



SEDONA FIRE DISTRICT

2860 Southwest Drive, Sedona, Arizona 86336

Telephone: (928) 282-6800 • www.sedonafire.org

GOVERNING BOARD REGULAR MEETING

Station #1 • 2860 Southwest Drive • Sedona, AZ

Tuesday, September 15, 2026 • 3:00 PM • Multi-purpose Room

AGENDA

Pursuant to A.R.S. § 38-431.02, notice is given to members of the Sedona Fire District (SFD) Governing Board and the public that the Governing Board will meet in **Public Session** on **Tuesday, September 15, 2026, beginning at 3:00 PM**, in the **Multi-Purpose Room at Station #1, 2860 Southwest Drive, Sedona, Arizona**. Members of the Board and legal counsel may attend either in person, remotely online, or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any matter related thereto, unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3), for legal advice with the Fire District Attorney on the matter(s) set forth on the agenda.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a *Request to Address the Board* form, indicating the topic they intend to address. Citizens may submit written comments of any length for Fire Board files and/or to be read in the meeting minutes.

Notice: Public comment is encouraged, but it is important that everyone demonstrates the appropriate decorum, courtesy, and respect during the meeting. Please treat your fellow citizens with courtesy.

The meeting room will be accessible to the public at 2:30 PM.

Remote Online Access:

Join the meeting at: [Microsoft Teams \(Online\)](#)

Meeting ID: 211 424 269 038 45 Passcode: GG3g9ja3

Telephone Access:

Dial: +1 312-625-2555 (United States, Chicago)

Phone conference ID: 223 732 37#

I. CALL TO ORDER/ROLL CALL

- A. Salute to the flag of the United States of America and a moment of silence to honor American men and women in service to our country, firefighters, and police officers.
- B. Board Member Roll Call

II. PRESENTATION OF AWARDS/STAFF RECOGNITION

- A. 10 Years of Service
 - Adam Deringer, Engineer/CEP
- B. 5 years of Service
 - Cascade Detrick, Firefighter/CEP/TRT
 - Dillon Risner, Firefighter/CEP
 - Jacob Tavrytzky, Firefighter/HRT/CEP/TRT

III. PUBLIC FORUM/CALL TO THE PUBLIC

Speakers are limited to three-minute oral presentations but may submit written comments of any length for Fire Board files. Board Members may not discuss items not specifically identified on the agenda. In the event an item is not specifically identified on the agenda, pursuant to A.R.S. § 38-431.01(I), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.



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- A. Public Comments
- B. Possible Executive Staff Response to Public Comments

IV. CONSENT AGENDA: DISCUSSION/POSSIBLE ACTION

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

- A. August 18, 2026, Governing Board Regular Meeting Minutes
- B. August 18, 2026, Governing Board Executive Session Meeting Minutes

V. FINANCIAL REPORTS

- A. Monthly Financial Report and Updates: Gabe Buldra, JVG Director of Finance
- B. **Discussion/Possible Action:** Review and possible approval of the August 2026 Monthly Financial Report, in accordance with A.R.S. § 48-807(P).

VI. MONTHLY STAFF REPORTS

- A. Operations Activities: Jayson Coil, Assistant Fire Chief
 - 1) Significant Events
 - All-Hazard
 - Emerging Issues
 - 2) Human Resources
 - Staffing
 - Promotions
 - Significant Issues
 - 3) Administration
 - News
 - Upcoming Events
- B. Community Risk Reduction Activities: Kirk Riddell, Fire Marshal
 - 1) Activity Report
 - 2) Inspection Activities
 - 3) Fire Investigations
 - 4) Notable and Upcoming Events
- C. Operational Support: Buzz Lechowski, Division Chief
 - 1) EMS Activities and Updates
 - 2) Fleet Activities and Updates
 - 3) Other Program Updates
- D. Training and Development: Jordan Baker, Division Chief
 - 1) Training Report
 - 2) Wellness



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E. Fire Chief Report: Ed Mezulis, Fire Chief

- 1) Fire District Financials
- 2) Capital Project Updates
- 3) Purchases Over \$10K
- 4) Legislative Update

VII. DISCUSSION/POSSIBLE ACTION

- A. Possible approval to expend funds to Core Construction in an amount not to exceed \$13,980,547.00 for the Station #4 construction project, representing Guaranteed Maximum Price (GMP) #3; and approval of the overall construction cost of \$15,997,023.00, inclusive of GMP #1, GMP #2, and GMP #3.
- B. Possible approval of the Intergovernmental Agreement for Provision of Services by the Coconino County Elections Department.
- C. Possible approval of the Request for Qualifications (RFQ) for professional legal services of general counsel, pursuant to A.R.S. § 48-805(B)(11).

VIII. BOARD MEMBER UPDATES AND IDEAS FOR FUTURE MEETINGS

IX. EXECUTIVE SESSION

- A. Possible vote to go into Executive Session for personnel matters, pursuant to A.R.S. § 38-431.03(A)(1), regarding the Fire Chief Annual Evaluation.
- B. Reconvene into public session.

X. DISCUSSION/POSSIBLE ACTION

- A. Possible approval of the Fire Chief Annual Evaluation.

XI. ADJOURNMENT

Signed by: Corrie Cooperman 9/10/2026
D56EBA4EB3AF422...
Corrie Cooperman, Governing Board Clerk Date

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the foregoing notice was posted at the SFD Station #1 on 9/10/26, at 10:20 AM, and on the SFD website at <http://www.sedonafire.org> on 9/10/26.

Signed by: Christi Weigand, Christi Weigand, Executive Assistant to the Fire Chief
1192429844A42476...



