



AUGUST 2024

SEDONA FIRE DISTRICT
GOVERNING FIRE BOARD



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Station 1 Training Room

Tuesday, August 20, 2024 / **4:30 PM**

~ AGENDA ~

To access the meeting via Zoom or by telephone:

Use the link to access the online meeting: <https://sedonafire.zoom.us/j/83096190389?pwd=VTBPNVHIBNjNyYk9PZnZQcnFIWlhLdz09>

To join by telephone call: +1 253 215 8782 US or +1 301 715 8592 US

Meeting ID: 83096190389 **Passcode:** 414678

If you need assistance, please contact the administrative office at 928-282-6800

I. CALL TO ORDER/ROLL CALL

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. PRESENTATION OF AWARDS/STAFF RECOGNITION

A. Acknowledgement of 5 years of service:

1. Taylor King, Firefighter

III. EXECUTIVE SESSION

A. Possible vote to go into Executive Session for personnel matters re: updated Fire Chief's Evaluation and collaborative evaluation process pursuant to ARS §38-431.03(A)(1) and legal advice re: same, pursuant to ARS §38-431.03(A)(3).

V. RECONVENE INTO PUBLIC SESSION

A. Discussion/Possible Action: Direction to Board members and staff on timelines to review and return comments regarding Fire Chief Self-Evaluation. Further discussion on collaborative evaluation process.

VI. REGULAR BUSINESS MEETING

A. Public Forum:

1. Public Comments

2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

1. July 9, 2024 Regular Meeting Minutes

C. Financial Report and Updates –Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and Approval of June/July 2024 Finance Reports.
June report was tabled due to the timing of July meeting.

D. Staff Items:

1. July 2024 Monthly Staff Report

- a. Operations Activities – Assistant Chief Jayson Coil

- i. Administration

- a. News & Activities

- b. Upcoming Events

- ii. Human Resources

- a. Staffing

- b. Promotions

- c. Significant Issues

- iii. Significant Events

- a. All Hazard

- b. Emerging Issues

- b. Community Risk Reduction Activities – Division Chief Dori Booth

- i. Inspection Activities

- ii. Fire Investigations

- iii. Notable Events

- iv. Fire Marshal Safety Message

- c. Operational Support – Division Chief Lechowski & Baker

- i. EMS Activities and Updates

- ii. Fleet Activities and Updates

- iii. GIS & Other Updates

- d. Preparedness & Training – Division Chief Jordan Baker
 - i. Division Updates & Activities
 - ii. Training Report
- e. Fire Chief Report – Fire Chief Mezulis
 - i. Call Volume & Response Review
 - a. Incident Summary and Year-to-Date Comparison
 - b. Station Responses
 - c. Response Times
 - ii. Purchases over \$10K
 - iii. Community Appreciation
- E. Discussion/Possible Action: Possible approval/signature of State Mutual Aid Compact.
- F. Discussion/Possible Action: Board discussion regarding Sedona Fire District wage and benefits philosophy.
- G. Board Member Items:
 - 1. Discussion: Board Member’s Fire District Related Activities Since the Last Board Meeting.

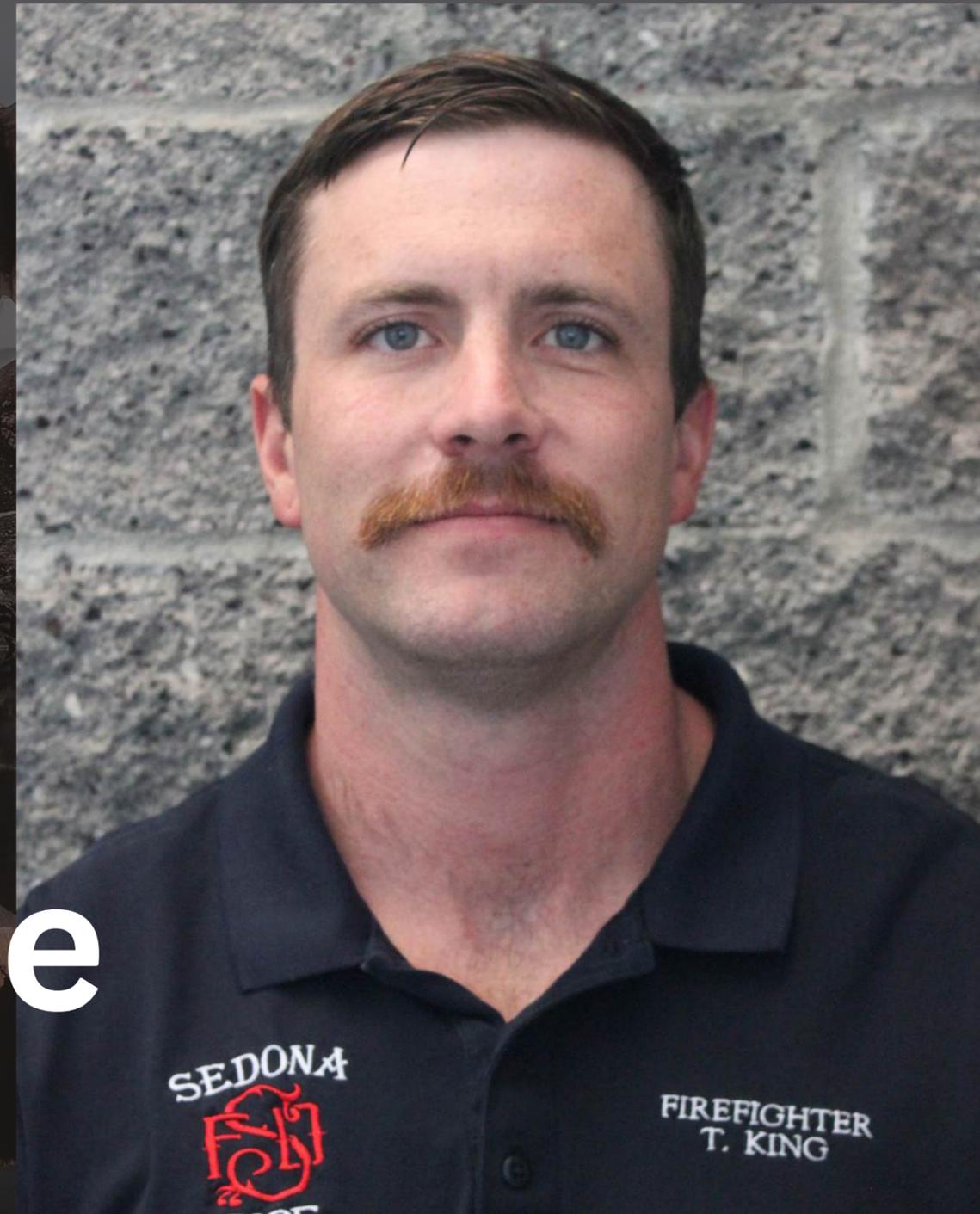
VII. ADJOURNMENT

Corrie Cooperman, Clerk of the Board

EMPLOYEE RECOGNITION

Five Years of Service

Taylor King



EXECUTIVE SESSION

Open meeting will reconvene when Executive Session is completed.



If you are disconnected, follow the instructions below to return to Open Session.

	To access the meeting via Zoom or by telephone:
Use the link to access the online meeting:	https://sedonafire.zoom.us/j/83096190389?pwd=VTBhbnVHIBNjNyYk9PZnZQcnFIWIhLdz09
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CONSENT AGENDA

July 9, 2024 Regular Meeting Minutes



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room

Tuesday, July 9, 2024 / 4:30 PM

~ MINUTES ~

I. CALL TO ORDER/ROLL CALL

Pursuant to notice, a regular meeting of the Sedona Fire District (SFD) was called to order by Chair Helen McNeal at 4:30 PM on Tuesday, July 9, 2024. Heidi Robinson recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Board Present: Helen McNeal – Chair; Corrie Cooperman – Clerk; Janet Jablow, Dave Soto, and Scott Springett – Members. Others Present: Assistant Chief Jayson Coil; Division Chief Dori Booth; Division Chief Buzz Lechowski; Division Chief Jordan Baker; Attorney William Whittington; Patty Howard, Regional Government Services; and Heidi Robinson - Recorder.

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

Chair Helen McNeal led the Pledge of Allegiance and Assistant Chief Jayson Coil requested a Moment of Silence for the four Police Officers, four firefighters, and one Fire Board Member who passed away since the previous Board Meeting.

II. REGULAR BUSINESS MEETING

A. Public Forum:

Speakers are limited to three-minute oral presentations but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments

2. Executive Staff Response to Public Comments

There were no requests to speak.

B. Consent Agenda – Discussion/Possible Actions:

All matters under the Consent Agenda are considered by the Board to be routine (i.e., Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

1. June 18, 2024, Regular Meeting Minutes

Clerk Corrie Cooperman made a motion to approve the Minutes presented, Member Scott Springett seconded, there was no further discussion and the motion passed unanimously.

C. Financial Report and Updates-Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and Approval of June 2024 Finance Report.

At the time of the report, Mr. Buldra had not joined the meeting. Chief Coil indicated that he had spoken to Mr. Buldra earlier and confirmed that due to the timing of the meeting, financial information was not yet available and would be presented with the July finance report at the August Board meeting.

Member Dave Soto made a motion to table the finance report until the August meeting, Member Janet Jablow seconded, there was no further discussion and the motion carried.

