

The background of the slide features a close-up, high-resolution image of a wood grain, showing natural, wavy patterns in shades of light to medium brown. A dark blue, semi-transparent rectangular overlay is positioned on the right side of the image, containing the text. A white L-shaped graphic element is located at the top-left corner of the dark blue area, consisting of a vertical line extending upwards and a horizontal line extending to the right.

# Governing Fire Board Meeting

Sedona Fire District  
June 2023



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

**REGULAR BOARD MEETING**  
**Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room**  
**Tuesday, June 20, 2023 / 4:00 PM**

**~ AGENDA ~**

To access the meeting via Zoom or by telephone:

Use the link to access the online meeting: <https://sedonafire.zoom.us/j/83096190389?pwd=VTBjNjYk9PZnZQcnFIWlhLdz09>  
To join by telephone call: +1 253 215 8782 US or +1 301 715 8592 US  
Meeting ID: 83096190389 **Passcode:** 414678

If you need assistance, please contact the administrative office at 928-282-6800

**I. CALL TO ORDER/ROLL CALL**

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

**II. PRESENTATION OF AWARDS/STAFF RECOGNITION**

A. Badge Pinning for Promotions

1. Eric “Buzz” Lechowski – Division Chief from Battalion Chief
2. Jordan Baker – Division Chief from Battalion Chief
3. Eric Lewis – Battalion Chief from Captain
4. Todd Miranda – Battalion Chief from Captain
5. Jonathan Scaife – Captain from Firefighter
6. Greg Eberlein – Captain from Firefighter
7. Millan Zorita – Engineer from Firefighter

B. Badge Pinning for New Hires

1. Michael Hardy – Probationary Firefighter
2. Indiana Palmer – Probationary Firefighter
3. Tarren Soto - Probationary Firefighter

C. Years of Service Recognition – 15 Years

1. Andrew Johnson – Engineer

2. Lars Romig – Firefighter

D. Years of Service Recognition – 10 Years

1. Jesse Cave - Firefighter

### **III. PUBLIC BUDGET HEARING**

A. Open Public Hearing for Proposed Fiscal Year 2024 Budget.

B. Public comments regarding Proposed Fiscal Year 2024 Budget; Staff Response

C. Discussion/Possible Action: Proposed Fiscal Year 2024 Budget; Resolution #2023-01, Approval of Fiscal Year 2024 Budget including Salary Scale and Pension Funding.

### **IV. REGULAR BUSINESS MEETING**

A. Public Forum:

1. Public Comments
2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

1. May 16,2023 Special Meeting & Executive Session Minutes.
2. Annual Acceptance of Pension Funding Scale
3. Annual Acceptance of Salary Scale

C. Financial Report and Updates –Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and Approval of May 2023 Finance Report

D. Staff Items:

1. May 2023 Monthly Staff Report
  - a. Administration Updates – Director of Administrative Services Heidi Robinson
    - i. News and Events
    - ii. Upcoming Events
    - iii. Mental Health Moment
  - b. Operations Activities – Assistant Chief Jayson Coil
    - i. Significant Incidents
    - ii. Wildland
    - iii. GIS
    - iv. Telecom
    - v. Human Resources
  - c. Community Risk Reduction Activities –
    - i. Inspection Activities
    - ii. Fire Investigations
    - iii. Notable Events
    - iv. Fire Marshal Safety Message
  - d. Operational Support – Fire Chief Ed Mezulis
    - i. EMS Activities and Updates

- ii. Fleet Activities and Updates
- iii. Training Report
- e. Fire Chief Report – Fire Chief Mezulis
  - i. Call Volume & Response Review
    - a. Incident Summary and Year-to-Date Comparison
    - b. Station Responses
    - c. Response Times
  - ii. Status Report – Station 4 & Station 5
  - iii. Purchase Orders over \$10,000
  - iv. Social Media Engagement

E. Board Member Items:

- 1. Discussion: Board Member's Fire District Related Activities Since the Last Board Meeting.

**VII. ADJOURNMENT**



# Awards & Decorations

June 2023

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# Promotion Badge Pinning



ERIC "BUZZ" LECHOWSKI

Division Chief

EMS, Safety, Development  
& Planning



JORDAN BAKER

Division Chief

Suppression, Preparedness &  
Performance



ERIC LEWIS

Battalion Chief



TODD MIRANDA

Battalion Chief

# Promotion Badge Pinning



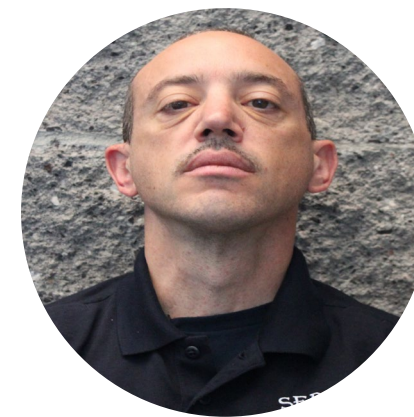
JONATHAN SCAIFE

*Captain*



GREG EBERLEIN

*Captain*



MILLAN ZORITA

*Engineer*

# Badge Pinning – New Hires



MICHAEL HARDY

## Probationary Firefighter

Currently lives in Glendale with his wife, Leila, one-year old son, Garrison, and their dog, Rojo.

Earned an Associate Degree in Emergency Response and Operations in 2019.

“It’s a dream come true to continue my career with the Sedona Fire District family,”



INDIANA PALMER

## Probationary Firefighter

Moved to Chino Valley, AZ from Redlands, CA with his wife, Susan.

They will be celebrating their 5-year anniversary on July 7, and could not imagine a better place to start the biggest chapter in their lives and lay down roots in Sedona.

“I can’t fully express how honored I feel to be joining such a fantastic and well-respected department in one of the most beautiful places on earth.”



TARREN SOTO

## Probationary Firefighter

Currently lives in Flagstaff, AZ with his wife Megan and their 5 dogs. They are expecting a baby boy arriving in August this year.

Tarren has a BS Degree in Exercise Science from NAU and went back to school to earn his firefighting credentials at Coconino Community College.

“I am very blessed to have the opportunity to work alongside the SFD family which has been a pillar of safe, friendly, and dedicated service for the community.”



# YEARS OF SERVICE RECOGNITION



ANDREW JOHNSON  
**Engineer**  
15 Years of Service



LARS ROMIG  
**Firefighter**  
15 Years of Service



JESSE CAVE  
**Firefighter**  
10 Years of Service



# Public Budget Hearing

## Possible Approval of Proposed FY 2024 Budget

- Open Public Hearing for Proposed Fiscal Year 2024 Budget
- Public comments regarding Proposed Fiscal Year 2024 Budget; Staff Response
- Discussion/Possible Action: Proposed Fiscal Year 2024 Budget; Resolution #2023-01, Approval of Fiscal Year 2024 Budget including Salary Scale and Pension Funding

# **Sedona Fire District Public Safety Personnel Retirement System Pension Funding Policy**

The intent of this policy is to clearly communicate the Fire Board's pension funding objectives and its commitment to our employees and the sound financial management of the Sedona Fire District and to comply with statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

**Unfunded Actuarial Accrued Liability (UAAL)** – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

**Annual Required Contribution (ARC)** – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

**Funded Ratio** – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

**Intergenerational equity** – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Sedona Fire District fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

## **Public Safety Personnel Retirement System (PSPRS)**

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Sedona Fire District has one trust fund for fire employees.

The Fire Board formally accepts the assets, liabilities, and current funding ratio of the Sedona Fire District PSPRS trust funds from the June 30, 2022 actuarial valuation, which are detailed below.

## Liabilities and Funded Ratios – Tiers 1 & 2

	June 30, 2022	June 30, 2021
<b>Pension</b>		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	\$ 25,145,516	\$ 23,726,080
DROP Members	8,575,172	6,031,898
Vested Members	347,491	435,977
Active Members	<u>41,740,378</u>	<u>42,863,845</u>
Total Actuarial Present Value of Benefits	75,808,557	73,057,800
Actuarial Accrued Liability (AAL)		
All Inactive Members	34,068,179	30,193,955
Active Members	<u>32,005,825</u>	<u>32,413,066</u>
Total Actuarial Accrued Liability	66,074,004	62,607,021
Actuarial Value of Assets (AVA)	40,915,928	36,430,995
Unfunded Actuarial Accrued Liability	25,158,076	26,176,026
PVB Funded Ratio (AVA / PVB)	54.0%	49.9%
AAL Funded Ratio (AVA / AAL)	61.9%	58.2%
<b>Health</b>		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	\$ 296,381	\$ 284,482
DROP Members	104,835	76,366
Active Members	<u>720,417</u>	<u>682,599</u>
Total Present Value of Benefits	1,121,633	1,043,447
Actuarial Accrued Liability (AAL)		
All Inactive Members	401,216	360,848
Active Members	<u>546,362</u>	<u>506,766</u>
Total Actuarial Accrued Liability	947,578	867,614
Actuarial Value of Assets (AVA)	798,865	735,752
Unfunded Actuarial Accrued Liability	148,713	131,862
PVB Funded Ratio (AVA / PVB)	71.2%	70.5%
AAL Funded Ratio (AVA / AAL)	84.3%	84.8%

### Liabilities and Funded Ratios – Tier 3

	June 30, 2022	June 30, 2021
<b>Pension</b>		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	\$ 944,111	\$ 440,356
Vested Members	3,654,003	1,850,254
Active Members	<u>403,144,180</u>	<u>288,612,448</u>
Total Actuarial Present Value of Benefits	407,742,294	290,903,058
Actuarial Accrued Liability (AAL)		
All Inactive Members	4,598,114	2,290,610
Active Members	<u>64,341,090</u>	<u>40,442,927</u>
Total Actuarial Accrued Liability	68,939,204	42,733,537
Actuarial Value of Assets (AVA)	76,171,857	45,863,401
Unfunded Actuarial Accrued Liability	(7,232,653)	(3,129,864)
PVB Funded Ratio (AVA / PVB)	18.7%	15.8%
AAL Funded Ratio (AVA / AAL)	110.5%	107.3%
<b>Health</b>		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	0	0
Active Members	<u>5,807,514</u>	<u>3,998,992</u>
Total Present Value of Benefits	5,807,514	3,998,992
Actuarial Accrued Liability (AAL)		
All Inactive Members	0	0
Active Members	<u>1,075,733</u>	<u>680,877</u>
Total Actuarial Accrued Liability	1,075,733	680,877
Actuarial Value of Assets (AVA)	2,281,928	1,429,806
Unfunded Actuarial Accrued Liability	(1,206,195)	(748,929)
PVB Funded Ratio (AVA / PVB)	39.3%	35.8%
AAL Funded Ratio (AVA / AAL)	212.1%	210.0%

## PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

**The Fire Board's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036.** Fire Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Sedona Fire District liability
- The fluctuating cost of an UAAL causes strain on the Sedona Fire District budget, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

Fire Board has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – Fire Board is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds.
- Additional payments above ARC.
  - Annually evaluate prior years budget compared to actual expenditures may permit excess payments.