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GOVERNING BOARD REGULAR MEETING

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Tuesday, August 18, 2026 • 3:00 PM • Multi-purpose Room

MINUTES

I. CALL TO ORDER/ROLL CALL

A. Salute to the flag of the United States of America and a moment of silence to honor American men and women in service to our country, firefighters, and police officers.

Pursuant to notice, a Regular Meeting of the Sedona Fire District (SFD or District) was called to order by Board Chair, Helen McNeal, at 3:00 PM on Tuesday, August 18, 2026. A quorum of the Board was present and the meeting, having been duly convened, proceeded with business. Ms. McNeal led the Pledge of Allegiance. A moment of silence was held for the five firefighters and six law enforcement officers that died nationwide since the last Board meeting.

B. Board Member Roll Call

Board Present: Helen McNeal, Chair; Corrie Cooperman, Board Clerk; Diana Christensen, Scott Springett, Lance Waldrop, Members.

Others Present: Ed Mezulis, Fire Chief; Jordan Baker, Division Chief; Buzz Lechowski, Division Chief; Kirk Riddell, Fire Marshal; Gabe Buldra, JVG Financial Director; Bill Whittington, Board Attorney, BPCWS, PLLC.; Scott Schwisow, Project Manager; David Rodriguez, Captain; Christi Weigand, Executive Assistant to the Fire Chief/Recorder; Ellyse Deldin, Administrative Manager. Absent: Jayson Coil, Assistant Fire Chief..

II. PRESENTATION OF AWARDS/STAFF RECOGNITION

A. 10 Years of Service

- Nicholas Granada, Firefighter/CEP
- Richard Winn, Firefighter/CEP

Chief Mezulis recognized Firefighter Granada and Firefighter Winn for their 10 years of service with the Sedona Fire District. He highlighted their noteworthy career credentials and thanked them for their service to the District. Helen McNeal, Board Chair, also thanked Mr. Granada and Mr. Winn and expressed her deep gratitude for their service. Both Firefighters were not present at the meeting and will receive their 10-year service pins at a later time.

III. PUBLIC FORUM/CALL TO THE PUBLIC

Speakers are limited to three-minute oral presentations but may submit written comments of any length for Fire Board files. Board Members may not discuss items not specifically identified on the agenda. In the event an item is not specifically identified on the agenda, pursuant to A.R.S. § 38-431.01(I), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

A. Public Comments

B. Possible Executive Staff Response to Public Comments

Members of the public did not wish to make comments at the meeting.



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IV. CONSENT AGENDA: DISCUSSION/POSSIBLE ACTION

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

A. July 21, 2026, Governing Board Regular Meeting Minutes

B. July 21, 2026, Governing Board Executive Session Meeting Minutes

Corrie Cooperman, Board Clerk, commented that the Board minutes have been concise, representative of discussions, and informative.

Corrie Cooperman, Board Clerk, moved to approve the Consent Agenda, to include the July 21, 2026, Regular Meeting Minutes and the July 21, 2026, Executive Session Meeting Minutes. Lance Waldrop, Board Member, seconded. The motion was passed unanimously by the Board.

V. FINANCIAL REPORTS

A. Monthly Financial Report and Updates: Gabe Buldra, JVG Director of Finance

Gabe Buldra, JVG Director of Finance, reviewed the July 2026 Monthly Financial Report (see Board packet). Revenue totaled \$459K, over budget by \$36K. Tax collection reflected historic trends. Non-levy revenue was \$388K, over budget by \$36K, attributed to ambulance revenue and interest income. Expenses totaled \$2.6M, under budget by \$35K. Mr. Buldra pointed out two variances. Personnel had a small variance of \$17.9K, predominantly driven by wildland deployment wages and in-district overtime. The second was a variance of \$20K attributed to buildings and land, noted as a result of regular maintenance. The district has spent 10% of the budget with 90% remaining. The month ended with \$19.16M total cash on hand, an increase of just under about \$1M year over year. Other assets increased from \$25.8M to \$27.5M, associated to investments and capital assets from the prior year. Liabilities increased from \$33.9M to \$34.1M, driven by year-end payroll accruals, etc. Mr. Buldra further noted that pension adjustments will affect the next couple of months as the books are closed out.

B. Discussion/Possible Action: Review and possible approval of the July 2026 Monthly Financial Report, in accordance with A.R.S. § 48-807(P).

Lance Waldrop, Board Member, moved to approve the July 2026 Monthly Financial Report. Helen McNeal, Board Chair, seconded. The motion was passed unanimously by the Board with no further discussion.

VI. MONTHLY STAFF REPORTS

A. Operations Activities: Ed Mezulis, Fire Chief, on behalf of Jayson Coil, Assistant Fire Chief

Significant Events

- Chief Coil remains assigned to the Oregon wildfire deployment and has been extended. The REM vehicle is returning from Oregon, with travel underway.
- BC Todd Miranda remains deployed and may receive an extension due to an ongoing resource draw across the Southwest.
- Post-fire flooding impacts in Oak Creek Canyon and Dry Creek Wash occurred. Public concerns regarding creek discoloration and ash runoff were addressed; they are expected effects of post-fire flooding.



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- Worked closely with the U.S. Forest Service to evaluate threats and hazards. Chief Coil submitted a document to the Forest Service to justify SFD's position regarding shutdowns and restrictions for public safety.
- Responded to the Turkey Fire and Heart Fire, both believed to be lightning-caused and located in remote areas. The Turkey Fire received significant aerial and ground resource support to achieve containment. Sedona Fire District provided water tenders on the Turkey Fire for several hours.

Human Resources

- Conditional offers were extended to four candidates. The candidates are currently undergoing background checks, psychological evaluations, uniform sizing, and other pre-employment requirements. The tentative start date for the new recruit academy is October 19.
- An analytical review of staffing levels and overtime trends is being conducted to identify future staffing and operational triggers.