D. Staff Items:

1. June 2024 Monthly Staff Report –

a. **Operations Activities – Assistant Chief Jayson Coil**

• **i. Wage Study Presentation – Regional Government Services**

- Patty Howard of RGS explained the extensive process beginning in January of 2024, including the classifications included in the study, the non-wage compensation elements, and what agencies would be surveyed. Looked at 26 classifications, 14 compensation elements, and 21 additional benefits for comparison. Compared to 11 agencies of similar size, type, and area. Compared positions based on title, description, and qualifications looking for a 70% match and noted differences. Only one classification was below 5% of the median, indicating an overall competitive salary structure. Ms. Cooperman asked if there was a ranking for the organization. Ms. Howard indicated there was no ranking but indicated a total compensation range of 5% - 30% above market, looking at the aggregate. Mr. Soto asked about the purpose of the survey and expressed uncertainty regarding how competitive SFD is. Chief Coil indicated the desire to find an independent organization specializing in government employment without bias. Chief Coil discussed internal promotion, recruitment, and compensation philosophy. Ms. Howard reiterated that the agreement was a survey based on the median for the market, not on ranking to a percentile. Chair McNeal clarified that the results of the study have been incorporated into the approved pay scale, and Coil indicated that no SFD employee is currently paid below market. Ms. Howard explained external comparison vs internal pay equity. In answer to a question about labor approval, Chief Coil said that based on the vote that labor had, the pay scale has been agreed upon. Chair McNeal applauded the work, noting ideally it would have been presented before the pay scale was delivered and approved.

• **ii. 2nd Quarter Accomplishments**

• **iii. 3rd Quarter Goals**

- Chief Coil referred to the detailed report submitted in the packet. He acknowledged inconsistency in the language used between reports, and he will work with Chief Mezulis to create common language. He discussed progress in the HR strategic

goals of the Performance Management software, posting of the HR Specialist position, and the wage study.

- He explained the work done to acclimate the new BCs and reports confidence in their growth. He reports coordinating with the Division Chiefs has been limited due to other objectives but sees collaboration coming in Q3 with the implementation of the Interpersonal Skills Lab.
- Administration accomplishments center on a more structured website update that will have a better overall outcome. Contracts and agreements will be a Q3 focus to establish a consistent approach reducing need for legal services. Heidi Robinson reported on the estimated website completion date (mid Aug for design, end of Sept for outreach and feedback).
- In the change in benefits program some procedural items fell through the cracks, but the HR team are working through the bumps. Keona Freeman attended a resource conference to maintain her certification.
- Chief Coil turned the floor over to Patty Howard from RGS to discuss the compensation study and answer questions.

b. **Community Risk Reduction – Division Chief Dori Booth**

- **i. 2nd Quarter Accomplishments**
- **ii. 3rd Quarter Goals**
- Chief Booth reported working on regional fire code adoptions, the CRR Team attending required certification training, and continued work with website development in Q2.
- The team is looking at NFPA 1730 to reach alignment in Q3, and acknowledged it is a lofty goal that will extend across several quarters. Also accomplished in Q2, the CRR Vehicle equipment standardization to industry recommendation is substantially complete.
- Chair McNeal made a request that Strategic Plan update notes not already included in the Board packet be provided to the Board Recorder for inclusion with the minutes for consistency across departments. A new reporting format will be implemented for Q3. Upon request for clarification, Mr. Whittington notes that anything reasonably related to the discussion can be included in the minutes.

c. **EMS, Fleet, Telecom – Division Chief Buzz Lechowski**

- **i. 2nd Quarter Accomplishments**
- Chief Lechowski notes that he will forward his detailed accomplishments for the record. He reported that the goals in his area have changed over the past year and are likely to continue to evolve. EMS integration into overall training has been accomplished and is moving forward regionally, specifically in heat emergency response. EMS revamped narcotics tracking using technology currently available as part of the consumables tracking goal. Achieved alignment on quality assurance standards in all areas of EMS, though progress is understandably slow.
- The Fleet plan now aligns with the Capital Plan, recruitment has begun for the mechanic assistant position, and the manufacture of 4 apparatus are underway.
- GIS has been working on forms and mapping for multiple departments
- Behavioral health program has been prioritized and regionalized, SFD entered a study with NAU on the positive impacts of yoga on those with high incidents of job-related stress.

- **ii. 3rd Quarter Goals**
 - Chief Lechowski identified Q3 goals of initiating quarterly EMS training drills, completing beta testing of narcotics tracking for Q4 launch, and begin group trainings for first aid and CPR.
 - Also in Q3, EMS Relationship by Objective committees will discuss and report on several issues, and GIS will create visuals of data for the Board.
- d. **Preparedness & Training - Division Chief Jordan Baker**
- **i. 2nd Quarter Accomplishments**
 - Chief Baker updated on probationary fire fighters' successful progression; a new written test was developed and beta tested; Round 1 of ROHVA training completed; finished the task book overhaul for the BC position; held Blue Card training for 12 members; completed MCS drills; a new digital travel/class request form designed, tested, and launched; venomous reptile training completed; multi-agency ASHER drill conducted; Annual Wildland refresher training completed; Firefighter task book revision underway.
 - Also in Q2, Wellness equipment was ordered, functional movement screening conducted, and SFD contracted with Ready Rebound to assess and combat flexibility deficiencies that lead to injuries.
 - **ii. 3rd Quarter Goals**
 - For Q3, Chief Baker has planned the New Hire Assessment Center, developing the New Hire orientation timeline and schedule, evaluating completed task books for the captain position testing in Q4, conducting an SFD Leadership Academy in September, initiating Fire School nominations, continued policy updates, and scheduling annual training and testing requirements.
 - Also in Q3, Wellness will conduct the Ready Rebound Interactive Evaluations, conduct injury reduction assessments and modifications, and recruit internal Peer Fitness representatives.
 - The Board notes that this is a lot of work and Chief Baker acknowledges the teamwork of crews creating depth and opportunity.
 - Chair McNeal thanks all staff for these efforts and notes the documentation is compelling.
- e. **Fire Chief Report – Assistant Chief Coil**
- **i. Call Volume & Response Review**
 - **a. Incident Summary and Year-to-Date Comparison**
 - **b. Station Responses**
 - **c. Response Times**
 - **ii. Purchases over \$10k**
 - **iii. Community Thanks & Appreciation**

Chief Coil explained the UTV incident pictured in the slide, noting safety precautions and SFD obligations, and indicated an investigation is ongoing. He presented the statistical information from the slides, noting consistencies and anomalies where indicated. Ms. Robinson gave background on the hand-painted thank you cards presented each month by a generous community member, soon to be on display in the reception area.

E. Discussion/Possible Action: Discussion and possible approval/signing: IGA with Cottonwood Dispatch Center.

Chief Coil gave some background on the IGA with dispatch and the importance of the agreement moving forward. There were procedural questions regarding versions of the IGA and the electronic signatures, which were resolved to the satisfaction of all present.

Clerk Cooperman made the motion to approve the IGA with Cottonwood Dispatch Center for one year. Member Soto seconded, there was no further discussion and the motion passed unanimously.

F. Board Member Items:

1. Discussion of Fire Board Members' Fire District related activities since the last Board Meeting:

Board members reported on their monthly meetings with the Chief, plans for attending the AFDA conference, reviewing the wage study in-depth, visiting the dispatch center, speaking with community members, and conducting regular financial business. Mr. Soto spoke about the recent passing of retired SFD Board Member Gene McCarthy.

III. ADJOURNMENT

Chair McNeal adjourned the meeting at 6:13 PM.

Corrie Cooperman, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by:

Date:

Time:



**FINANCIAL
REPORT
JUNE/JULY 2024**

**GABE BULDRA,
FINANCE DIRECTOR**



Sedona Fire District Monthly Financial Report

Monthly Financial Report – July 2024

Attached are the following for your information and review:

1. Balance Sheet as of July 31, 2024.
2. Summary of reconciled cash balances on July 31, 2024.
3. Income Statement of Revenues and Expenditures for July 2024, including budget to actual and year-to-date balances.
4. Graphs for July 2024.
5. Fixed Asset Additions and Disposals Schedule FY24.
6. Monthly Disbursement Report.
7. 12-Month Cash Flow.

Key points:

- Total Revenue for July is \$524,177 which is \$96,143 over budget.
 - Tax Revenue for July is \$76,086 which is \$15,310 under budget.
 - Non-Tax Revenue for July is \$448,091, which is \$111,453 over budget.
 - Ambulance revenue is over budget by \$38,112.
 - Non-District Fire revenue is over budget by \$73,972.
- Total Expense for July is \$2,015,987 which is \$185,270 under budget.
 - Personnel costs are under budget \$139,834, driven by less than anticipated wages and associated costs.
 - Buildings & Land is under budget \$15,187, driven by timing of repairs & maintenance.
 - Vehicles & Equipment is under budget \$23,273, driven by timing of equipment and maintenance.

Please contact the Finance Director with any questions or concerns regarding this report.