Based on these actions the Fire Board plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2022 Actuarial Valuation.

**FY 2024 Pay Schedule for Sedona Fire District  
July 2023 - June 2024**

FINAL  
6.5% COLA

**Salaried**

<b>Salary - Exempt</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Fire Chief	151,101.21	158,656.27	166,589.08	174,918.53	183,664.46	192,847.68	n/a
bi-weekly	5,811.58	6,102.16	6,407.27	6,727.64	7,064.02	7,417.22	
hourly rate	72.64	76.28	80.09	84.10	88.30	92.72	
Assistant Chief	141,647.24	148,729.60	156,166.08	163,974.39	172,173.11	180,781.76	n/a
bi-weekly	5,447.97	5,720.37	6,006.39	6,306.71	6,622.04	6,953.14	
hourly rate	68.10	71.50	75.08	78.83	82.78	86.91	
Division Chief	122,091.17	128,195.72	134,605.51	141,335.79	148,402.58	155,822.70	n/a
bi-weekly	4,695.81	4,930.60	5,177.14	5,435.99	5,707.79	5,993.18	
hourly rate	58.70	61.63	64.71	67.95	71.35	74.91	
Director of Admin Services	98,572.78	103,501.42	108,676.49	114,110.31	119,815.83	125,806.62	132,096.95
bi-weekly	3,791.26	3,980.82	4,179.86	4,388.86	4,608.30	4,838.72	5,080.65
hourly rate	47.39	49.76	52.25	54.86	57.60	60.48	63.51
Telecomm Manager	97,711.37	102,596.94	107,726.79	113,113.13	118,768.78	124,707.22	130,942.58
bi-weekly	3,758.13	3,946.04	4,143.34	4,350.50	4,568.03	4,796.43	5,036.25
hourly rate	46.98	49.33	51.79	54.38	57.10	59.96	62.95
HR Analyst	69,322.15	72,788.26	76,427.67	80,249.06	84,261.51	88,474.59	92,898.31
bi-weekly	2,666.24	2,799.55	2,939.53	3,086.50	3,240.83	3,402.87	3,573.01
hourly rate	33.33	34.99	36.74	38.58	40.51	42.54	44.66

**FY 2024 Pay Schedule for Sedona Fire District**  
**July 2023 - June 2024**

FINAL  
6.5% COLA

**Support Services**

<b>40-Hr Week - Non-Exempt</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Public Safety Radio Technician hourly rate	79,544.42 38.24	83,521.65 40.15	87,697.73 42.16	92,082.61 44.27	96,686.75 46.48	101,521.08 48.81	106,597.14 51.25
Fleet Maintenance Supervisor hour rate	68,456.48 32.91	71,879.31 34.56	75,473.27 36.29	79,246.94 38.10	83,209.28 40.00	87,369.75 42.00	91,738.23 44.10
User Support Technician hourly rate	66,125.33 31.79	69,431.60 33.38	72,903.18 35.05	76,548.34 36.80	80,375.76 38.64	84,394.54 40.57	88,614.27 42.60
GIS Analyst hourly rate	63,997.66 30.77	67,197.55 32.31	70,557.43 33.92	74,085.30 35.62	77,789.56 37.40	81,679.04 39.27	85,762.99 41.23
Executive Assistant hourly rate	54,442.13 26.17	57,164.23 27.48	60,022.44 28.86	63,023.57 30.30	66,174.75 31.81	69,483.48 33.41	72,957.66 35.08
Maintenance Technician hourly rate	52,452.43 25.22	55,075.05 26.48	57,828.81 27.80	60,720.25 29.19	63,756.26 30.65	66,944.07 32.18	70,291.28 33.79
Administrative Specialist Payroll & Benefits Specialist hourly rate	50,472.39 24.27	52,996.01 25.48	55,645.81 26.75	58,428.10 28.09	61,349.50 29.49	64,416.98 30.97	67,637.82 32.52
Administrative Generalist hourly rate	46,408.14 22.31	48,728.54 23.43	51,164.97 24.60	53,723.22 25.83	56,409.38 27.12	59,229.85 28.48	62,191.34 29.90
Receptionist hourly rate	38,374.14 18.45	40,292.85 19.37	42,307.49 20.34	44,422.87 21.36	46,644.01 22.43	48,976.21 23.55	51,425.02 24.72



**FY 2024 Pay Schedule for Sedona Fire District**

FINAL

**July 2023 - June 2024**

6.5% COLA

**Operations**

<b>56-Hr Week - Non Exempt</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>n/a</b>
Battalion Chief - annual	107,846.73	113,239.07	118,901.02	124,846.08	131,088.38	137,642.80	n/a
hour rate	36.07	37.87	39.77	41.75	43.84	46.03	
Battalion Chief - w/medic	115,321.73	120,714.07	126,376.02	132,321.08	138,563.38	145,117.80	n/a
Medic Pay	2.50	2.50	2.50	2.50	2.50	2.50	
Total with medic pay	38.57	40.37	42.27	44.25	46.34	48.53	
Captain - annual	83,838.64	88,030.57	92,432.10	97,053.70	101,906.39	107,001.71	n/a
hour rate	28.04	29.44	30.91	32.46	34.08	35.79	
Captain - w/medic	91,313.64	95,505.57	99,907.10	104,528.70	109,381.39	114,476.71	n/a
Medic Pay	2.50	2.50	2.50	2.50	2.50	2.50	
Total with medic pay	30.54	31.94	33.41	34.96	36.58	38.29	
Engineer - annual	74,275.65	77,989.43	81,888.90	85,983.35	90,282.51	94,796.64	n/a
hour rate	24.84	26.08	27.39	28.76	30.19	31.70	
Engineer - w/medic	81,750.65	85,464.43	89,363.90	93,458.35	97,757.51	102,271.64	n/a
Medic Pay	2.50	2.50	2.50	2.50	2.50	2.50	
Total with medic pay	27.34	28.58	29.89	31.26	32.69	34.20	
Firefighter - annual	59,173.56	62,132.24	65,238.85	68,500.79	71,925.83	75,522.12	n/a
hour rate	19.79	20.78	21.82	22.91	24.06	25.26	
Firefighter - w/medic	66,648.56	69,607.24	72,713.85	75,975.79	79,400.83	82,997.12	n/a
Medic Pay	2.50	2.50	2.50	2.50	2.50	2.50	
Total with medic pay	22.29	23.28	24.32	25.41	26.56	27.76	

**FY 2024 Pay Schedule for Sedona Fire District**  
**July 2023 - June 2024**

FINAL  
 6.5% COLA

**CRR & Training**

<b>40-Hr Week - Non-Exempt</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Training Officer*	86,925.96	91,272.25	95,835.87	100,627.66	105,659.04	110,941.99	116,489.09
hourly rate	41.79	43.88	46.07	48.38	50.80	53.34	56.00
Fire Inspector II	74,275.65	77,989.43	81,888.90	85,983.35	90,282.51	94,796.64	n/a
hourly rate	35.71	37.49	39.37	41.34	43.41	45.58	
Fire Inspector I	59,173.56	62,132.24	65,238.85	68,500.79	71,925.83	75,522.12	n/a
hourly rate	28.45	29.87	31.36	32.93	34.58	36.31	

*\*Position expires February 1, 2024.*

SFD Fire Board Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Consent Agenda

## *Possible Approval of Minutes*

- *May 16 Regular Meeting*
- *May 16 Executive Session*
- *Annual Acceptance of Pension Funding Scale*
- *Annual Acceptance of Salary Scale*



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

## REGULAR BOARD MEETING Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room Tuesday, May 16, 2023 / 4:00 PM

~ MINUTES ~

### I. CALL TO ORDER/ROLL CALL

Pursuant to notice, a regular meeting of the Sedona Fire District (SFD) was called to order by Chairman Dave Soto at 4:03 PM on Tuesday, May 16, 2023. Executive Assistant, Kim Smathers recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Board Present: Dave Soto – Chairman; Helen McNeal – Clerk; Gene McCarthy, Scott Springett, Janet Jablow – Members. Others Present: Fire Chief Ed Mezulis; Assistant Chief Jayson Coil Director of Administrative Services Heidi Robinson; Division Chief Dori Booth; Gabe Buldra, JVG; Bill Whittington, Attorney (by Zoom); and Executive Assistant Kim Smathers – Recorder.