Administration

- Negotiations continue with Verizon and T-Mobile regarding cellular tower lease agreements. Verizon contract processing was delayed after a company reorganization resulted in the loss of previous points of contact; the contract has been resubmitted. T-Mobile negotiations experienced additional delays due to newly requested contract revisions. Administrative staff continues to dedicate significant effort toward resolving both agreements.

Station 5 Project

- The District submitted a SF-299 Forest Service application to enter into a lease for the proposed Station #5 site. Staff and the architect developed a preliminary schematic.
- Forest Service review is underway, with feedback expected next week. If approved, the project will move into foundational plans and drainage reviews. The timeline remains unchanged and is a two-year process. A contract with a NEPA contractor would be the next step. Overall progress remains positive.

Corrie Cooperman, Board Clerk, asked Chief Mezulis for an update regarding the current Station #5 lease holders. Chief Mezulis stated that the District has not engaged them, nor have they asked for updates. Ms. Cooperman noted that they have been good partners of the District and it is appreciated.

- The District completed a mental health and resiliency training via a fire district grant received by Arizona Fire Medical Authority. All operational personnel completed the training and administration staff participated in a specialized session. Feedback from participants was overwhelmingly positive, highlighting the practical value of the training and its relevance to personal and professional wellbeing.
- Administrative and non-operational staff completed a defensive driving course as part of the district's ongoing risk management and safety initiatives. Annual driver training for operations personnel remains scheduled for November.
- Preparations continue for the sale of the Uptown parking lot property. A new property appraisal was completed. The District experienced a minor delay due to the requirement for a survey certificate; staff did not know was required. The property will be listed through Public Surplus. Chief Mezulis anticipates that the property will be ready for auction listing within the next few weeks.

C. Community Risk Reduction Activities: Kirk Riddell, Fire Marshal

- Fire Marshal Kirk Riddell reviewed the monthly CRR Activity Report (see Board Presentation), noting residential and commercial inspections are approximately the same as the previous month. Plan reviews continue to be submitted; 38 were conducted in July.



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Fire Investigation

- A fire in a historic commercial building occurred in the back corner of the unit. A leaf blower was left plugged in overnight to dry the flooring out. The building was saved by a fire sprinkler.

Notable and Upcoming Events

- CRR participated in the City's 4th of July event and held a charter school public education event at Station #6. Fire Marshal Riddell thanked the crews for their participation.
- Fire Marshal Riddell reached out to the City department that addresses short-term rentals (STRs), noting that Sedona has a combination of about 2K – 2.4K STRs within the encapsulation area of the city, making up 20% of the population. He is giving a five-minute presentation to STR managers on September 8th. Mr. Riddell commented that SFD had two instances in the past month requiring assistance from the police department to force entry into STRs because the posted contact information for maintenance or emergencies did not respond. He further noted an access issue where a subdivision was severely overgrown, requiring SFD crews to abandon the engine and ambulance to walk up to the property.

Lance Waldrop, Board Member, asked if there were any Firewise inquiries from any owners, operators, corporate entities, or otherwise, that run, own, or manage STRs within the community. Fire Marshal Riddell stated no that all inquiries have been from private residents. Mr. Riddell further commented that he is planning to email and send letters to STRs via a city STR contact program. Chief Mezulis commented that these are entities buying up STRs and that despite hotels that follow regulations, STRs are commercial residential properties, making enforcement challenging.

D. Operational Support: Buzz Lechowski, Division Chief

EMS

- The district's third paramedic student passed his test last week and is starting their first day in the mentorship program this week. The mentorship pairs newly certified paramedics with experienced mentors. Three personnel are starting paramedic classes.
- Through strategic budgeting, the district has been able to maximize training opportunities by overlapping candidate selection and tuition funding across fiscal years.

Fleet

- The district's ambulance remount project is progressing, with the vehicle scheduled for delivery to the manufacturer in Washington next week. Staff will transport the vehicle directly to the facility, reducing costs and providing opportunities for hands-on observation of the remount process and manufacturer operations.
- Upon removal of the ambulance box, staff plan to return the existing chassis for potential resale, which may provide greater financial return than the manufacturer's trade-in offer.

Other

- Resilience training is being developed and lined up with new hire orientation. It includes a regional partner's academy where new firefighters can bring their significant other. Topics include financial management, impacts of shift work, being resilient and supportive, and mental wellbeing. Retirees will participate in a roundtable discussion to share their experiences.
- Division Chief Lechowski attended the Arizona Ambulance Association meetings which included discussions regarding legislative bills that will impact ambulances and other broader fire and public safety services.
- Analysis and discussions regarding the new DEA requirements continue, including hospital partnership, potential medical doctor involvement, and the security, licensing, and financial components of medicine. Further, legislation language to allow DEA licensing was fast tracked.



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E. Training and Development: Jordan Baker, Division Chief

Training

- The New Hire Academy begins October 19th and includes a three-week orientation and a potluck for SFD employees to meet the four new hires.
- The Partner's Academy also provides an opportunity for experienced spouses to mentor spouses new to the fire service environment.
- Efforts to regionalize the SFD training academy are underway in conjunction with Copper Canyon and Verde Valley Fire. A meeting was held with their training representatives and was promising. The vision is to develop an academy for regional new hires that incorporates specialized training delivery from representatives from each agency.
- Regional staff integration opportunities may be presented in the coming weeks which enhances personnel interaction and mutual aid and equipment use in the Cottonwood and Camp Verde areas.
- Fire school is scheduled for September. Crews interested in promoting are capitalizing on leadership and engineering classes they will be attending.
- Firefighter Vargas is serving as a lead instructor for the Valley Academy for Career and Technology Education. It is a program where students can obtain college credit towards fire career certification.
- C-Shift Live Fire training is scheduled for December.
- Driver training for Operations is scheduled for November (classroom) and December (hands-on).