Sedona Fire District
Balance Sheet
As of July 31, 2024

08/14/24
Accrual Basis

	Jul 31, 24	Jul 31, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1000 · Bill.com Money Out Clearing	0.00	575.20	-575.20
1010 · Capital Reserves Fund	4,834,246.58	3,591,666.90	1,242,579.68
1050 · Chase - Operating Account	326,227.79	562,975.33	-236,747.54
1060 · Chase - Payroll Account	631,848.41	573,539.02	58,309.39
1070 · County General Fund	11,530,783.51	8,422,013.23	3,108,770.28
Total Checking/Savings	17,323,106.29	13,150,769.68	4,172,336.61
Accounts Receivable			
1200 · Accounts Receivable*	86,701.68	12,527.11	74,174.57
1202 · Ambulance Billings Receivable	563,332.92	563,332.92	0.00
1206 · Property Tax - Receivable	294,100.87	294,100.87	0.00
1208 · Grant Receivable	0.00	1,108,390.00	-1,108,390.00
1270 · Lease Receivables	835,305.00	835,305.00	0.00
Total Accounts Receivable	1,779,440.47	2,813,655.90	-1,034,215.43
Other Current Assets			
12000 · Undeposited Funds	0.00	12,238.27	-12,238.27
1320 · Prepaid Expenses	35,289.17	137,997.94	-102,708.77
Total Other Current Assets	35,289.17	150,236.21	-114,947.04
Total Current Assets	19,137,835.93	16,114,661.79	3,023,174.14
Fixed Assets			
1400 · Accumulated Depreciation	-15,285,043.75	-15,285,043.75	0.00
1410 · Building and Other Improvements	9,342,045.50	9,254,395.64	87,649.86
1411 · Construction in Progress	95,789.20	0.00	95,789.20
1412 · Furniture and Equipment	7,220,512.59	7,046,462.77	174,049.82
1413 · Land	2,054,578.48	2,054,578.48	0.00
1414 · Vehicles	7,707,104.27	7,701,601.60	5,502.67
1450 · CIP	1,512,768.77	1,512,768.77	0.00
1470 · Right to Use Asset			
1401 · Accum Depreci- Right to Use	-10,458.00	-10,458.00	0.00
1470 · Right to Use Asset - Other	119,624.00	119,624.00	0.00
Total 1470 · Right to Use Asset	109,166.00	109,166.00	0.00
Total Fixed Assets	12,756,921.06	12,393,929.51	362,991.55
Other Assets			
1500 · Defer Outflows of Rsrcs - ASRS	210,737.00	210,737.00	0.00
1510 · Defer Outflows of Rsrcs - PSPRS	9,743,953.00	9,743,953.00	0.00
1515 · Defer Outflows Rsrcs PSPRS Tr 3	293,325.00	293,325.00	0.00
1520 · Defer Outflows - PSPRS OPEB	89,576.00	89,576.00	0.00
1525 · Defer Outflows PSPRS OPEB Tr 3	3,257.00	3,257.00	0.00
1530 · Defer Outflows - ASRS OPEB	5,554.00	5,554.00	0.00
1540 · Risk Pool Capitalization	231,080.00	173,310.00	57,770.00
1815 · Net Pension Asset - PSPRS Tr 3	35,355.00	35,355.00	0.00
1825 · Net Pension Asset PSPRS OPEB	7,775.00	7,775.00	0.00
1830 · Net Pension Asset ASRS OPEB	46,043.00	46,043.00	0.00
Total Other Assets	10,666,655.00	10,608,885.00	57,770.00
TOTAL ASSETS	42,561,411.99	39,117,476.30	3,443,935.69

08/14/24
 Accrual Basis

Sedona Fire District Balance Sheet As of July 31, 2024

	Jul 31, 24	Jul 31, 23	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	250,364.53	209,993.70	40,370.83
Total Accounts Payable	250,364.53	209,993.70	40,370.83
Credit Cards			
2003 · National Bank of Arizona Credit	49,835.16	34,357.79	15,477.37
Total Credit Cards	49,835.16	34,357.79	15,477.37
Other Current Liabilities			
2010 · Accrued Employee Leave	1,513,232.61	1,567,702.29	-54,469.68
2011 · Accrued Payroll	230,405.10	230,405.10	0.00
2014 · Defer Inflows of Rsrcs - ASRS	159,774.00	159,774.00	0.00
2015 · Defer Inflows of Rsrcs - PSPRS	1,915,187.00	1,915,187.00	0.00
2018 · HSA Deduction	0.00	-1,513.31	1,513.31
2019 · Insurance Premium Liabilities	0.00	108,930.03	-108,930.03
2021 · Payroll Liabilities	1,851.18	2,055.60	-204.42
2022 · Retirement Payable	477,005.56	237,721.79	239,283.77
2025 · Workers Compensation Liability	531.72	531.72	0.00
2049 · Defer Inflows of Rsrcs PSPRS T3	8,792.00	8,792.00	0.00
2050 · Defer Inflows OPEB PSPRS	117,288.00	117,288.00	0.00
2051 · Defer Inflows OPEB ASRS	30,171.00	30,171.00	0.00
2054 · Defer Inflows PSPRS OPEB TR3	661.00	661.00	0.00
2070 · Defer Inflow related to Leases	825,154.00	825,154.00	0.00
Total Other Current Liabilities	5,280,053.17	5,202,860.22	77,192.95
Total Current Liabilities	5,580,252.86	5,447,211.71	133,041.15
Long Term Liabilities			
2052 · Net Pension Liab OPEB PSPRS	161,554.00	161,554.00	0.00
2053 · Net Pension Liab OPEB ASRS	750.00	750.00	0.00
2201 · Net Pension Liability - ASRS	1,313,939.00	1,313,939.00	0.00
2202 · Net Pension Liability - PSPRS	26,242,437.00	26,242,437.00	0.00
2270 · Lease Liability	109,512.00	109,512.00	0.00
Total Long Term Liabilities	27,828,192.00	27,828,192.00	0.00
Total Liabilities	33,408,444.86	33,275,403.71	133,041.15
Equity			
3000 · Opening Balance Equity	5,149,965.20	5,149,965.20	0.00
3010 · Fund Balance	-2,425,262.92	-2,425,262.92	0.00
3200 · Unrestricted Net Assets	7,920,075.15	4,704,501.18	3,215,573.97
Net Income	-1,491,810.30	-1,587,130.87	95,320.57
Total Equity	9,152,967.13	5,842,072.59	3,310,894.54
TOTAL LIABILITIES & EQUITY	42,561,411.99	39,117,476.30	3,443,935.69

Sedona Fire District
Summary of Reconciled Cash Balances
 Period Ending 07/31/2024

	County General Fund	Capital Reserves	Chase Operating Account	Chase Payroll Account
	<u>7/31/2024</u>	<u>7/31/2024</u>	<u>7/31/2024</u>	<u>7/31/2024</u>
Beginning Balance	12,349,839.59	4,823,701.88	518,439.97	877,157.08
Cleared Transactions				
Checks and Payments	(1,044,931.94)	-	(602,835.98)	(1,495,808.67)
Deposits and Credits	207,999.89	10,544.70	410,623.80	1,250,500.00
Total Cleared Transactions	<u>(836,932.05)</u>	<u>10,544.70</u>	<u>(192,212.18)</u>	<u>(245,308.67)</u>
Cleared Balance	<u><u>11,512,907.54</u></u>	<u><u>4,834,246.58</u></u>	<u><u>326,227.79</u></u>	<u><u>631,848.41</u></u>
Uncleared Transactions				
Checks and Payments	(15,123.37)	-	-	-
Deposits and Credits	32,999.34	-	-	-
Total Uncleared Transactions	<u>17,875.97</u>	<u>-</u>	<u>-</u>	<u>-</u>
Register Balance as of 07/31/2024	<u><u>11,530,783.51</u></u>	<u><u>4,834,246.58</u></u>	<u><u>326,227.79</u></u>	<u><u>631,848.41</u></u>