#### **A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.**

Chairman Dave Soto led the Pledge of Allegiance and Chief Ed Mezulis requested a Moment of Silence for the 8 Police Officers and 3 firefighters who passed away since the previous Board Meeting.

### II. BUDGET WORKSHOP

**A. Budget Workshop:** Gabe Buldra and Chief Mezulis spoke briefly regarding the information packet provided to the Board in hard copy format, including the range for the COLA that was requested.

Mr. Buldra stated that in the past 2 months, the Board has had a deep dive into the budget and would be asked for tentative adoption with a posting and public hearing period, as required.

Mr. Buldra spoke about the Capital plan and stated that this year, rather than the \$1.4 million estimated, SFD would be putting \$2.9 million in the Capital funding. There has been a savings of over \$770K from the debt service by paying off Station 5. Proposed financing for Station 4 & 5 replacements are funded from both the general fund and the Capital Plan. Board Member McCarthy asked what would affect the ultimate costs of those builds and Mr. Buldra replied that interest rates and other economic factors and Mr. Soto asked what would happen to the funds if we did not incur the constructions costs, which Mr. Buldra assured that they would remain or go back into the capital fund. Mr. McCarthy then stated that it appears that the US is headed into a recession and how that might affect the plans and funding. Mr. Buldra stated that it is an economic cycle that was due prior to COVID and that falling assessed values and other economic decreases would affect, but that SFD has planned for the situation with the capital plan funding and savings as a fallback.

Mr. Buldra explained that assessed values have not kept up with the inflation rate in Arizona, and increased pension, health insurance, and inflation affecting things such as station supplies and PPE were drivers.

There was discussion regarding the three proposed COLA increases, the drop incentive and how and what that would look like, with the 40% savings of payroll retirement costs being saved for those in the drop program, along with the 6% incentive to members in the drop that would be put into a supplemental retirement savings plan. The rank-for-rank overtimes were again discussed, with Chief Mezulis anticipating savings on the mandatory overtime by implementing this program and the benefit

of having the ranked members available to coach and counsel the newer personnel. Chief Mezulis made it clear that the Board made the final decision about the suggested COLA number, but that Labor had requested a 7% COLA. There was discussion regarding whether another number limited his bargaining strength with Labor. The drop incentive was also a Labor ask, as this was a previous benefit at SFD. Chairman Soto asked if the drop incentive would continue, then, and need to be renegotiated at every budget cycle or would continue going forward. Chief Mezulis clarified that it would be a change in the benefits package giving SFD more bandwidth to plan and a cost reduction in payroll costs going forward. Board Member Jablow asked how people enter the drop and Chief Mezulis outlined that personnel need to submit their paperwork to Public Safety Personnel Retirement System, and they are offered the drop of no more than 5 years to retire. SFD has been seeing a lot of early retirements in the drop program, which is limiting the seasoned personnel and creating a lot of vacancies. He stated that as many of the current staff began with SFD in the early 2000s, there is a reset point with a lot of new personnel stepping up into positions.

Board Clerk McNeal asked if any other areas of the budget had significantly changed from last month to this proposed budget. Mr. Buldra stated that only personnel costs estimated with the different COLA rates were significantly changed and estimated. Chief Mezulis stated that in the past everything was inflated because they knew it would be cut, but now program managers are bringing tight, real costs and not adding anything on the front end of the ask and that emergencies and unexpected expenses can be made up from the capital fund. Chairman Soto asked how the additional COLA rates would affect the mil rate in the future and Mr. Buldra explained that barring record inflation, things should settle back into a smoother adjustment in the coming years.

Chairman Soto asked about giving direction to the Chief and staff and Chief Mezulis stated that, as requested, he had prepared a low, mid, and high range estimates for the COLAs for the Board to review. Assistant Chief Coil asked Mr. Buldra to explain compounding effect of the costs. Mr. Buldra explained that as the percentages of the raises get higher, the compounding affect long term is seen. AC Coil stated that contrasts with the drop incentive savings. Chairman Soto asked Chief Mezulis about negotiation periods with Labor and how he would approach Labor with an approved COLA less than their ask. Board Member McCarthy asked if there was still room for negotiation, as well. Chief Mezulis stated that he believes that the Labor representatives are professional and would seek to understand the Board decision. AC Coil stated that it has been determined that there is a need for a total compensation study, and it has been put on hold until after July 1.

Chairman Soto asked Mr. Buldra if he was seeing a trend in what other Districts are approving COLA at, and while Mr. Buldra shared that it was a broad spectrum and no real trend, he felt that most average was 5% COLA. At this point, the Chairman asked each of the members if there was any option presented that they felt they would throw out. Board Member Springett proposed that rather than throw one out, they modify one option with a 6.5% COLA. AC Coil shared that it's difficult to determine if the cost is proportionate to the measurable benefits and that cited compensation studies to show fair vs. unfair compensation affects personnel.

*Board Chairman Soto made a motion to accept and tentatively approve the proposed budget in the amount of \$23,842,812.00 with a mil rate of \$2.7030 for the FY2024 cycle, Board Clerk McNeal seconded. There was no further discussion and the motion passed unanimously.*

### III. PRESENTATION OF AWARDS/STAFF RECOGNITION

**A. Five years of Service Recognition:** Jose Diaz, Sandeep Grewal, and Mark Feeney were all recognized for their 5 years of service to SFD. None were available to be present at the meeting. Chief Mezulis gave a brief review of their history and qualifications and stated that he remembers each of them coming on board and can't believe it's been 5 years, but they are all doing good things.

Chairman Soto expressed congratulations to all on behalf of the Board and stated that he looks forward to seeing each of them make their mark on SFD, if they have not already. He asked if these employees were now vested and Chief Mezulis stated that he would have to research if the 5-year mark is that indicator, but with the new Tiers to the PRPRS system, he did not know.

At 5:02 p.m. the Public Session was adjourned to Executive Session.

#### IV. EXECUTIVE SESSION

##### A. Possible vote to go into Executive Session for legal advice re: citizen code enforcement letter pursuant to ARS §38-431.03 (A)(3).

*Chairman Soto made the motion to go into executive session for legal advice re: citizen code enforcement letter, Board Member McCarthy seconded. There was no further discussion and the motion passed unanimously.*

#### V. RECONVENE TO PUBLIC SESSION:

A. Discussion/Possible Action: Re: Citizen concern relating to code enforcement issues and action based on legal advice pursuant to ARS §38-431.03(A)(3).

Public session reconvened at 5:56 p.m. Chairman Soto directed Chief Mezulis to create a communication to concerned citizen describing the points discussed and legal advice given in the Executive Session.

#### VI. REGULAR BUSINESS MEETING

##### A. Public Forum:

***Speakers are limited to three-minute oral presentations but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.***

##### 1. Public Comments

##### 2. Executive Staff Response to Public Comments

There was no one in attendance and no requests to speak.

##### B. Consent Agenda – Discussion/Possible Actions:

*All matters under the Consent Agenda are considered by the Board to be routine (i.e., Minutes and/or signatory authority for bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*

1. April 18, 2023, Regular Board Meeting Minutes

2. April 26, 2023, Special Meeting Minutes

*Board Chairman Soto made a motion to approve the Consent Agenda, Board Clerk McNeal seconded. There was no further discussion and the motion passed unanimously.*

##### C. Financial Report – Gabe Buldra, Finance Director, JVG Associate

##### 1. Discussion/Possible Action: Review and Approval of April 2023 Finance Report.

Mr. Buldra presented a short overview of the status of the FY2023 Budget, showing most areas remain under budget and that SFD is still in line with projections for the current fiscal year. There have been a couple of unforeseen expenses, with communications switches and increased travel and training costs related to Ropes training and Technical Rescue, but overall, SFD is in good shape.

*Board Chairman Soto made a motion to approve the April 2023 Finance Report, Member McCarthy seconded, there was no further discussion and the motion passed unanimously.*

##### D. Staff Items:

1. April 2023 Monthly Fire Chief Report

a. Administration Updates – Director of Administrative Services Heidi Robinson  
News and Events –

Upcoming-May 19, Annual Awards banquet at Blazin' M; AFDA/CAFMA Administration Training Day, May 23. Chief Mezulis gave the Board background on AFDA recognizing that the July conference is more geared toward operations and that this is a chance for District admin personnel across the state to share ideas and coordinate efforts to align. Several of the admin staff from SFD will be attending this event in Prescott Valley next week and the Chief looks forward to new ideas and cross training opportunities to come out of this.

b. Operations Activities – Assistant Chief Jayson Coil

Significant Events: Hike-outs and trail rescues have kept SFD operations personnel busy this past month.

Wildland: There is currently a high-pressure system sitting over the Pacific Northwest, heating things up in that area. There are crews and jumpers across the Alberta region fighting wildfires at this time, jumping into whatever they think they can get a handle on before it joins up with a bigger. Northern Arizona is now listed as below normal chances of large fires through June 1.

GIS: Mr. Spinelli has made a large mistake in creating an evaluation product so awesome that now he and our IT gurus, Josh Clouch and Brian Espiau, are going to be tasked with this kind of review and evaluation on other products and services. The current evaluation is for real-time dashboard software, which will be demonstrated for Division Chiefs on Monday. This will provide Key Performance Indicator and be located at all stations and in the Board room for near live updates. Chief Mezulis stated that it will provide real-time data as well as have trailing items/updates and will change the way that Board reporting happens at the meetings.

Telecom: Currently, Mr. Motz has a crew from another company visiting all the mountain-top sites evaluating the equipment and shortcomings to get a bid that isn't Motorola. This company should be a cost-savings to SFD and increase dependability and reliability at these sites.