Wellness

- Monthly workouts are ongoing. A step challenge is in the works; steps are recorded for a week. Participants can be in a group. The winning group donates to a charity of their choosing; the charity will front the money.

Other

- The police versus fire charity basketball game is scheduled for October 24th at the Mingus Union High School at 6:00 PM.
- Division Chief Baker, Chief Mezulis, and Battalion Chief Miranda attended a tour, with other agencies, of the West Fork area down to Dry Creek Road to view existing flooding impacts and to provide insight on areas of concern.

F. Fire Chief Report: Ed Mezulis, Fire Chief

Capital Projects

- The Station #4 and Station #5 projects are progressing, see (VI)(A) above.

Radio Project

All consoles and batteries have been received and are onsite. The rectifiers are scheduled for delivery in mid-September. The batteries must be installed in conjunction with the rectifiers; there are three pallets of them, each weighing 70 pounds, and each site requires a dozen batteries. Once installed all AC and triple redundancies for all sites will be installed. Then, mapping for radio installs will begin, and ultimately the radio tower installs. A two-phase install approach is anticipated. Issue resolution, the FCC licensing deal, and FAA authorizations are in the works.

Property Adjacent to Station #1

The Sundowner (restaurant) did not express concerns. Large event parking is needed at Station #1 which is the current plan. Other potential uses include a new fleet shop or storage. Chief Mezulis expressed thanks to the Board for authorizing the purchase of the land, as it presents new opportunities.



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Purchases Over \$10K

- Station #6 landscape to remove overgrown brush and groundcover fixes damaged by erosion and digging for grinder pump fixes.
- Hose testing

Legislative Update

- Chief Mezulis is attending a meeting with the Attorney General's Office and a group of fire chiefs this week to discuss potential action against the fire truck manufacturers.
- The Speaker of the House initiated an ad hoc committee with Mary Dalton, the Timber Mesa Fire Chief, and another individual to evaluate fire district funding.
- AFDA hired a consultant to perform a financial need assessment.
- All the above-mentioned information will provide valuable insight and real data for the next legislative session.

Chief Mezulis presented the CORE Construction virtual reality tour of the future Station #4 (see the Board meeting recording). He noted that it provided an opportunity to identify design changes when it was first presented to the District.

VII. DISCUSSION/POSSIBLE ACTION

- A. Possible approval to expend funds in an amount not to exceed \$1,893,318.00, to CORE Construction, for building demolition, site work, professional services, and the purchase of long-lead items as part of the Station #4 construction project.**

Helen McNeal, Board Chair, moved to approve the expenditure of funds in an amount not to exceed \$1,893,318.00, to CORE Construction, for building demolition, site work, professional services, and the purchase of long-lead items as part of the Station #4 construction project. Lance Waldrop, Board Member, seconded.

Helen McNeal, Board Chair, initiated discussion and requested information from Chief Mezulis. Chief Mezulis commented that the demolition will occur regardless of the project outcome, the permits were approved, and therefore, demolition can start next month. He noted costs are staying as described with no expectations to be higher. Approval of the monies allows the project to stay on task. Regarding long-lead items, Chief Mezulis stated the brick order takes 14 weeks. If ordered now, it will be available onsite when the flat work is done. If the expenditure is not approved, it will not shut down the project, but it will delay the construction timeline. He further expressed his surprise at what other items were considered long-lead, such as electrical panels and steel door frames.

Chief Mezulis clarified that the expenditure approval does not approve the entirety of the project. It approves preparation of the site and the long-lead items.

Ms. McNeal called a vote to approve the motion. The motion was passed unanimously by the Board with no further discussion.

Lance Waldrop, Board Member, thanked him for his collaboration with the Sedona Police Department to conduct training at the Jordan Road site.

VIII. BOARD MEMBER UPDATES AND IDEAS FOR FUTURE MEETINGS

Helen McNeal, Board Chair, requested that Chief Mezulis include upcoming events in his monthly communications, e.g. CRR, if the Board wants to participate or for those they need to know about. Chief Mezulis agreed.



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IX. EXECUTIVE SESSION

- A. Possible vote to go into Executive Session for personnel matters, pursuant to A.R.S. § 38-431.03(A)(1), regarding the Fire Chief's evaluation.

Helen McNeal, Board Chair, entertained a motion to go into Executive Session. Corrie Cooperman, Board Clerk, moved to go into Executive Session for personnel matters, pursuant to A.R.S. § 38-431.03(A)(1), regarding the Fire Chief's evaluation. Helen McNeal, Board Chair, seconded. The motion was passed unanimously by the Board with no further discussion.

Ms. McNeal called a recess to allow time for the applicable meeting attendees to leave the room prior to starting the Executive Session. Recess began at 4:24 PM.

Executive Session began at 4:31 PM.

- B. Reconvene into public session.

The Public Session was reconvened at 4:42 PM.

X. ADJOURNMENT

The meeting was adjourned at 4:42 PM.

Corrie Cooperman, Governing Board Clerk

Date



Sedona Fire District

Monthly Financial Report

Monthly Financial Report – August 2026

Attached are the following for your information and review:

1. Balance Sheet as of August 31, 2026.
2. Summary of reconciled cash balances on August 31, 2026.
3. Income Statement of Revenues and Expenditures for August 2026, including budget to actual and year- to-date balances.
4. Wildland Income Statement of Revenues and Expenditures for August 2026, including budget to actual and year- to-date balances.
5. Graphs for August 2026.
6. Monthly Disbursement Report.
7. 12-Month Cash Flow.