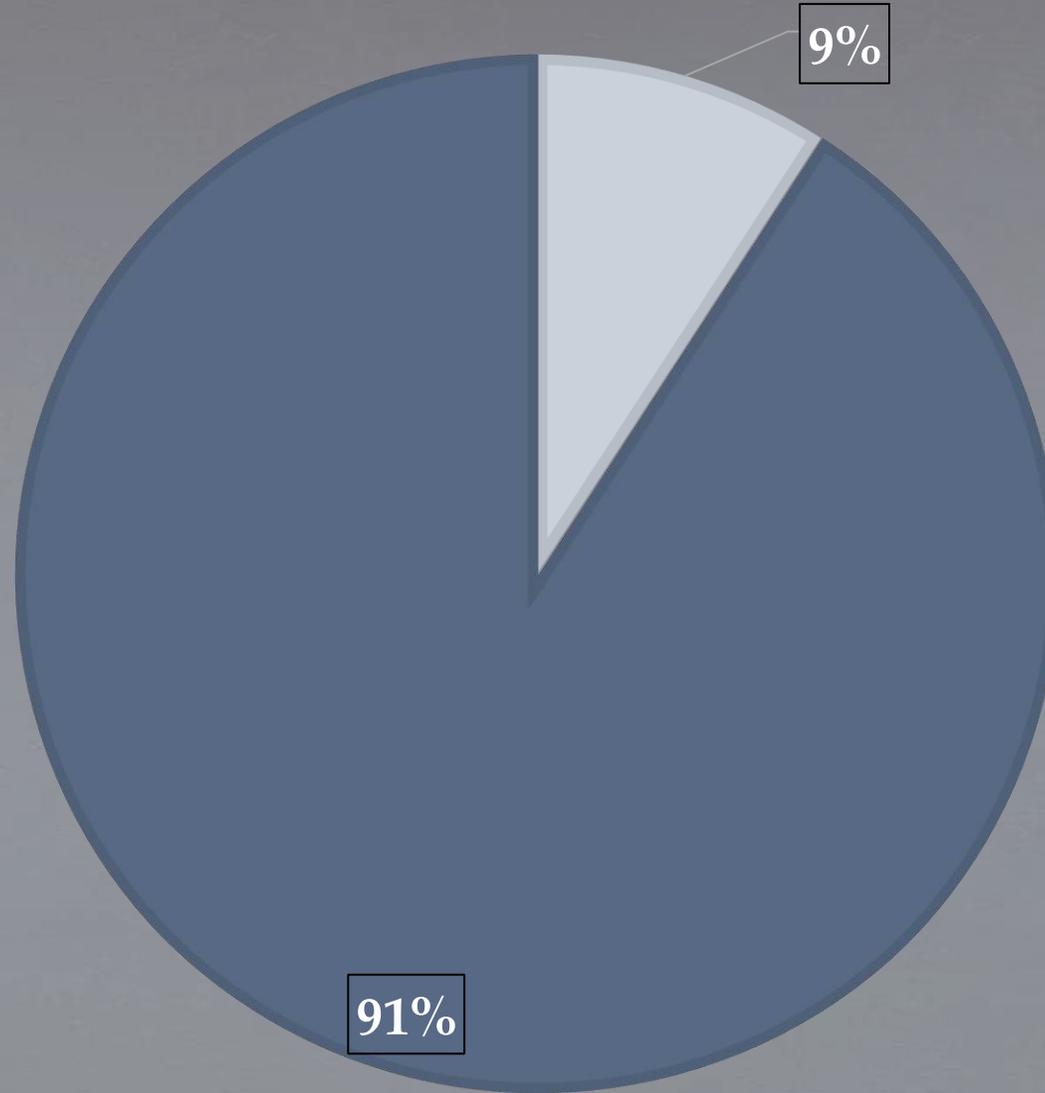
08/14/24
 Accrual Basis

Sedona Fire District Profit & Loss Budget Performance July 2024

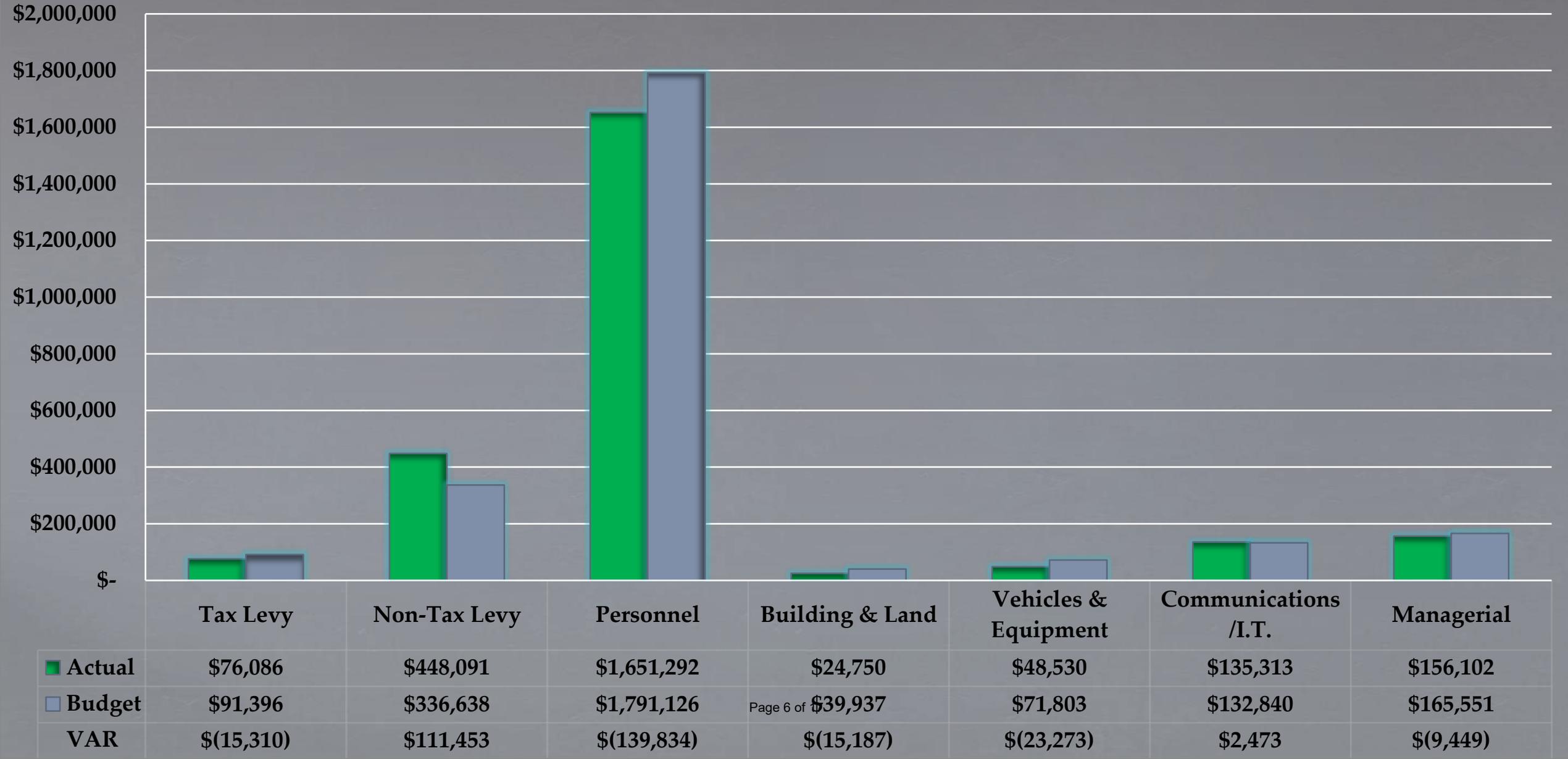
	Jul 24	Budget	\$ Over Budget	Jul 24	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Tax Levy Revenue	76,085.93	91,396.00	-15,310.07	76,085.93	91,396.00	-15,310.07	20,800,436.00
4100 · Non-Tax Levy Revenue	448,090.91	336,638.00	111,452.91	448,090.91	336,638.00	111,452.91	3,639,645.00
Total Income	524,176.84	428,034.00	96,142.84	524,176.84	428,034.00	96,142.84	24,440,081.00
Gross Profit	524,176.84	428,034.00	96,142.84	524,176.84	428,034.00	96,142.84	24,440,081.00
Expense							
5001 · Personnel Cost	1,651,292.12	1,791,126.00	-139,833.88	1,651,292.12	1,791,126.00	-139,833.88	19,138,347.00
6001 · Building & Land	24,750.14	39,937.00	-15,186.86	24,750.14	39,937.00	-15,186.86	475,750.00
6101 · Vehicles & Equipment	48,529.97	71,803.00	-23,273.03	48,529.97	71,803.00	-23,273.03	812,635.00
6300 · Communications	135,312.72	132,840.00	2,472.72	135,312.72	132,840.00	2,472.72	1,114,066.00
6401 · Meetings, Travel & Training	38,771.05	47,530.00	-8,758.95	38,771.05	47,530.00	-8,758.95	498,291.00
7001 · Managerial Cost	117,331.14	118,021.00	-689.86	117,331.14	118,021.00	-689.86	881,608.00
Total Expense	2,015,987.14	2,201,257.00	-185,269.86	2,015,987.14	2,201,257.00	-185,269.86	22,920,697.00
Net Ordinary Income	-1,491,810.30	-1,773,223.00	281,412.70	-1,491,810.30	-1,773,223.00	281,412.70	1,519,384.00
Net Income	-1,491,810.30	-1,773,223.00	281,412.70	-1,491,810.30	-1,773,223.00	281,412.70	1,519,384.00

YEAR TO DATE EXPENSES AS PERCENTAGE OF BUDGET

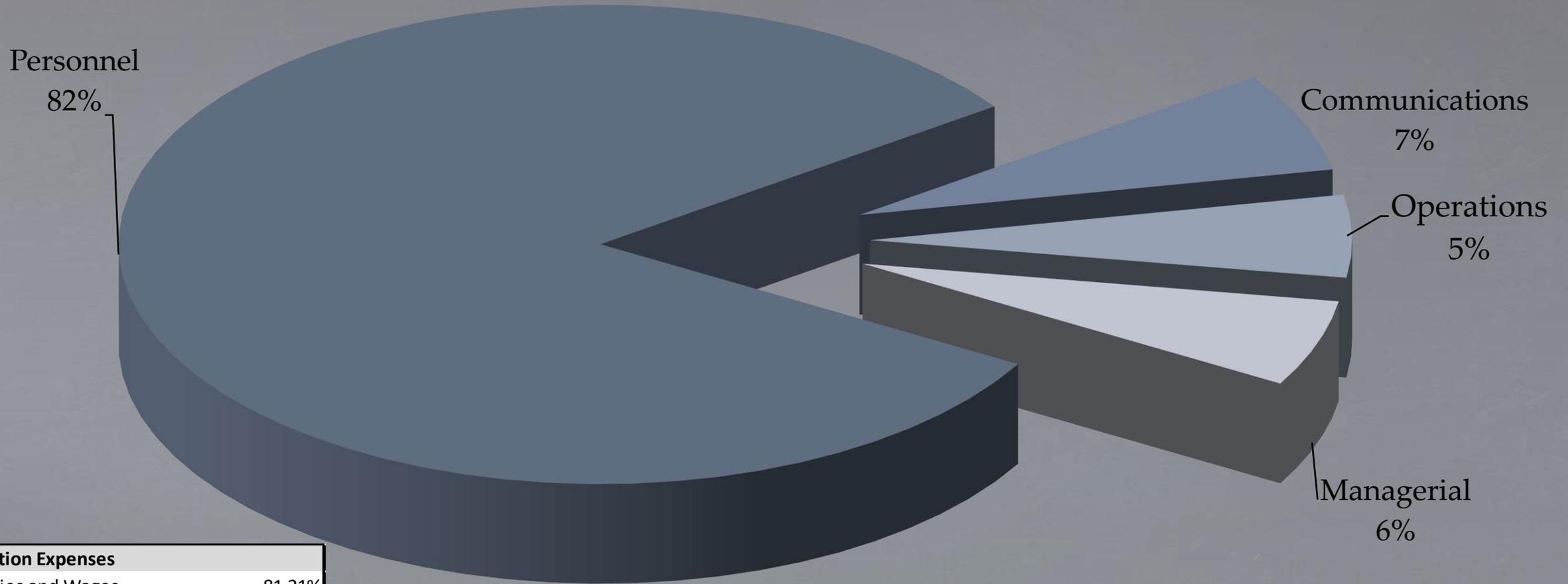
Actual YTD Budget Remaining



July 2024



Percentage of Expenses Year to Date



Function Expenses	
Salaries and Wages	81.21%
Operations	11.10%
Communications	2.27%
Managerial	5.42%

Cash Position



Recorded Fixed Asset purchases:

Account Number	Account Name	Amount	Description of Asset
1411	Construction in Progress	\$10,083.07	Multi-purpose room A/V upgrade
1412	Furniture & Equipment	\$32,032.26	4x50' Nitrile Hoses for Type 1 Engine (Qty: 54)
	TOTAL	\$42,115.33	

Recorded Fixed Asset Disposals:

Account Number	Account Name	Amount	Description of Asset

The background is an aerial photograph of a rugged, rocky terrain. The rocks are layered and textured, with colors ranging from dark grey and blue to reddish-brown and tan. A vertical gold-colored bar is positioned on the left side of the image. The text 'DIVISION UPDATES' is centered in the upper half of the image in a large, white, sans-serif font.

