - c. Rescue Incidents.
  - d. Update of Special/Significant Activities and Incidents.
    - i. Sedona-Verde Valley Firefighters Reunion – October 17<sup>th</sup>.
    - ii. AFSAP Conference – October 8<sup>th</sup>.
  - e. General Update of Recent SFD Activities, Happenings, and Events.
    - i. SRCC Migration.
    - ii. Wildland Activity.
  - f. Community Risk Management Update.
  - g. SFD Training Report.
  - h. Donations to SFD.
  - i. Update of Grant Activity.
  - j. Regional Communications Center Dispatch Activity for Month and Year to Date.
  - k. Correspondence/Thank You Letters to SFD.

H. Items from Staff:

1. Discussion/Update: Restructure of SFD Organizational Chart.
2. Discussion/Possible Action: World Trade Center Memorial Design Concept and Fundraising.
3. Discussion/Possible Action: Consent and Waiver for Legal Services between Sedona Fire District and Black Canyon City Fire District.
4. Discussion/Possible Action: Purchase Order #9826 to Merit Technology Partners in the amount of \$12,368.68 for Software Support.
5. Discussion/Possible Action: Purchase Order #9459 to Continental Flooring in the amount of \$31,112.81 for Flooring at Stations No. 1, 3, and 5.
6. Discussion/Possible Action: Purchase Order #9913 to Polaris Sales in the amount of \$17,267.67 for a Polaris Ranger.

I. Items from Board Chairman Ty Montgomery:

1. Discussion/Possible Action: Review of Interest Letters Submitted by Potential Candidates to Fill Board Vacancy; Selection of Candidates to be Interviewed; Schedule Special Meeting for Interviews and Appointment of New Board Member on Monday, 9/21/15.
2. Update of Shared Services Committee – September 9<sup>th</sup> Meeting.
3. Monthly Update: Fees for Legal Services Provided to SFD.

**IV. FIRE MARSHAL'S SAFETY MESSAGE**

**V. ADJOURNMENT**

*Corrie Cooperman*

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Corrie Cooperman, Clerk of the Board

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by: tg

Date: 9/11/15

Time: 4:00 PM