Key points:

- Total Revenue for August is \$360,708 which is \$11,553 over budget.
 - Tax Revenue for August is \$48,408, which is \$15,241 under budget.
 - Property Tax – Yavapai County is under budget by \$22,725.
 - Property Tax – Coconino County is over budget by \$7,567.
 - Non-Tax Revenue for August is \$312,300 which is \$26,794 over budget.
- Total Expense for August is \$1,852,590, which is \$14,947 under budget.
 - Personnel Cost are over budget by \$35,073, driven by overtime wages and wildland deployment wages.
 - Vehicle & Equipment is under budget by \$17,972, driven by EMS supplies and equipment – R&M.
 - Meetings, Travel and Training Costs are under budget by \$15,352, driven by lower training & conference and training supplies.
 - Managerial Cost is under budget by \$13,818, driven by legal expense and uniform.
- Total Revenue Year-to-Date is \$819,992, which is over budget by \$47,854.
- Total Expenses Year-to-Date are \$4,470,932, which is \$50,792 under budget.

Please contact the Finance Director with any questions or concerns regarding this report.

9:56 PM

09/08/26

Accrual Basis

Sedona Fire District

Balance Sheet

As of August 31, 2026

	Aug 31, 26	Aug 31, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1000 · Bill.com Money Out Clearing	0.00	12,865.14	-12,865.14
1010 · Capital Reserves Fund	13,651,164.06	13,164,970.20	486,193.86
1050 · Chase - Operating Account	407,860.05	506,162.66	-98,302.61
1060 · Chase - Payroll Account	1,490,507.76	874,849.64	615,658.12
1070 · County General Fund	2,262,158.62	1,824,341.01	437,817.61
Total Checking/Savings	17,811,690.49	16,383,188.65	1,428,501.84
Accounts Receivable			
1200 · Accounts Receivable*	-2,612.42	24,904.73	-27,517.15
1202 · Ambulance Billings Receivable	498,060.60	498,060.60	0.00
1204 · ND Fire Billing Receivables	41,265.72	0.00	41,265.72
1206 · Property Tax - Receivable	84,915.88	394,088.34	-309,172.46
1208 · Grant Receivable	48,898.60	3,260.00	45,638.60
1270 · Lease Receivables	515,837.00	515,837.00	0.00
Total Accounts Receivable	1,186,365.38	1,436,150.67	-249,785.29
Other Current Assets			
1320 · Prepaid Expenses	115,366.08	190,055.94	-74,689.86
Total Other Current Assets	115,366.08	190,055.94	-74,689.86
Total Current Assets	19,113,421.95	18,009,395.26	1,104,026.69
Fixed Assets			
1400 · Accumulated Depreciation	-17,399,218.51	-17,399,218.51	0.00
1410 · Building and Other Improvements	11,413,118.27	10,060,959.47	1,352,158.80
1412 · Furniture and Equipment	7,432,100.07	7,376,516.91	55,583.16
1413 · Land	4,584,227.65	4,284,578.48	299,649.17
1414 · Vehicles	10,034,925.51	9,902,265.02	132,660.49
1450 · CIP	432,451.15	0.00	432,451.15
1470 · Right to Use Asset			
1401 · Accum Depreci- Right to Use	-95,341.00	-95,341.00	0.00
1470 · Right to Use Asset - Other	150,757.00	150,757.00	0.00
Total 1470 · Right to Use Asset	55,416.00	55,416.00	0.00
Total Fixed Assets	16,553,020.14	14,280,517.37	2,272,502.77
Other Assets			
1500 · Defer Outflows of Rsrcs - ASRS	347,921.00	347,921.00	0.00
1510 · Defer Outflows of Rsrcs - PSPRS	8,652,813.00	8,652,813.00	0.00
1515 · Defer Outflows Rsrcs PSPRS Tr 3	427,679.00	427,679.00	0.00
1520 · Defer Outflows - PSPRS OPEB	97,890.00	97,890.00	0.00
1525 · Defer Outflows PSPRS OPEB Tr 3	6,643.00	6,643.00	0.00
1530 · Defer Outflows - ASRS OPEB	7,519.00	7,519.00	0.00
1540 · Risk Pool Capitalization	231,080.00	231,080.00	0.00
1815 · Net Pension Asset - PSPRS Tr 3	106,542.00	106,542.00	0.00
1825 · Net Pension Asset PSPRS OPEB	18,373.00	18,373.00	0.00
1830 · Net Pension Asset ASRS OPEB	52,205.00	52,205.00	0.00
Total Other Assets	9,948,665.00	9,948,665.00	0.00
TOTAL ASSETS	45,615,107.09	42,238,577.63	3,376,529.46