DIVISION UPDATES

July 2024

OPERATIONS

ASSISTANT CHIEF JAYSON COIL

OPERATIONS

SIGNIFICANT EVENTS

ALL-HAZARD

EMERGING ISSUES

HUMAN RESOURCES

STAFFING

PROMOTIONS

SIGNIFICANT ISSUES

ADMINISTRATION

NEWS

UPCOMING EVENTS

Community Risk Reduction

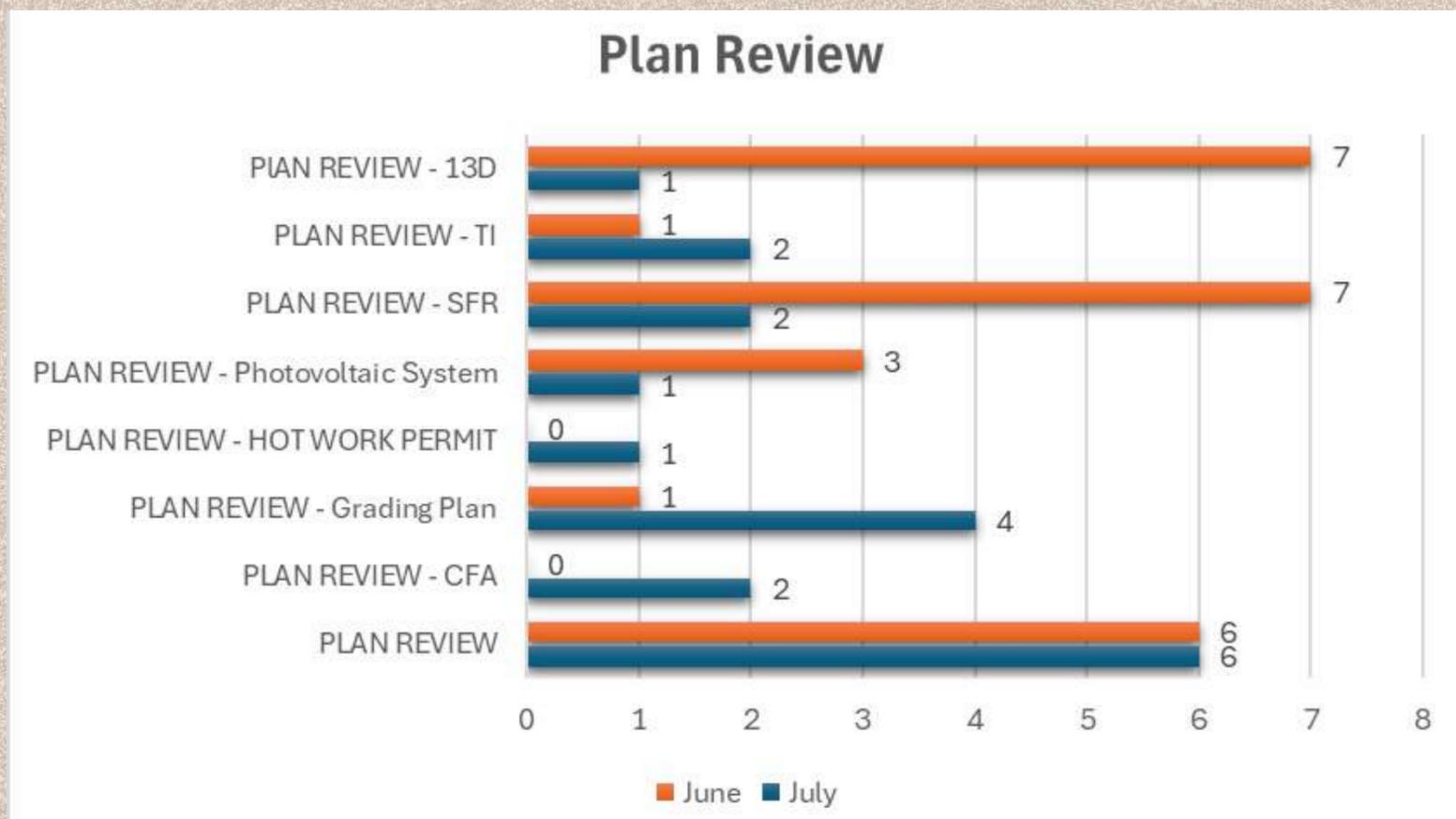
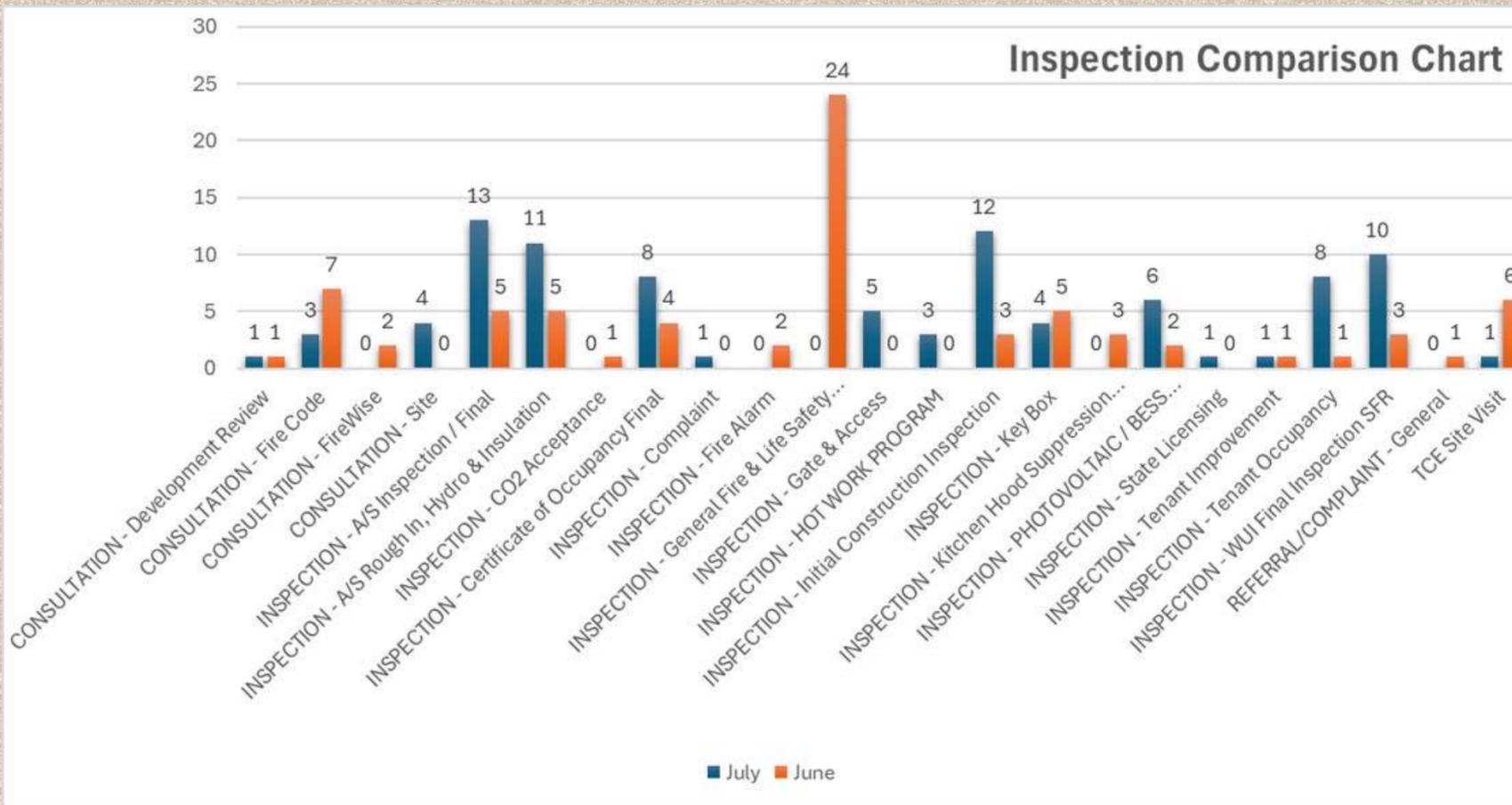
Division Chief Dori Booth

Notable Events and Projects

- IAAI Advanced Arson
- AFCA/AFDA Conference
- Sedona Summer Splash
- 2 Car Seat Installations/Checks
- 1 Fire Extinguisher Training

Upcoming Events

- State Fire School
- Fire Prevention Week (10/5 -10/13)
- Desert Southwest CRR Conference
- October 7-9, 2024, Sedona Fire



Safety Message – Outdoor Burning

- Closely supervise all fires.
 - Ensure fires are completely out before leaving the area
 - Piles greater than 3 feet in diameter and 2 feet in height shall be at least 50 feet from structures or anything that can burn
 - Have a bucket of water, shovel, charged garden hose nearby
- Never burn plastics, construction debris, treated lumber, tires, paint, etc.
- Never use gasoline or other flammable liquids

Fall Open Burn Season – September 1 – November 30 Permits are Required

Residential Permits: www.vvburnpermits.org (No Fee)

Must be applied for and activated via the [vvburnpermits](http://vvburnpermits.org) website

Commercial Burn Permits: Sedona Fire Website
Permit and Fees directly from SFD required

The screenshot shows the homepage of the Verde Valley Burn Permits website. At the top, the title "Verde Valley Burn Permits" is centered. Below the title is a navigation bar with four links: "Your Burn Permit", "Start/Stop Burn", "Apply for a Burn Permit", and "Districts". The main content area is divided into two columns. The left column lists fire districts: "Copper Canyon Fire and Medical District:", "Cottonwood Fire Department:", "Jerome Fire Department:", "Sedona Fire District:", and "Verde Valley Fire District:". The right column contains four colored boxes with text: a green box for "Copper Canyon Fire and Medical District" stating "Burning Permitted 8AM-3PM More Information"; a green box for "Cottonwood Fire Department" stating "Burning Permitted 8AM-3PM More Information"; a red box for "Jerome Fire Department" stating "Contact Jerome Fire Department for Information More Information"; and a red box for "Sedona Fire District" stating "Sedona will resume burn season September 1, 2024 More Information". Below these boxes are two grey buttons: "Start/Stop Burn" and "Apply For a Burn Permit". At the bottom left is a blue button that says "Click here to reset your password". At the bottom center, a bold message reads "Welcome to the Verde Valley/Sedona Burn Permit Website!".