Programs & Projects: Chief Coil has, at this point, met with all 42 personnel who participated in the Engineer Assessment Center and provided one-on-one feedback to establish areas to work on and provide them with communication and advise to contribute to their long-term success at SFD.

c. Community Risk Reduction Activities – Division Chief Dori Booth

Chief Booth presented the numbers of inspection activities and stated that both Kirk Riddell and Carla Dufort have provided excellent service to the community while she has been out on sick leave.

The Airport Fuel Farm project is wrapping up and is about ready to go online. Inspector Riddell will be on-site tomorrow with the aviation fuel team.

Twenty-five and a half tons of debris and yard waste were collected at the Community Cleanup events. There was a lot of good feedback from the community on the new location at Posse Grounds and Chief Booth will provide the final numbers at next month's meeting/

Fire Marshal Safety Message was regarding trail rescues and staying safe on the trails by wearing correct footwear and clothing, carrying a charged cell phone, staying on marked trails, being weatherwise, packing enough water and food, and pack-it-in, pack-it-out procedures.

D. Operational Support – Fire Chief Ed Mezulis

Chief Mezulis led with SFD has continued to do tons of training in the past month. The last 3 hires have completed their 6 months of training successfully and the 3 new hires are doing well. There will most likely be a new hire academy in the fall. He reiterated that these are not new positions, they are all backfilling vacancies that have opened in the past few months.

e. Fire Chief Activities – Fire Chief Ed Mezulis

Call Volume and Response Review

a. Incident Summary and Year-to-Date Comparison

b. Response Times

c. Purchase Orders over \$10K

d. Social Media Engagement

Chief Mezulis reviewed all the above very briefly, with explanations of the purchase orders to LN Curtis, Knox Co., AHS Rescue, and Band of Brothers, explaining that some of the purchases were to be done in next fiscal year, but SFD was able to purchase and procure this year for savings to FY24 budget.

**E. Board Member Items:**

1. Discussion:

Gene McCarthy: Really enjoyed his one-on-one with Chief Mezulis. SFD is lucky to have the staff that it does, both operationally and administratively.

Janet Jablow: The usual operations activities, signing checks, etc.

Helen McNeal: Good meetings with Fire Chief, both normal one-on-one and informal stop-ins; usual activities, billpay.com, signing checks, etc. Thanked Chairman Soto & wife for the Cinco de Mayo dinner that was held at his residence.

Scott Springett: Also really enjoyed Cinco de Mayo, answering questions from community members, etc.

Chairman Dave Soto: Spent time preparing for meeting and reviewing letter from concerned citizen; one-on-one with Fire Chief discussing a broad range of topics; attended the Dewey-Humboldt Firewise Expo at Mortimer Farms; and really enjoyed the Cinco de Mayo dinner with the Board.

**V. ADJOURNMENT**

Chairman Soto adjourned the meeting at 6:33 p.m.

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Helen McNeal, Clerk of the Board

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by:

Date:

Time:



The background of the slide is a close-up photograph of numerous slices of cork bark, stacked together. The slices are circular and show a distinct, fibrous texture. The colors range from light tan to dark brown, with some slices showing a more porous, cellular structure. The lighting is warm, highlighting the natural grain and texture of the cork.

# Financial Report & Updates

Review and Approval of May 2023  
Finance Report



## Sedona Fire District Monthly Financial Report

### Monthly Financial Report – May 2023

Attached are the following for your information and review:

1. Balance Sheet as of May 31, 2023.
2. Summary of reconciled cash balances on May 31, 2023.
3. Income Statement of Revenues and Expenditures for May 2023, including budget to actual and year- to-date balances.
4. Graphs for May 2023.
5. Fixed Asset Additions and Disposals Schedule FY23.
6. Monthly Disbursement Report.
7. 12-Month Cash Flow.

#### Key points:

- Total Revenue for May is \$1,012,941, which is \$259,223 under budget.
  - Tax Revenue for May is \$788,769 which is \$129,430 under budget.
  - Non-Tax Revenue for May is \$224,172, which is \$129,794 under budget.
    - Wildland revenue is \$107,142 under budget.
- Total Expense for May is \$1,374,710 which is \$81,346 under budget.
  - Personnel Expense is \$63,113 under budget, driven by lack of wildland deployments.
- YTD Revenue is \$21,453,786, which is \$503,157 over budget.
  - Tax Revenue YTD is \$17,915,209 which is \$72,488 over budget.
  - Non-Tax Revenue YTD is \$3,538,577 which is \$430,668 over budget.
    - Wildland revenue is \$180,589 over budget.
    - Interest revenue is \$168,196 over budget.
- YTD Expense is \$17,626,363 which is \$184,533 under budget.
  - Building and Land is \$84,481 under budget, driven by utilities and repairs & maintenance.
  - Meetings Travel and Training is \$44,703 under budget, driven by meals and travel.
  - Managerial is \$34,401 under budget driven by budgeted dollars for election expense.

Please contact the Finance Director with any questions or concerns regarding this report.

**Sedona Fire District**  
**Balance Sheet**  
As of May 31, 2023

	May 31, 23	May 31, 22	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1000 · Bill.com Money Out Clearing	0.00	1,296.44	-1,296.44
1010 · Capital Reserves Fund	3,553,289.82	3,489,700.71	63,589.11
1050 · Chase - Operating Account	181,763.90	351,761.92	-169,998.02
1060 · Chase - Payroll Account	927,325.63	125,521.31	801,804.32
1070 · County General Fund	11,310,971.76	11,986,708.41	-675,736.65
<b>Total Checking/Savings</b>	<b>15,973,351.11</b>	<b>15,954,988.79</b>	<b>18,362.32</b>
<b>Accounts Receivable</b>			
1200 · Accounts Receivable*	126,438.22	37,036.97	89,401.25
1202 · Ambulance Billings Receivable	394,076.49	748,838.74	-354,762.25
1204 · ND Fire Billing Receivables	6,359.09	152,703.87	-146,344.78
1206 · Property Tax - Receivable	242,382.14	235,619.22	6,762.92
1270 · Lease Receivables	987,486.00	0.00	987,486.00
<b>Total Accounts Receivable</b>	<b>1,756,741.94</b>	<b>1,174,198.80</b>	<b>582,543.14</b>
<b>Other Current Assets</b>			
12000 · Undeposited Funds	0.00	14,161.38	-14,161.38
1320 · Prepaid Expenses	140,574.18	79,359.74	61,214.44
1321 · PSPRS Prepaid Expense	0.00	2,486.25	-2,486.25
1900 · Suspense	0.00	-1,670.01	1,670.01
<b>Total Other Current Assets</b>	<b>140,574.18</b>	<b>94,337.36</b>	<b>46,236.82</b>
<b>Total Current Assets</b>	<b>17,870,667.23</b>	<b>17,223,524.95</b>	<b>647,142.28</b>
<b>Fixed Assets</b>			
1400 · Accumulated Depreciation	-14,310,101.78	-13,324,750.48	-985,351.30
1410 · Building and Other Improvements	9,230,946.20	9,221,768.98	9,177.22
1411 · Construction in Progress	9,125.00	0.00	9,125.00
1412 · Furniture and Equipment	6,845,833.23	6,065,031.94	780,801.29
1413 · Land	2,054,578.48	2,054,578.48	0.00
1414 · Vehicles	7,686,857.26	7,601,699.51	85,157.75
1450 · CIP	1,565,822.94	25,677.22	1,540,145.72
1470 · Right to Use Asset	119,624.00	0.00	119,624.00
<b>Total Fixed Assets</b>	<b>13,202,685.33</b>	<b>11,644,005.65</b>	<b>1,558,679.68</b>
<b>Other Assets</b>			
1500 · Defer Outflows of Rsrcs - ASRS	339,603.00	283,685.00	55,918.00
1510 · Defer Outflows of Rsrcs - PSPRS	9,751,158.00	9,309,779.00	441,379.00
1515 · Defer Outflows Rsrcs PSPRS Tr 3	204,782.00	146,157.00	58,625.00
1520 · Defer Outflows - PSPRS OPEB	55,671.00	92,915.00	-37,244.00
1525 · Defer Outflows PSPRS OPEB Tr 3	879.00	1,101.00	-222.00
1530 · Defer Outflows - ASRS OPEB	7,611.00	18,212.00	-10,601.00
1540 · Risk Pool Capitalization	173,310.00	115,540.00	57,770.00
1815 · Net Pension Asset - PSPRS Tr 3	61,360.00	0.00	61,360.00
1825 · Net Pension Asset PSPRS OPEB	9,445.00	3,428.00	6,017.00
1830 · Net Pension Asset ASRS OPEB	46,236.00	6,450.00	39,786.00
<b>Total Other Assets</b>	<b>10,650,055.00</b>	<b>9,977,267.00</b>	<b>672,788.00</b>
<b>TOTAL ASSETS</b>	<b>41,723,407.56</b>	<b>38,844,797.60</b>	<b>2,878,609.96</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2000 · Accounts Payable	57,202.42	93,854.08	-36,651.66
<b>Total Accounts Payable</b>	<b>57,202.42</b>	<b>93,854.08</b>	<b>-36,651.66</b>