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09/08/26

Accrual Basis

Sedona Fire District

Balance Sheet

As of August 31, 2026

	Aug 31, 26	Aug 31, 25	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	26,809.35	315,580.31	-288,770.96
Total Accounts Payable	26,809.35	315,580.31	-288,770.96
Credit Cards			
2003 · National Bank of Arizona Credit	56,192.34	28,844.84	27,347.50
Total Credit Cards	56,192.34	28,844.84	27,347.50
Other Current Liabilities			
2010 · Accrued Employee Leave	2,128,348.44	1,981,544.00	146,804.44
2011 · Accrued Payroll	645,331.80	0.00	645,331.80
2014 · Defer Inflows of Rsrcs - ASRS	115,409.00	115,409.00	0.00
2015 · Defer Inflows of Rsrcs - PSPRS	1,532,458.00	1,532,458.00	0.00
2018 · HSA Deduction	82.17	0.00	82.17
2019 · Insurance Premium Liabilities	4,985.47	0.00	4,985.47
2021 · Payroll Liabilities	-10,837.82	0.00	-10,837.82
2022 · Retirement Payable	260,752.27	30,690.67	230,061.60
2049 · Defer Inflows of Rsrcs PSPRS T3	46,545.00	46,545.00	0.00
2050 · Defer Inflows OPEB PSPRS	140,943.00	140,943.00	0.00
2051 · Defer Inflows OPEB ASRS	22,576.00	22,576.00	0.00
2054 · Defer Inflows PSPRS OPEB TR3	1,852.00	1,852.00	0.00
2070 · Defer Inflow related to Leases	477,964.00	477,964.00	0.00
Total Other Current Liabilities	5,366,409.33	4,349,981.67	1,016,427.66
Total Current Liabilities	5,449,411.02	4,694,406.82	755,004.20
Long Term Liabilities			
2052 · Net Pension Liab OPEB PSPRS	95,446.00	95,446.00	0.00
2053 · Net Pension Liab OPEB ASRS	214.00	214.00	0.00
2201 · Net Pension Liability - ASRS	1,347,327.00	1,347,327.00	0.00
2202 · Net Pension Liability - PSPRS	27,209,541.00	27,209,541.00	0.00
2270 · Lease Liability	58,773.00	58,773.00	0.00
Total Long Term Liabilities	28,711,301.00	28,711,301.00	0.00
Total Liabilities	34,160,712.02	33,405,707.82	755,004.20
Equity			
3000 · Opening Balance Equity	5,149,965.20	5,149,965.20	0.00
3010 · Fund Balance	-2,425,262.92	-2,425,262.92	0.00
3200 · Unrestricted Net Assets	12,380,633.00	8,510,798.24	3,869,834.76
Net Income	-3,650,940.21	-2,402,630.71	-1,248,309.50
Total Equity	11,454,395.07	8,832,869.81	2,621,525.26
TOTAL LIABILITIES & EQUITY	45,615,107.09	42,238,577.63	3,376,529.46

Sedona Fire District
Summary of Reconciled Cash Balances
Period Ending 08/31/2026

	County General Fund	Capital Reserves	Chase Operating Account	Chase Payroll Account
	8/31/2026	8/31/2026	8/31/2026	8/31/2026
Beginning Balance	3,708,536.79	13,619,420.73	512,934.06	1,319,984.65
Cleared Transactions				
Checks and Payments	(1,520,138.69)	-	(586,848.06)	(1,331,446.97)
Deposits and Credits	67,839.92	31,743.33	489,274.05	1,501,970.08
Total Cleared Transactions	(1,452,298.77)	31,743.33	(97,574.01)	170,523.11
Cleared Balance	2,256,238.02	13,651,164.06	415,360.05	1,490,507.76
Uncleared Transactions				
Checks and Payments	(10,600.19)	-	(7,500.00)	-
Deposits and Credits	16,520.79	-	-	-
Total Uncleared Transactions	5,920.60	-	(7,500.00)	-
Register Balance as of 08/31/2026	2,262,158.62	13,651,164.06	407,860.05	1,490,507.76

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09/08/26

Accrual Basis

Sedona Fire District
Profit & Loss Budget Performance
August 2026

	<u>Aug 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jul - Aug 26</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
4001 · Tax Levy Revenue	48,407.74	63,649.00	-15,241.26	119,305.98	134,459.00	-15,153.02	23,935,062.00
4100 · Non-Tax Levy Revenue	312,300.18	285,506.00	26,794.18	700,685.90	637,679.00	63,006.90	3,826,086.00
Total Income	<u>360,707.92</u>	<u>349,155.00</u>	<u>11,552.92</u>	<u>819,991.88</u>	<u>772,138.00</u>	<u>47,853.88</u>	<u>27,761,148.00</u>
Gross Profit	360,707.92	349,155.00	11,552.92	819,991.88	772,138.00	47,853.88	27,761,148.00
Expense							
5001 · Personnel Cost	1,610,339.62	1,575,267.00	35,072.62	3,762,610.44	3,709,588.00	53,022.44	21,154,565.00
6001 · Building & Land	43,968.31	43,538.00	430.31	125,868.91	104,872.00	20,996.91	540,250.00
6101 · Vehicles & Equipment	61,516.08	79,488.00	-17,971.92	131,250.84	158,976.00	-27,725.16	953,800.00
6300 · Communications	58,572.17	61,880.00	-3,307.83	157,361.58	165,260.00	-7,898.42	1,240,559.00
6401 · Meetings, Travel & Training	38,118.79	53,471.00	-15,352.21	52,923.57	106,942.00	-54,018.43	563,140.00
7001 · Managerial Cost	40,075.25	53,893.00	-13,817.75	240,916.75	276,086.00	-35,169.25	941,302.00
Total Expense	<u>1,852,590.22</u>	<u>1,867,537.00</u>	<u>-14,946.78</u>	<u>4,470,932.09</u>	<u>4,521,724.00</u>	<u>-50,791.91</u>	<u>25,393,616.00</u>
Net Ordinary Income	<u>-1,491,882.30</u>	<u>-1,518,382.00</u>	<u>26,499.70</u>	<u>-3,650,940.21</u>	<u>-3,749,586.00</u>	<u>98,645.79</u>	<u>2,367,532.00</u>
Net Income	<u>-1,491,882.30</u>	<u>-1,518,382.00</u>	<u>26,499.70</u>	<u>-3,650,940.21</u>	<u>-3,749,586.00</u>	<u>98,645.79</u>	<u>2,367,532.00</u>