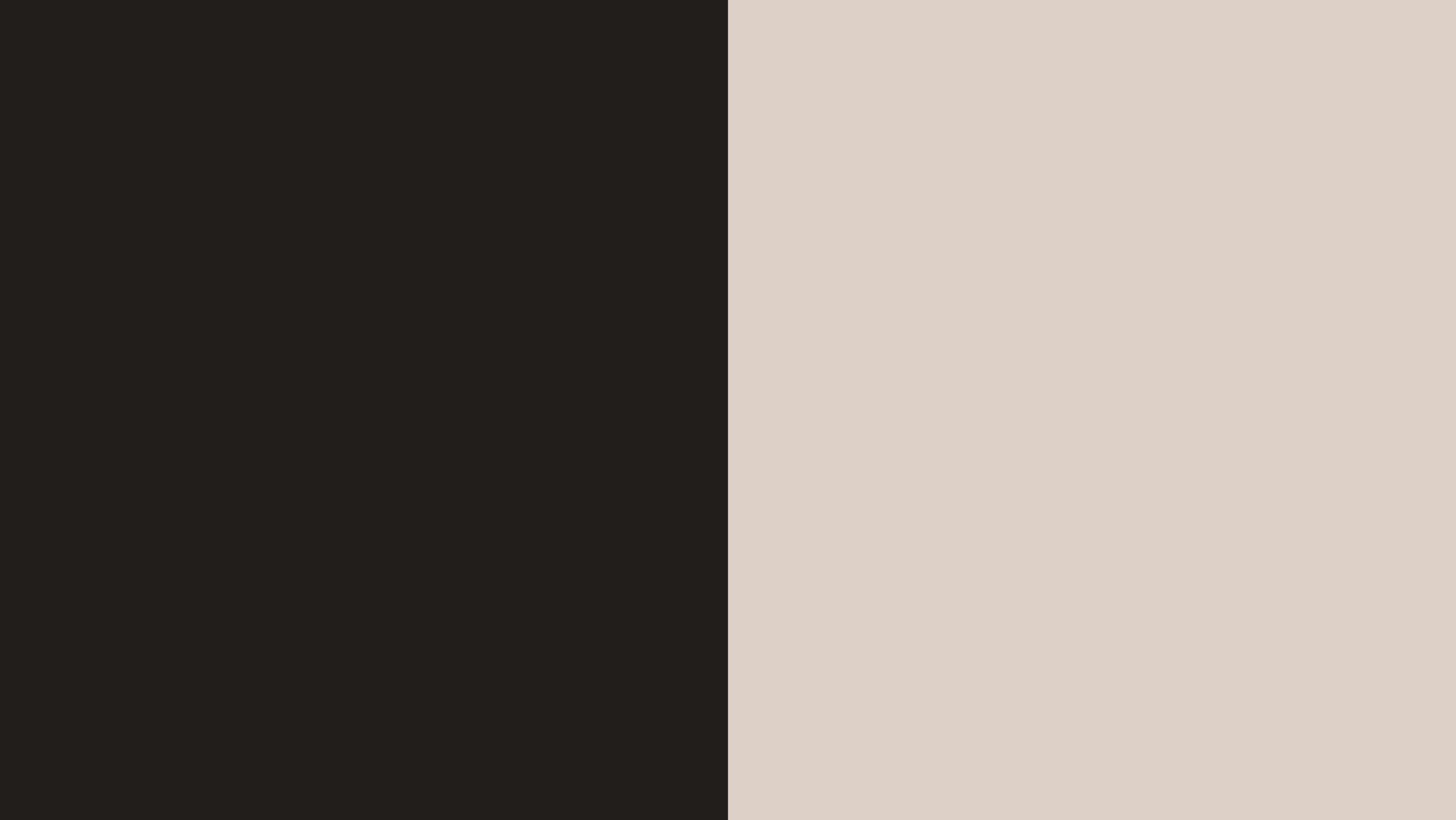


FITE

DC BUZZ LECHOWSKI

- Fleet
- IT & Telecom
- EMS
- Other Program Updates
 - GIS
 - Behavioral Health





**OPERATIONAL
SUPPORT/TRAINING**

DC JORDAN BAKER

- **Division Updates**
- **Training Activities**



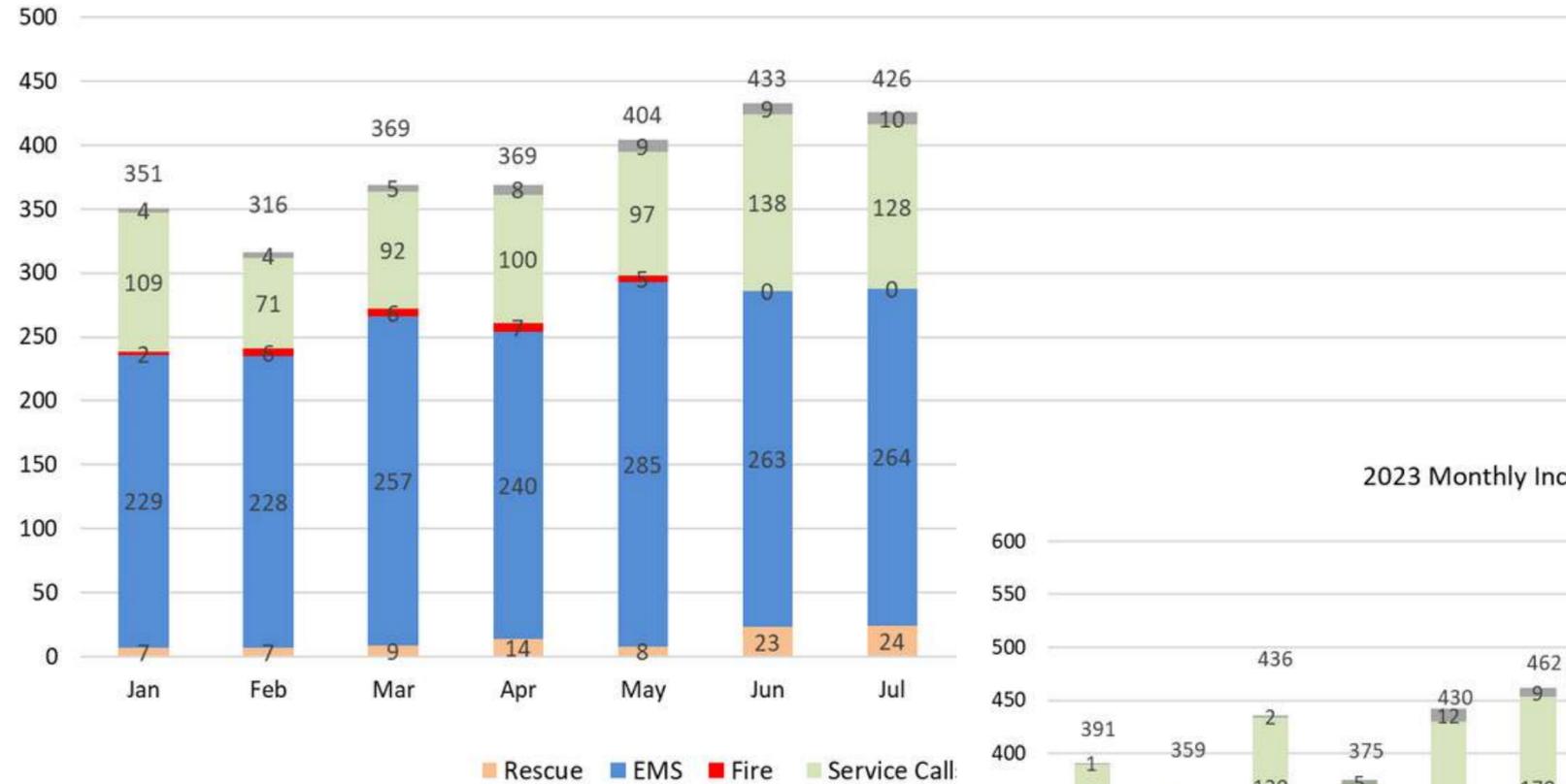


FIRE CHIEF'S REPORT

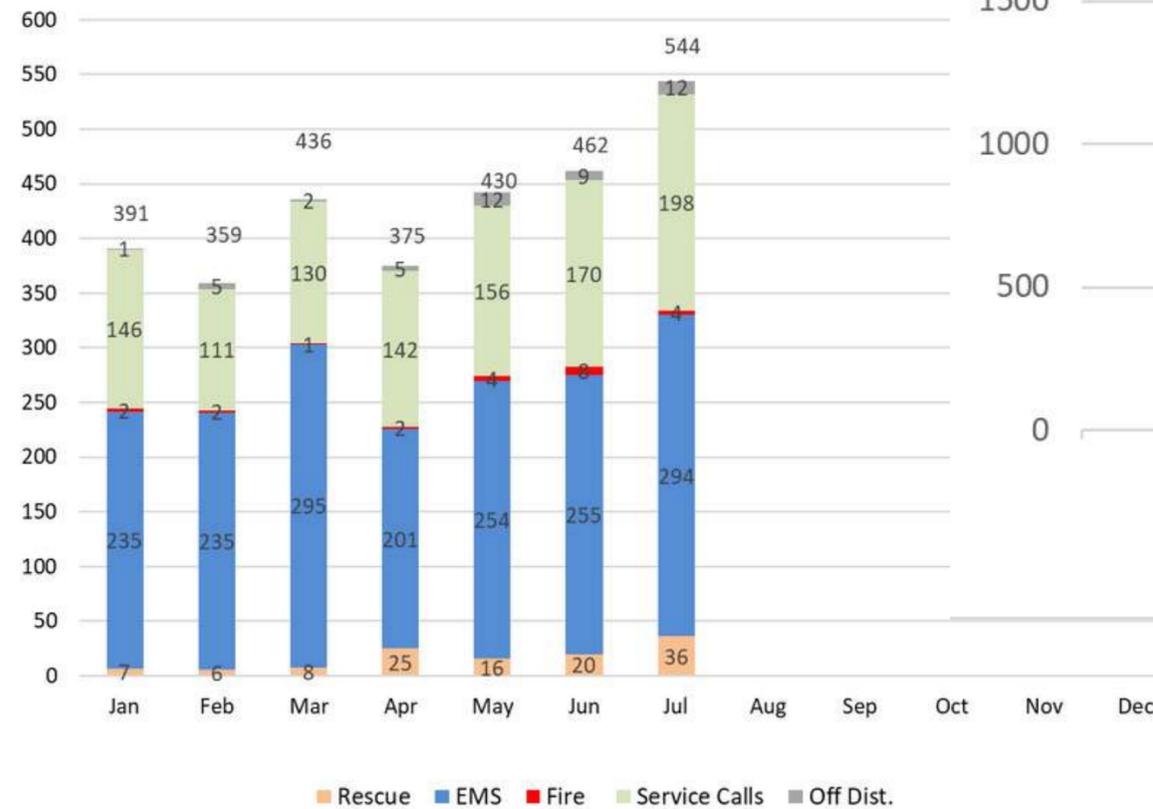
**CHIEF ED MEZULIS
AUGUST 2024**

THE INCIDENT SUMMARY PROVIDES AN OVERVIEW OF THE NUMBER OF CALLS FOR EACH MONTH AND THE TYPE OF INCIDENTS. A YEAR-TO-DATE COMPARISON OF THE PRIOR YEAR IS PROVIDED TO VIEW HOW SFD'S CALLS ARE TRENDING FROM THE YEAR PRIOR.