**Sedona Fire District**  
**Balance Sheet**  
As of May 31, 2023

	May 31, 23	May 31, 22	\$ Change
<b>Credit Cards</b>			
2002 · Wells Fargo Credit Card	0.00	255.11	-255.11
2003 · National Bank of Arizona Credit	34,245.17	29,768.95	4,476.22
<b>Total Credit Cards</b>	34,245.17	30,024.06	4,221.11
<b>Other Current Liabilities</b>			
2010 · Accrued Employee Leave	1,565,421.77	1,552,680.45	12,741.32
2012 · Lease Purchase Liabilities	608.20	608.20	0.00
2014 · Defer Inflows of Rsrcs - ASRS	399,034.00	127,767.00	271,267.00
2015 · Defer Inflows of Rsrcs - PSPRS	4,696,305.00	1,205,709.00	3,490,596.00
2017 · Federal PR Taxes Payable	-198.91	-96.67	-102.24
2018 · HSA Deduction	5,876.40	-1,245.02	7,121.42
2019 · Insurance Premium Liabilities	109,601.55	105,294.71	4,306.84
2021 · Payroll Liabilities	6,782.29	-13.60	6,795.89
2022 · Retirement Payable	194,863.24	68,249.50	126,613.74
2025 · Workers Compensation Liability	531.72	0.00	531.72
2049 · Defer Inflows of Rsrcs PSPRS T3	41,129.00	0.00	41,129.00
2050 · Defer Inflows OPEB PSPRS	209,801.00	150,637.00	59,164.00
2051 · Defer Inflows OPEB ASRS	39,952.00	13,874.00	26,078.00
2054 · Defer Inflows PSPRS OPEB TR3	2,570.00	345.00	2,225.00
2070 · Defer Inflow related to Leases	993,036.00	0.00	993,036.00
<b>Total Other Current Liabilities</b>	8,265,313.26	3,223,809.57	5,041,503.69
<b>Total Current Liabilities</b>	8,356,760.85	3,347,687.71	5,009,073.14
<b>Long Term Liabilities</b>			
2052 · Net Pension Liab OPEB PSPRS	60,488.00	200,029.00	-139,541.00
2053 · Net Pension Liab OPEB ASRS	1,938.00	6,843.00	-4,905.00
2200 · NBAZ Station Loan	21,647.59	276,256.62	-254,609.03
2201 · Net Pension Liability - ASRS	1,220,665.00	1,540,328.00	-319,663.00
2202 · Net Pension Liability - PSPRS	22,757,643.00	25,870,237.00	-3,112,594.00
2203 · Stryker Financing Lease	0.00	-1,064.49	1,064.49
2270 · Lease Liability	109,512.00	0.00	109,512.00
<b>Total Long Term Liabilities</b>	24,171,893.59	27,892,629.13	-3,720,735.54
<b>Total Liabilities</b>	32,528,654.44	31,240,316.84	1,288,337.60
<b>Equity</b>			
3000 · Opening Balance Equity	5,149,965.20	5,149,965.20	0.00
3010 · Fund Balance	-2,425,281.46	-2,425,281.46	0.00
3200 · Unrestricted Net Assets	2,642,646.81	318,510.55	2,324,136.26
Net Income	3,827,422.57	4,561,286.47	-733,863.90
<b>Total Equity</b>	9,194,753.12	7,604,480.76	1,590,272.36
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>41,723,407.56</b>	<b>38,844,797.60</b>	<b>2,878,609.96</b>

**Sedona Fire District**  
**Summary of Reconciled Cash Balances**  
 Period Ending 05/31/2023

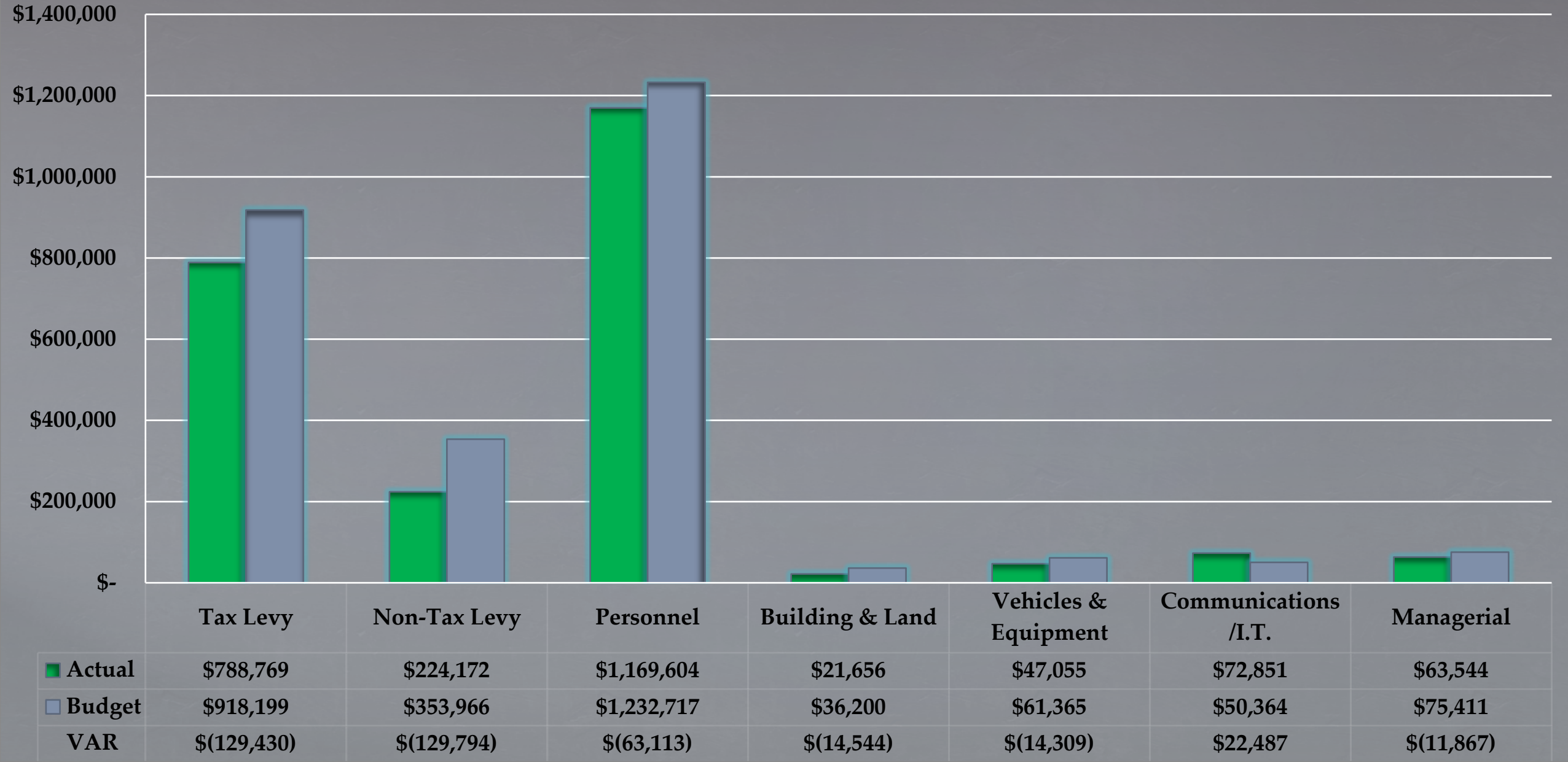
	County General Fund	Capital Reserves	Chase Operating Account	Chase Payroll Account
	<u>5/31/2023</u>	<u>5/31/2023</u>	<u>5/31/2023</u>	<u>5/31/2023</u>
<b>Beginning Balance</b>	11,785,826.29	3,553,289.82	158,821.11	245,405.12
<b>Cleared Transactions</b>				
<b>Checks and Payments</b>	(1,226,563.00)	-	(291,599.66)	(1,118,047.35)
<b>Deposits and Credits</b>	1,248,355.86	-	314,542.45	1,800,000.00
<b>Total Cleared Transactions</b>	<u>21,792.86</u>	<u>-</u>	<u>22,942.79</u>	<u>681,952.65</u>
<b>Cleared Balance</b>	<u><b>11,807,619.15</b></u>	<u><b>3,553,289.82</b></u>	<u><b>181,763.90</b></u>	<u><b>927,357.77</b></u>
<b>Uncleared Transactions</b>				
<b>Checks and Payments</b>	(730,838.45)	-	-	(32.14)
<b>Deposits and Credits</b>	234,191.06	-	-	-
<b>Total Uncleared Transactions</b>	<u>(496,647.39)</u>	<u>-</u>	<u>-</u>	<u>(32.14)</u>
<b>Register Balance as of 05/31/2023</b>	<u><b>11,310,971.76</b></u>	<u><b>3,553,289.82</b></u>	<u><b>181,763.90</b></u>	<u><b>927,325.63</b></u>