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09/08/26

Accrual Basis

Sedona Fire District
Profit & Loss Budget Performance - Wildland
August 2026

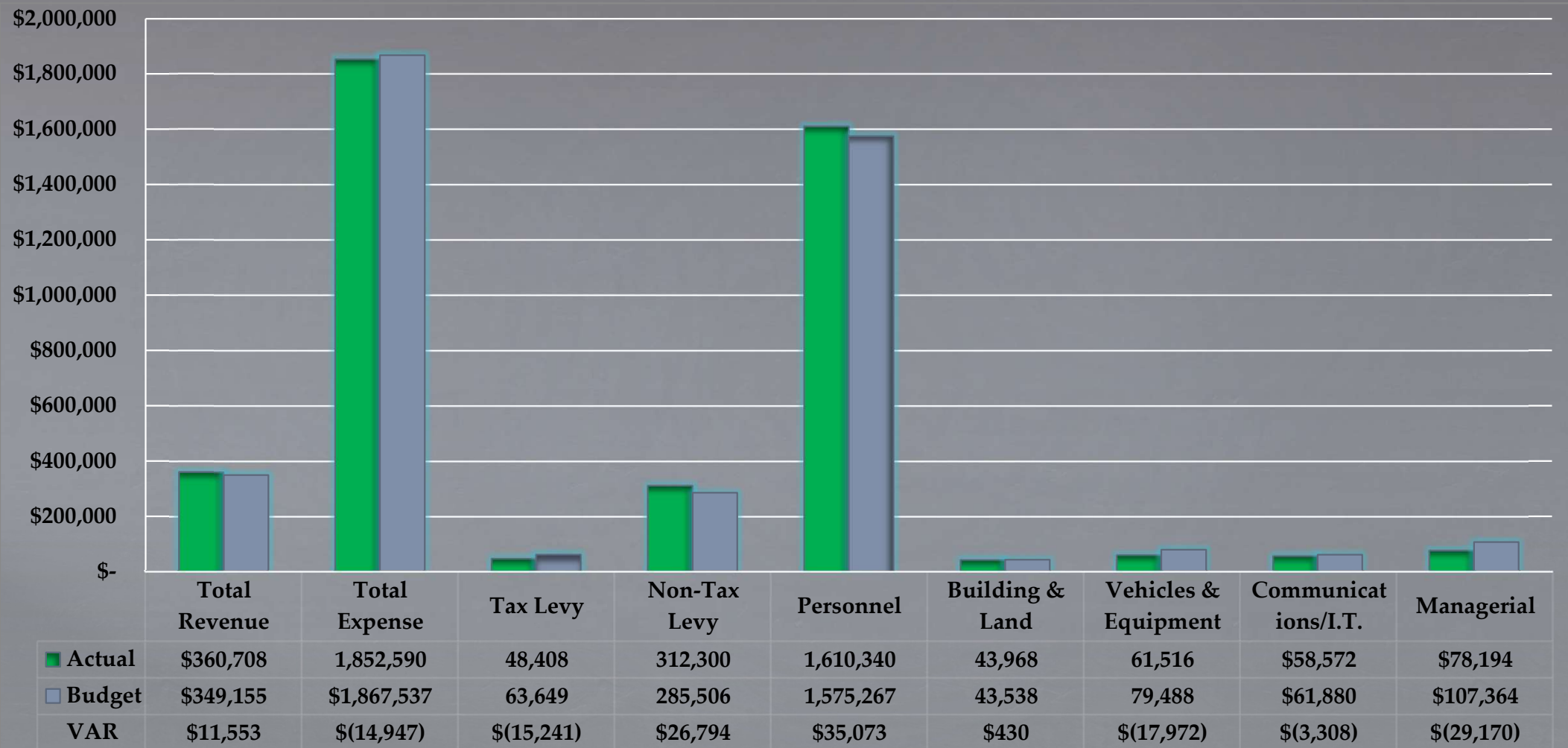
	<u>Aug 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jul - Aug 26</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
4100 · Non-Tax Levy Revenue	0.00	0.00	0.00	41,265.72	66,667.00	-25,401.28	400,000.00
Total Income	0.00	0.00	0.00	41,265.72	66,667.00	-25,401.28	400,000.00
Gross Profit	0.00	0.00	0.00	41,265.72	66,667.00	-25,401.28	400,000.00
Expense							
5001 · Personnel Cost	109,459.65	54,815.00	54,644.65	201,216.18	114,390.00	86,826.18	404,399.00
6001 · Building & Land	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6101 · Vehicles & Equipment	421.13	1,749.00	-1,327.87	1,466.46	3,498.00	-2,031.54	21,000.00
6401 · Meetings, Travel & Training	9,843.01	13,676.00	-3,832.99	12,714.26	27,352.00	-14,637.74	85,600.00
7001 · Managerial Cost	240.00	83.00	157.00	480.00	166.00	314.00	1,000.00
Total Expense	119,963.79	70,323.00	49,640.79	215,876.90	145,406.00	70,470.90	511,999.00
Net Ordinary Income	-119,963.79	-70,323.00	-49,640.79	-174,611.18	-78,739.00	-95,872.18	-111,999.00
Net Income	<u>-119,963.79</u>	<u>-70,323.00</u>	<u>-49,640.79</u>	<u>-174,611.18</u>	<u>-78,739.00</u>	<u>-95,872.18</u>	<u>-111,999.00</u>