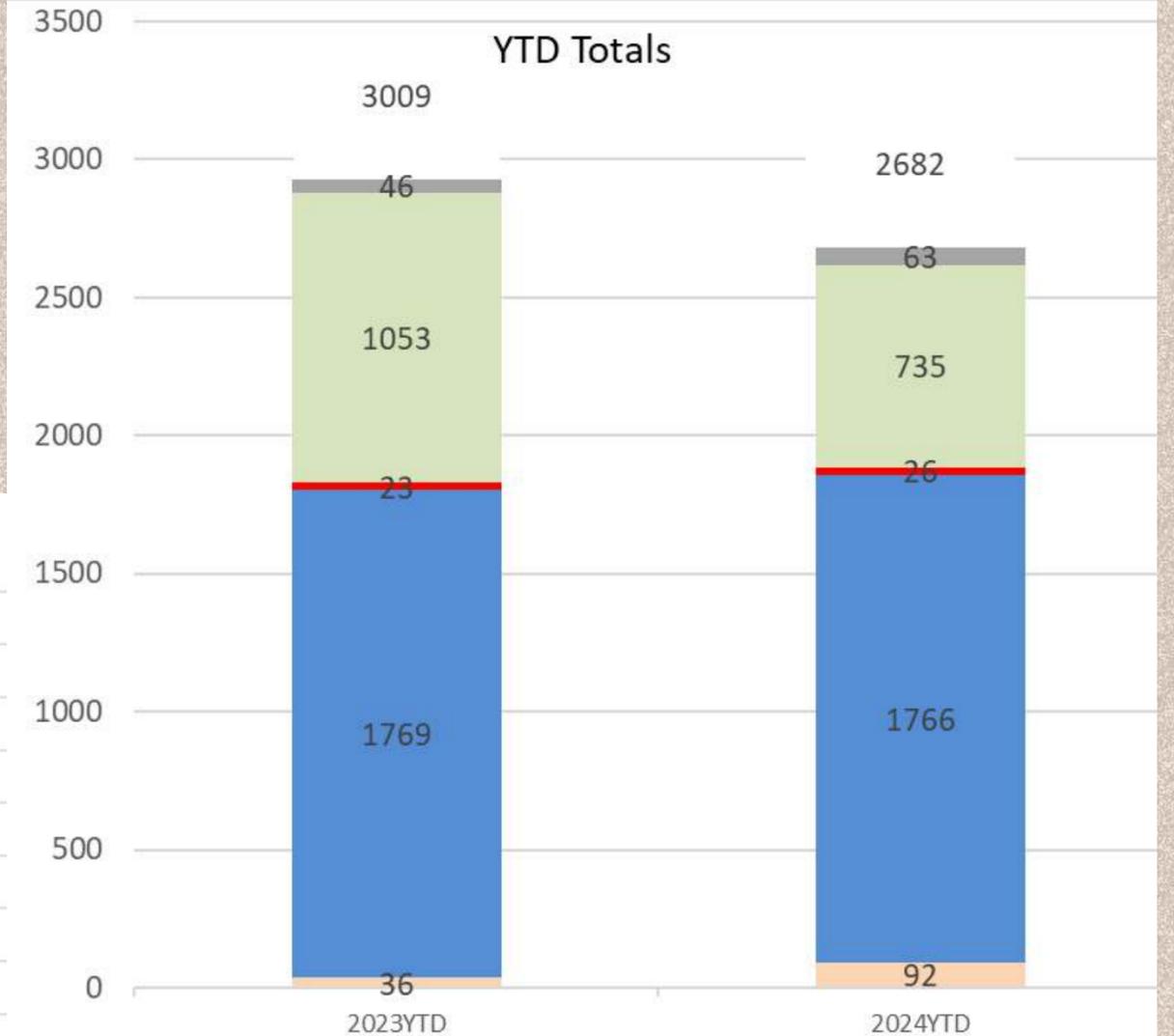
2024 Monthly Incident Summary



2023 Monthly Incident Summary

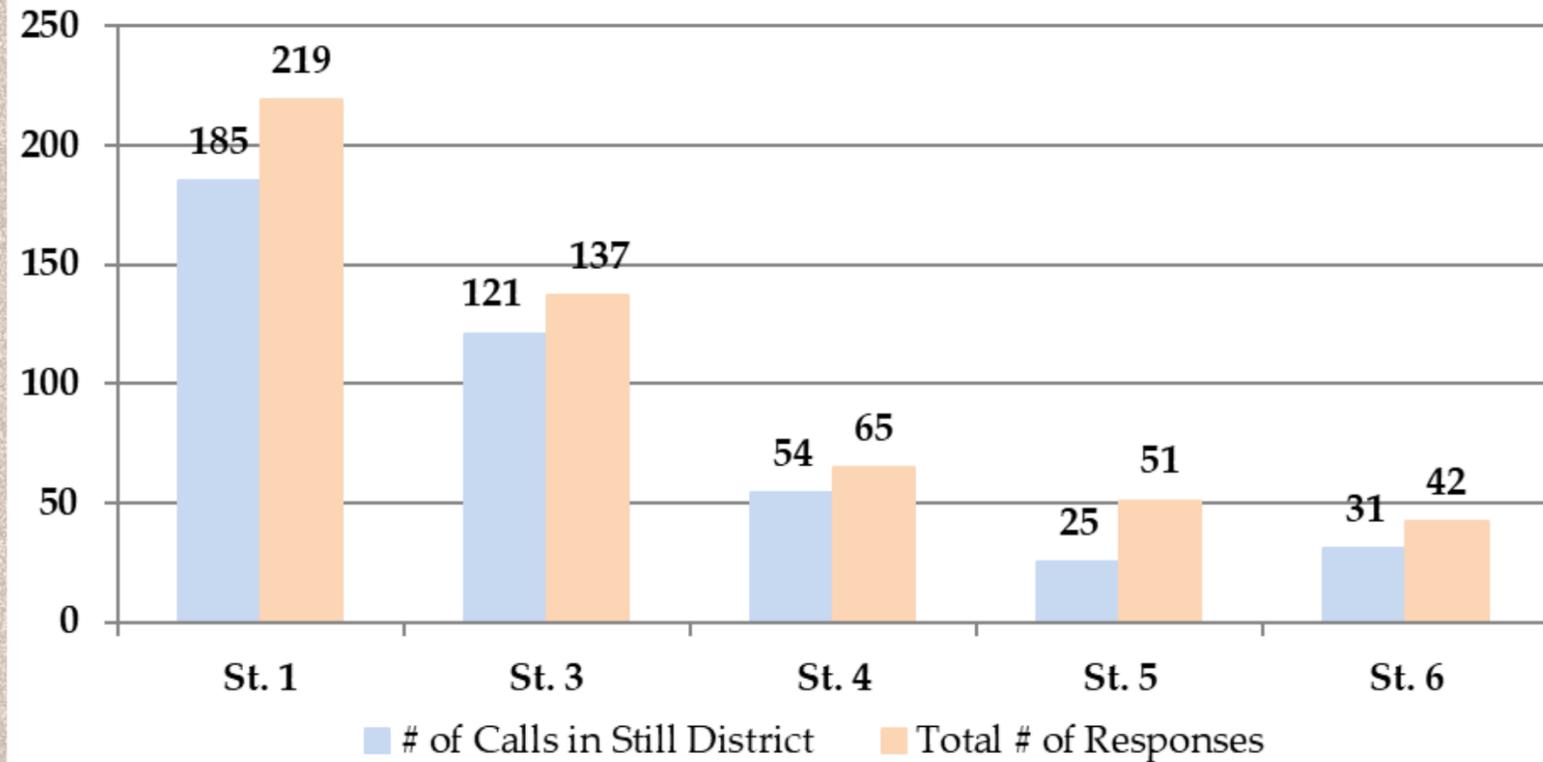


YTD Totals

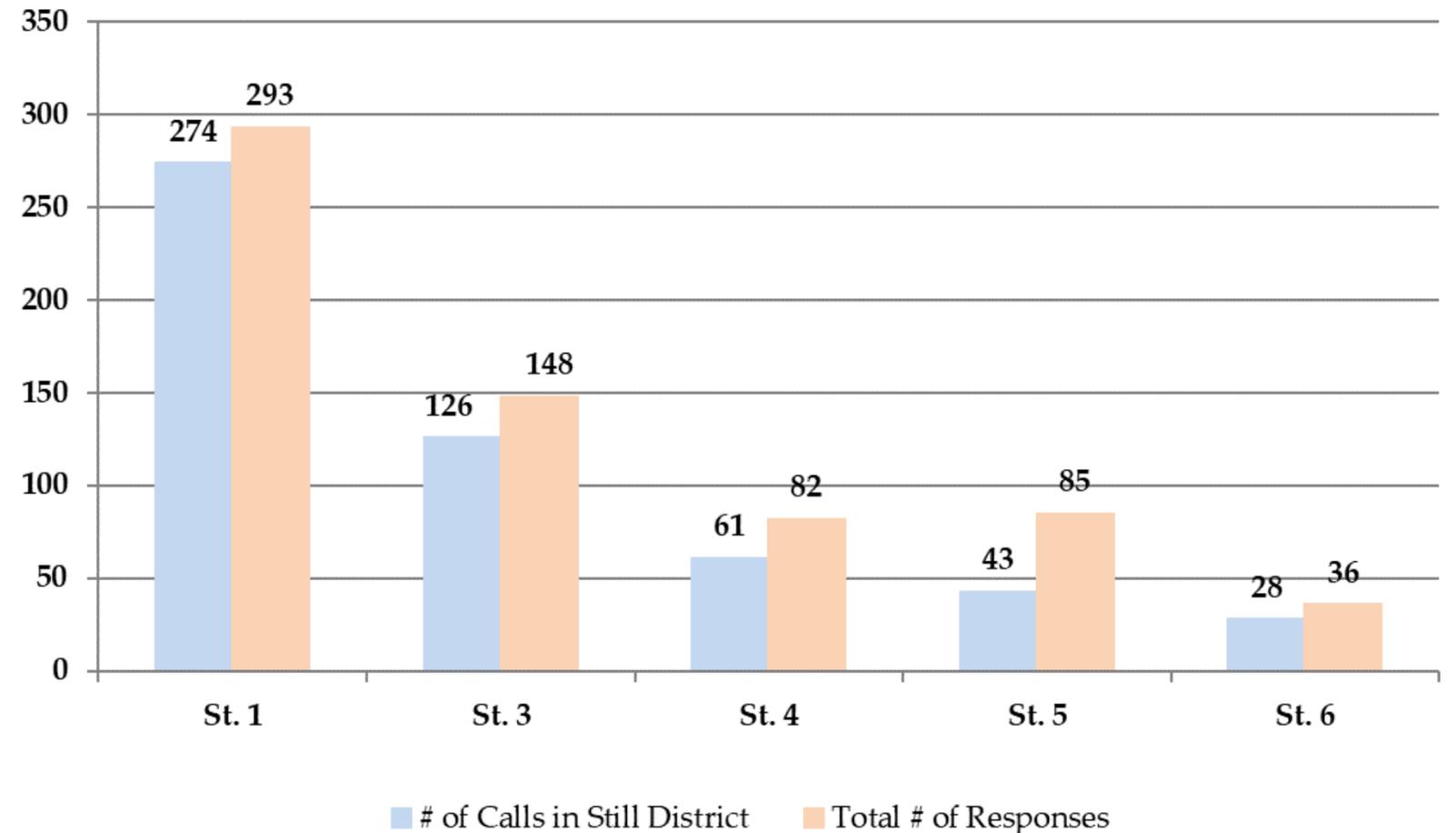


THE CHART SHOWS THE TOTAL NUMBER OF CALLS RECEIVED IN EACH STATION'S RESPONSE AREA, COMPARED TO THE TOTAL NUMBER OF CALLS TO WHICH EACH STATION'S CREWS RESPONDED. STATION CREWS NOT ONLY RESPOND TO THEIR OWN AREA, BUT, WHEN NEEDED, TO OTHER AREAS OF THE FIRE DISTRICT.

Responses by Station
July 2024



Responses by Station
July 2023



JULY 2024

Emergency Responses

Dispatch Handling Time	Turnout Time	Unit Travel Time	Total Response Time
Median of Dispatch Notified Alarm H... 00m:44s	Median Turnout Time 01m:44s	Median Travel Time 04m:20s	Median Total Response Time 06m:47s
90th Percentile Dispatch Time 01m:36s	90th Percentile Turnout Time 02m:34s	90th Percentile Travel Time 12m:01s	90th Percentile Total Response Time 11m:57s

Specific Ambulance Times

Ambulance Total EMS Emergent Response Time	Total EMS Ambulance Road Time
Median Total Response Time 06m:50s	Median Total EMS Ambulance Road Time 01h:19m:25s
90th Percentile Total Response Time 11m:50s	90th Percentile Total EMS Ambulance Road Time 02h:30m:00s

Incident Type

JULY 2023

Emergency Responses

Dispatch Handling Time	Turnout Time	Unit Travel Time	Total Response Time