## Sedona Fire District Profit & Loss Budget Performance May 2023

	May 23	Budget	\$ Over Budget	Jul '22 - May 23	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>4001 · Tax Levy Revenue</b>	788,769.18	918,198.99	-129,429.81	17,915,209.27	17,842,720.98	72,488.29	18,170,506.61
<b>4100 · Non-Tax Levy Revenue</b>	224,172.16	353,965.66	-129,793.50	3,538,576.57	3,107,908.34	430,668.23	3,461,874.00
<b>Total Income</b>	1,012,941.34	1,272,164.65	-259,223.31	21,453,785.84	20,950,629.32	503,156.52	21,632,380.61
<b>Gross Profit</b>	1,012,941.34	1,272,164.65	-259,223.31	21,453,785.84	20,950,629.32	503,156.52	21,632,380.61
<b>Expense</b>							
<b>5001 · Personnel Cost</b>	1,169,604.37	1,232,717.00	-63,112.63	14,985,425.37	14,999,532.00	-14,106.63	16,784,646.00
<b>6001 · Building &amp; Land</b>	21,656.17	36,200.00	-14,543.83	310,520.86	395,002.00	-84,481.14	431,200.00
<b>6101 · Vehicles &amp; Equipment</b>	47,055.10	61,364.50	-14,309.40	626,276.40	665,809.50	-39,533.10	727,146.00
<b>6300 · Communications</b>	72,850.98	50,364.00	22,486.98	854,505.90	822,101.00	32,404.90	872,463.00
<b>6401 · Meetings, Travel &amp; Training</b>	21,038.38	33,781.66	-12,743.28	224,627.05	269,330.34	-44,703.29	303,099.00
<b>7001 · Managerial Cost</b>	42,349.49	41,285.55	1,063.94	620,938.21	655,339.45	-34,401.24	696,594.00
<b>8001 · Other Expense</b>	155.93	344.00	-188.07	4,069.48	3,784.33	285.15	4,128.33
<b>Total Expense</b>	1,374,710.42	1,456,056.71	-81,346.29	17,626,363.27	17,810,898.62	-184,535.35	19,819,276.33
<b>Net Ordinary Income</b>	-361,769.08	-183,892.06	-177,877.02	3,827,422.57	3,139,730.70	687,691.87	1,813,104.28
<b>Net Income</b>	<b>-361,769.08</b>	<b>-183,892.06</b>	<b>-177,877.02</b>	<b>3,827,422.57</b>	<b>3,139,730.70</b>	<b>687,691.87</b>	<b>1,813,104.28</b>



# May 2023



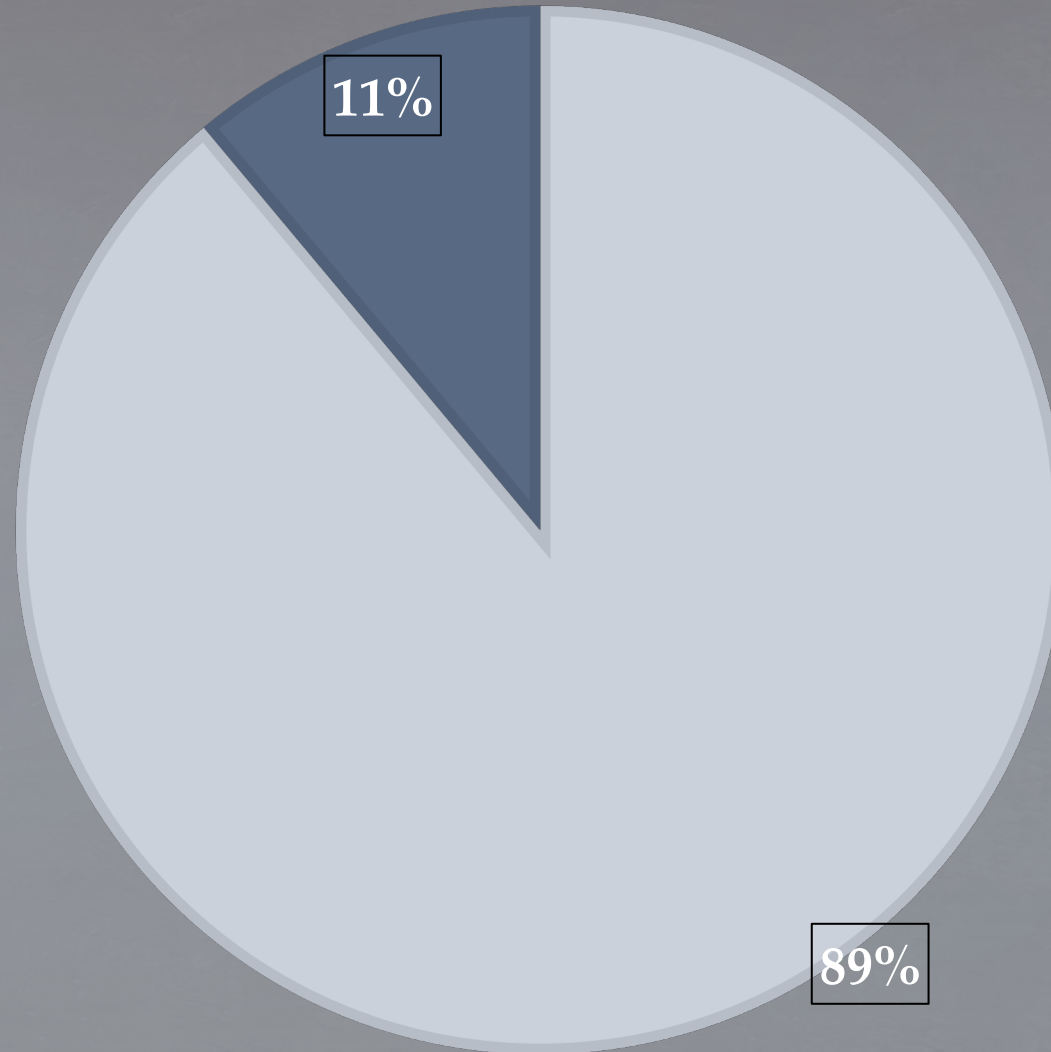


# Fiscal Year to Date Budget to Actual



# YEAR TO DATE EXPENSES AS PERCENTAGE OF BUDGET

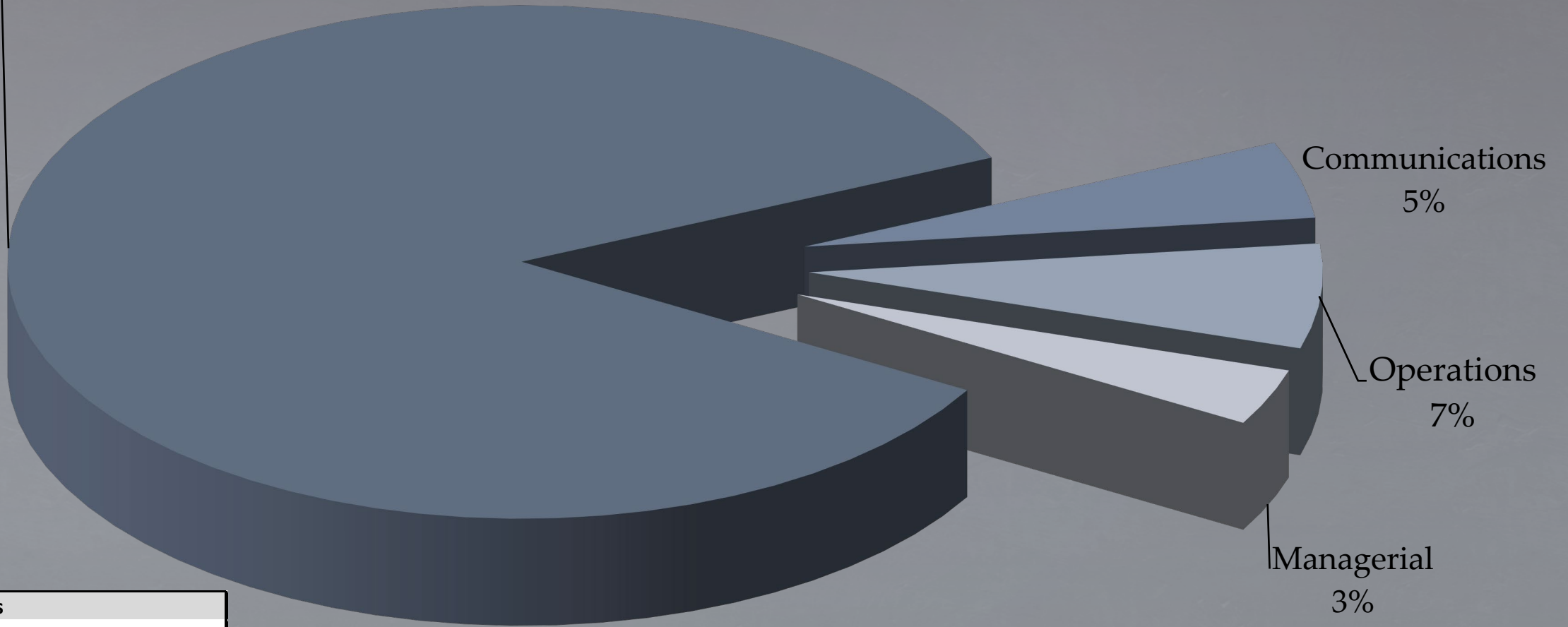
Actual YTD Budget Remaining



# Percentage of Expenses Year to Date

Personnel

85%



Communications

5%

Operations

7%

Managerial

3%

## Function Expenses

Salaries and Wages	81.21%
Operations	11.10%
Communications	2.27%
Managerial	5.42%

# Cash Position



A close-up photograph of several stacked logs, showing the circular cross-sections of the wood. The logs are arranged in a somewhat haphazard stack, with some showing the outer bark and others showing the inner wood. The lighting is warm, highlighting the textures of the wood.

