



**SFD PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
LOCAL BOARD MEETING
VIA ZOOM
Monday, June 16, 2025 / 3:00 PM
~ MINUTES ~**

I. CALL TO ORDER/ROLL CALL

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

Pursuant to notice, a regular meeting of the Sedona Fire District (SFD) Public Safety Personnel Retirement System (PSPRS) Local Board was called to order by Chair Helen McNeal at 3:04 PM on Monday, June 16, 2025. Human Resources Manager Keona Freeman recorded the Minutes. A quorum was present and the meeting, having been duly convened, proceeded with business. Local Board Chairperson Helen McNeal led the Pledge of Allegiance.

Board Present: Helen McNeal – Chair; Craig Cushenberry, Lynn Zonakis, Greg Eberlein – Members; Keona Freeman, SFD HR Manager. **Board Absent:** Kai Kincheloe – Member

II. REGULAR BUSINESS

A. Discussion/Possible Action: Acknowledge newly re-hired (formerly retired) PSPRS System Member, Michael (Scott) Schwisow, as the SFD Facilities Maintenance Coordinator.

Ms. McNeal opened the discussion regarding the re-employment by Sedona Fire District of formerly retired PSPRS member, Scott Schwisow, into the Facilities Maintenance Coordinator position. Per PSPRS requirements, three questions had to be asked of the Local Board with the answers recorded below about the position, as follows:

1. *Is the retiree in a Public Safety eligible position?* No. HR Manager Freeman directed the Board's attention to the job descriptions for the new position of Facilities Maintenance Coordinator versus Mr. Schwisow's previous SFD job description of Division Chief of Support Services.
2. *Is the Alternate Contribution (ACR) payable?* No.
3. *Did the retiree meet the 6 months/60 days from date of retirement?* Yes. Mr. Schwisow retired in 2016.

Ms. McNeal then moved to acknowledge Michael (Scott) Schwisow's active employment in a non-PSPRS eligible position, Member Greg Eberlein provided a second, and the motion unanimously passed.

B. Discussion/Possible Action: Vote to approve May 22, 2025 SFD PSPRS Local Board Minutes.

Ms. McNeal moved to approve the Minutes from the May 22, 2025 SFD PSPRS Local Board meeting; Member Lynn Zonakis seconded, and the motion unanimously passed.

III. ADJOURNMENT

The meeting was then adjourned at 3:11 PM.

Helen McNeal, Local Board President

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