Median of Dispatch Notified A... 00m:41s	Median Turnout Time 01m:43s	Median Travel Time 04m:08s	Median Total Response Time 06m:40s
90th Percentile Dispatch Time 01m:37s	90th Percentile Turnout Time 02m:38s	90th Percentile Travel Time 12m:38s	90th Percentile Total Respon... 13m:29s

Specific Ambulance Times

Ambulance Total EMS Emergent Response Time	Total EMS Ambulance Road Time
Median Total Response Time 06m:25s	Median Total EMS Ambulance Road Time 01h:16m:59s
90th Percentile Total Response Time 13m:04s	90th Percentile Total EMS Ambulance Road Time 02h:21m:28s

PURCHASE ORDERS OVER \$10K

7/30/24	IFC Safety & Solutions	\$14,726.95
7/11/24	LN Curtis & Sons	\$32,032.26

COMMUNITY THANKS & APPRECIATION

Pine Flats Property Owners
with \$500 donation

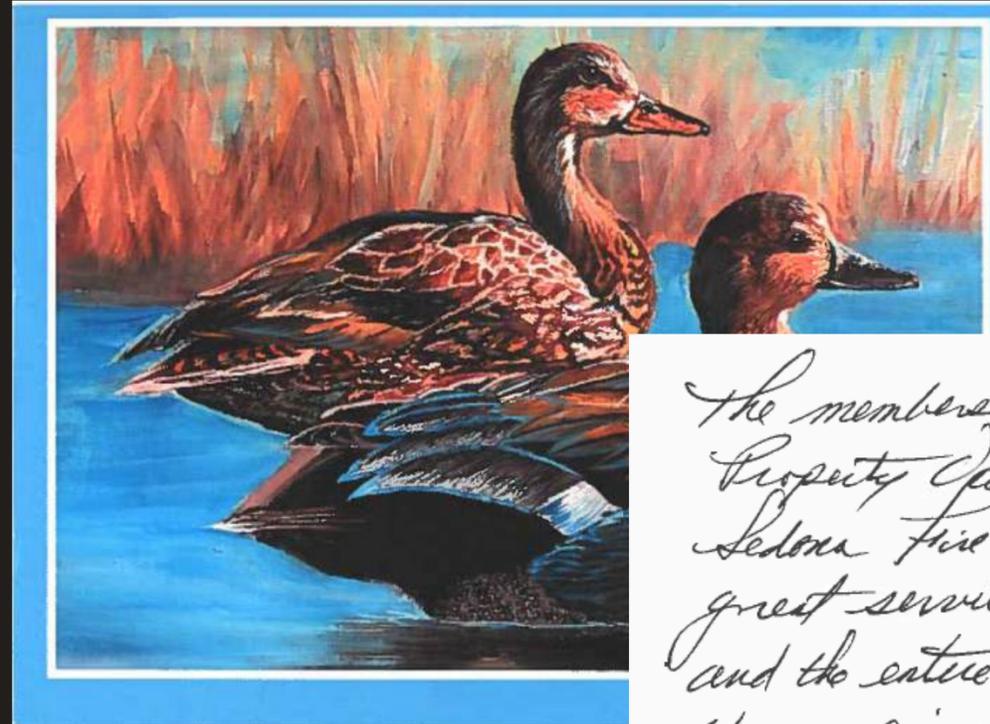


Sedona Fire Station #1.

Thank you for all you
do for Sedona.

Joanie + Robert Neri

Neri monthly card &
\$50 donation



The members of the Pine Flats
Property Owners thank the
Sedona Fire District for your
great service to our community
and the entire Oak Creek Canyon.
Your spring permission to collect
yard waste and fire hazard
material is a great benefit.
We appreciate what you do!
Pine Flats



Thank you to Station 6
from Cindy Shuell

Devil's Bridge Hike-out with Cardiac call. Patient
from Washington, DC, back at work and doing fine!
"Doing GREAT thanks to you guys!"
Stations 1 & 4



**THANK
YOU FOR
JOINING**

**SEDONA FIRE
DISTRICT GOVERNING
BOARD**