Sedona Fire  
District  
June 2023  
Fire Chief's Report

Staff and  
Division Updates

# Administrative Services

## Director Heidi Robinson

- News & Events

- Payroll & Benefits – busy season
- Open Enrollment – processing
- Update on key hospital contract
- New EAP Provider
- Annual Awards Celebration

- Staffing

- Open Recruitments
- Firefighter
- Administration
- CRR



# Operations Division

## Assistant Chief Jayson Coil



# Community Risk Reduction

Division Chief- Dori Booth



## ❖ Inspection Activities

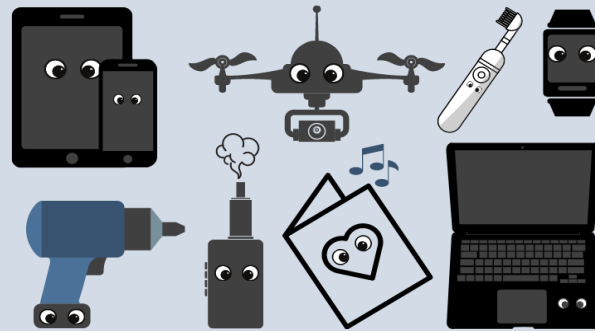
- ❖ 1 Home Ignition Zone Assessment
- ❖ 12 Code Consultations
- ❖ 50 Site Inspections
- ❖ 28 Plan Reviews

## ❖ Notable Events and Projects

- ❖ Inspector Riddell completed International Code Council Fire Inspector II Certification
- ❖ Airport Fuel Farm
- ❖ State Route 89A Blasting
- ❖ Fire Marshal Safety Message
  - ❖ Lithium-Ion Batteries
- ❖ Questions/Comments



**BE ALERT,**  
**DIVERT**  
HIDDEN BATTERIES



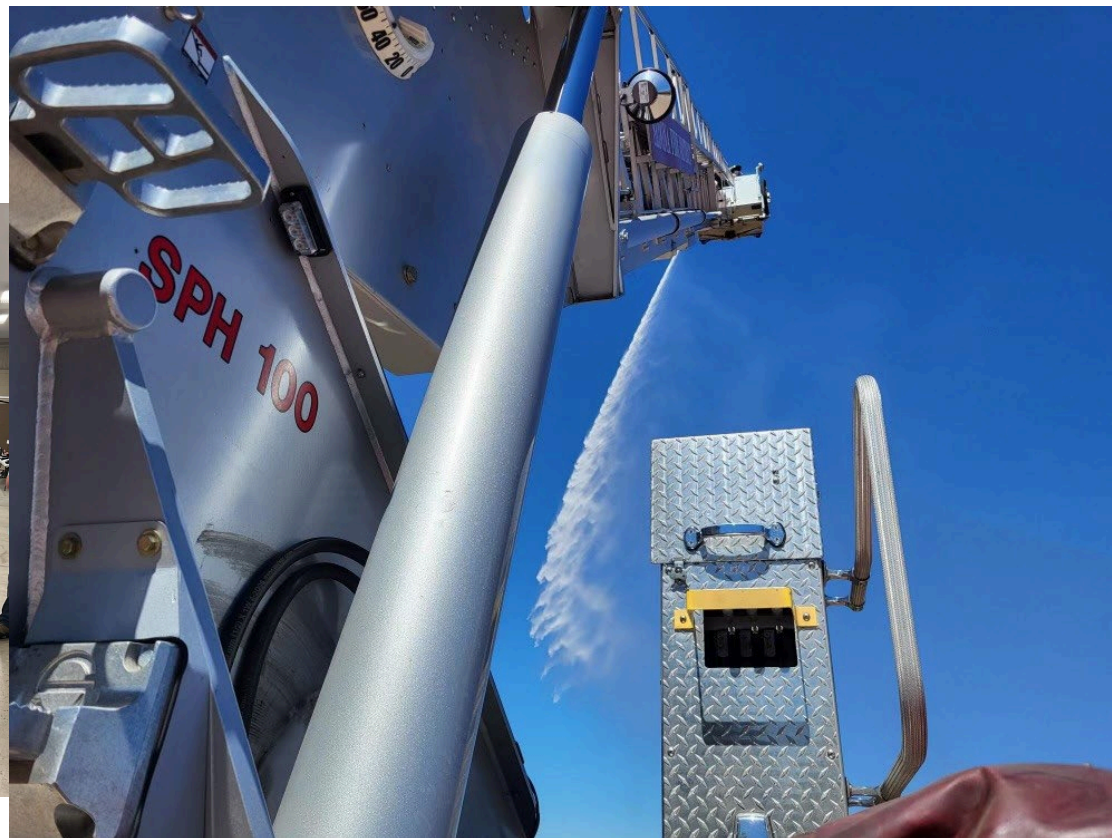
Batteries are hidden in all sorts of everyday things.



# Operational Support

## Fire Chief Ed Mezulis (1 more month!!)

FLEET



TRAINING



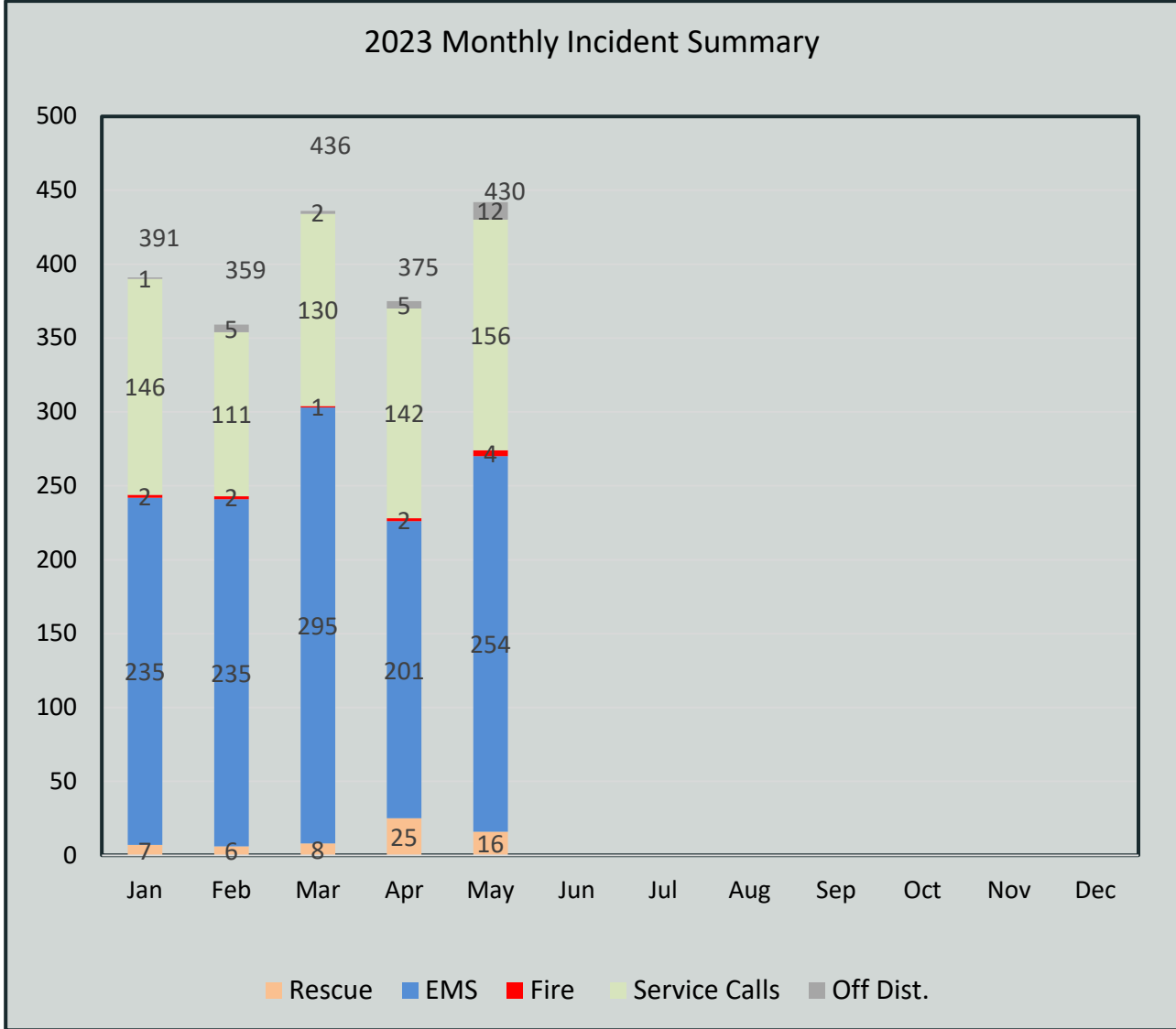
EMS Activities & Updates



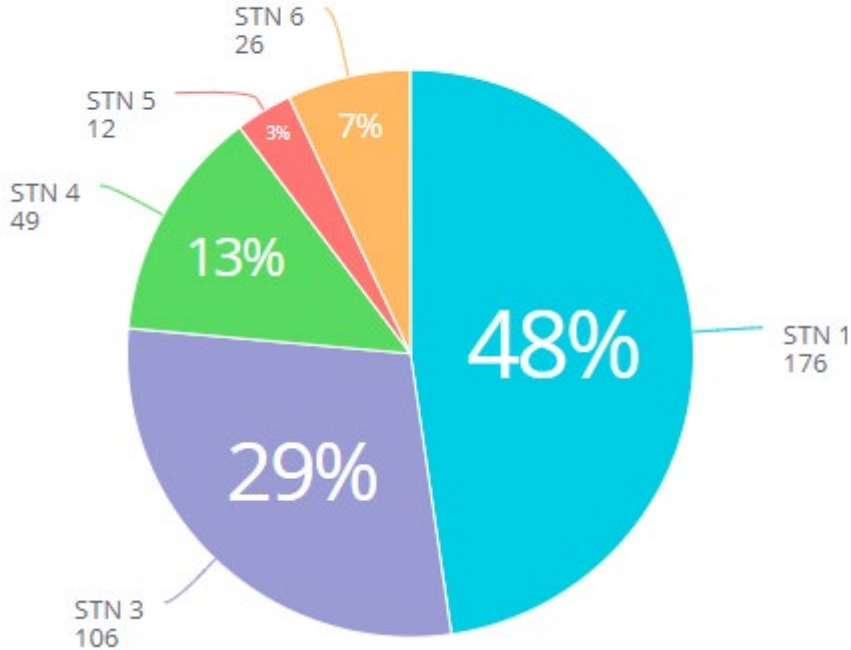
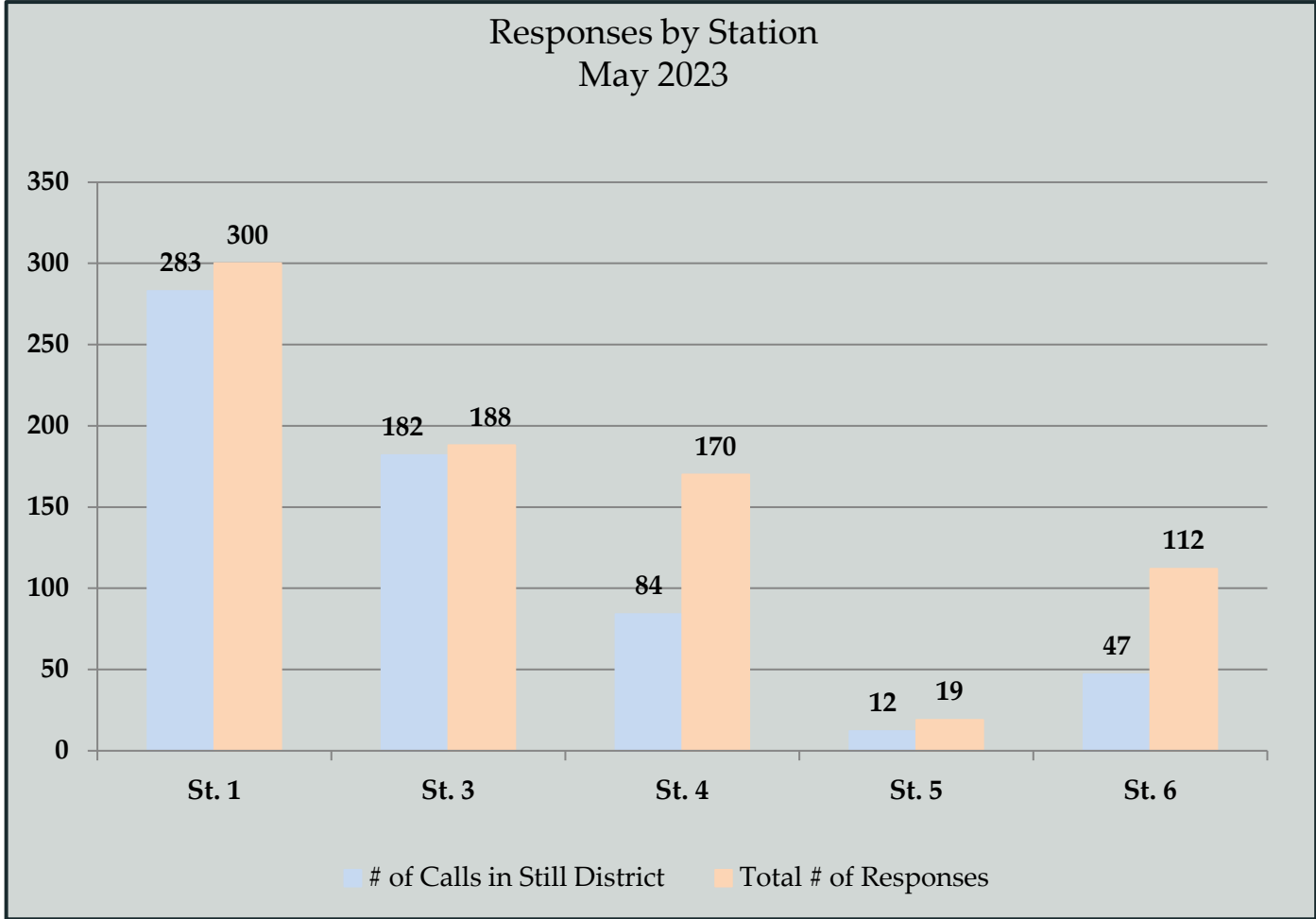
# Fire Chief's Report

FIRE CHIEF ED MEZULIS

The Incident Summary provides an overview of the number of calls for each month and the type of incidents. A Year-to-Date comparison of the prior year is provided to view how SFD's calls are trending from the year prior.



The chart shows the total number of calls received in each station's response area compared to the total number of calls to which each station's crews responded. Station crews not only respond to their own area, but, when needed, to other areas of the fire district



## Emergency Responses

Dispatch Handling Time

Turnout Time

Unit Travel Time

Total Response Time

Median of Dispatch Notified A...

**00m:41s**

Median Turnout Time

**01m:43s**

Median Travel Time

**03m:43s**

Median Total Response Time

**06m:14s**

90th Percentile Dispatch Time **01m:20s**

90th Percentile Turnout Time **02m:46s**

90th Percentile Travel Time **10m:05s**

90th Percentile Total Respon... **12m:03s**

## Specific Ambulance Times

Ambulance Total EMS Emergent Response Time

Total EMS Ambulance Road Time

Median Total Response Time

**06m:06s**

90th Percentile Total Response Time **11m:45s**

90th Percentile Total EMS Ambulance Road Time

**2h:21m:42s**

# Purchase Orders Over \$10K

First Arriving Service	\$10,131.00	Station Dashboard
Swift Group Replacement	\$67,183.83	Annual Turnouts
MerIT Technology	\$28,377.20	Radios
The HVAC Company Replacement	\$18,565.00	Station 3 HVAC
Wizard Education	\$16,900.00	Paramedic Class (x2)

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# FACEBOOK ENGAGEMENT

Followers: 16,667

Last 28 days

Post reach ⓘ

69,667

Post Engagement ⓘ

26,167

New followers ⓘ

149

## Recent content

Last 28 days



Sedona Fire busy today, running a number of rescues around the district. Crews have responded to Slide Rock State Park twice,...

Sat, Jun 10

Post reach Engagement  
3,934 2,683



--  
Thu, Jun 8

Post reach Engagement  
3,063 572



--  
Thu, Jun 8

Post reach Engagement  
2,350 216

[See more](#)

## Frequently Asked Questions

Answers to common questions about the new Pages experience.

What policies apply to the new Pages experience? ▾

What will happen to posts I made on my classic Page? ▾

Is there any content that will not transfer from my Page? ▾

How will people find my new Page? ▾

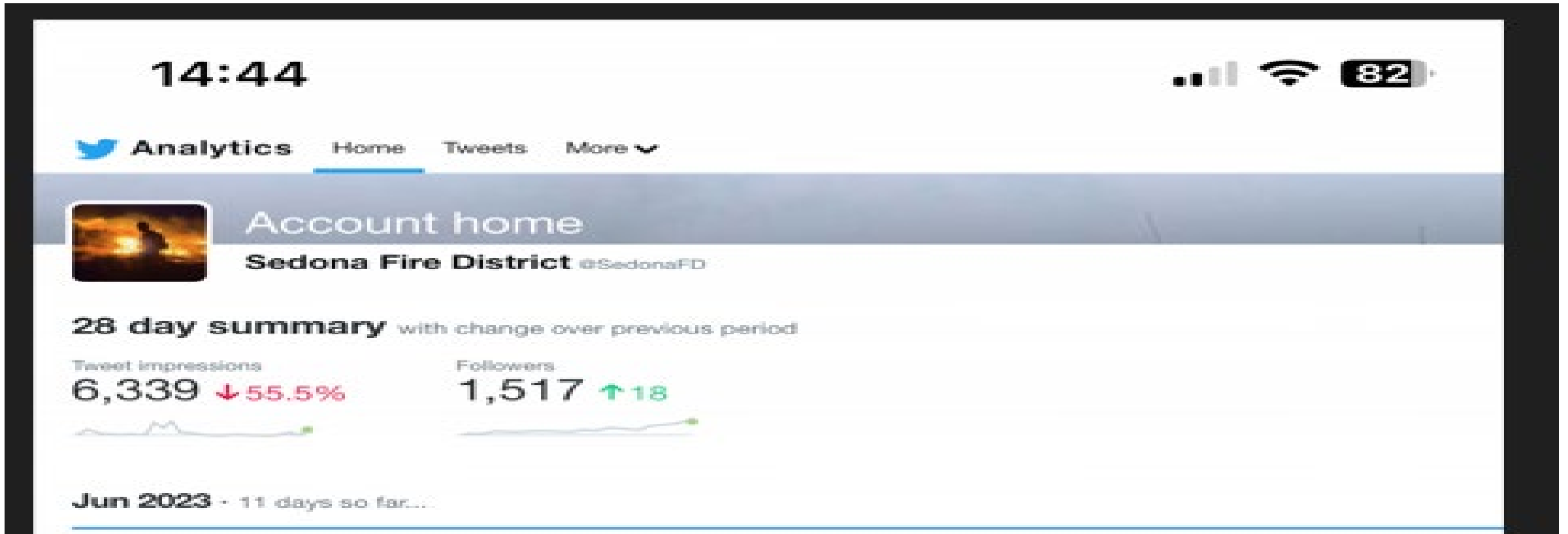
What is a News Feed? How can I set up my News Feed? ▾

When I had a classic Page, I followed other Pages. What happens to those connections on my new Page? ▾

[New Pages guide](#)



# TWITTER ENGAGEMENT





The background of the slide features a close-up, high-resolution image of a wood grain, showing wavy, concentric patterns in shades of light to medium brown. A dark blue, semi-transparent rectangular overlay is positioned on the right side of the image, containing the text. A white L-shaped graphic element is located at the top-left corner of the dark blue area, consisting of a vertical line extending upwards and a horizontal line extending to the right.

# Governing Fire Board Meeting

Sedona Fire District  
June 2023