Financial Report

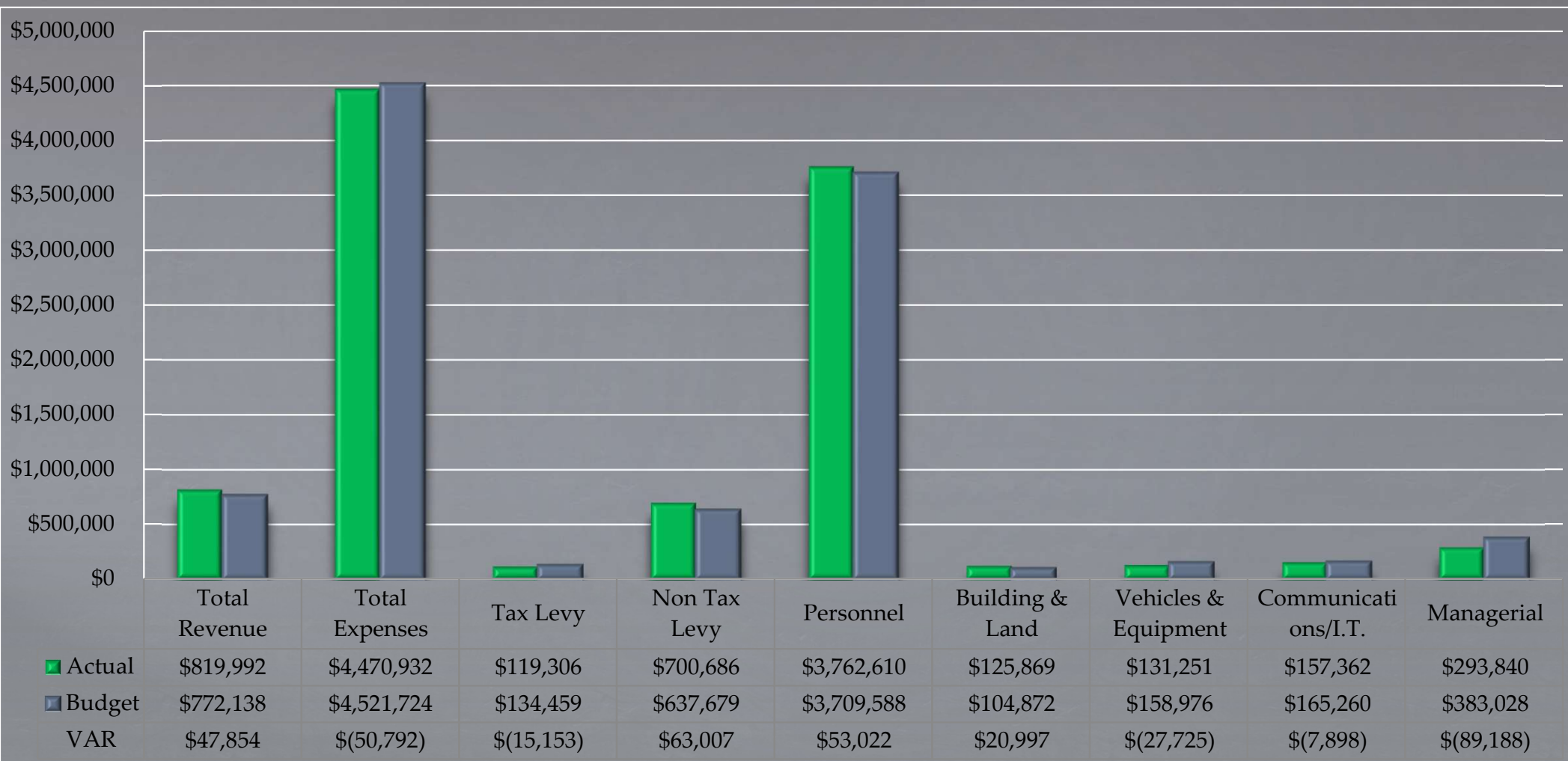
August 2026



August 2026

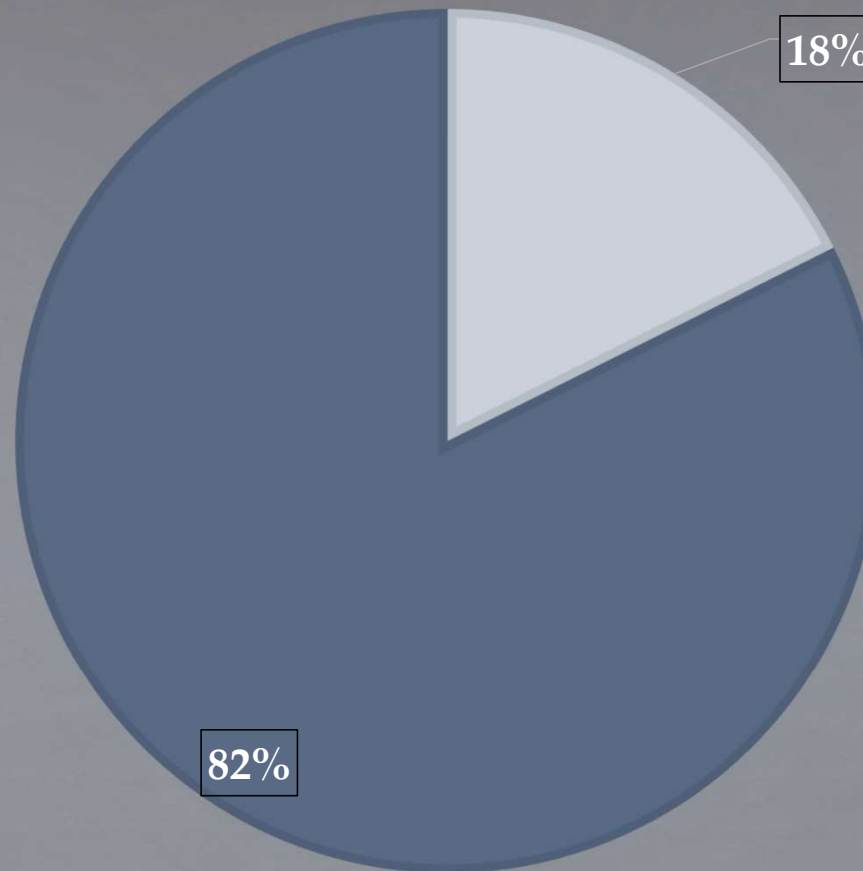


Fiscal Year to Date Budget to Actual

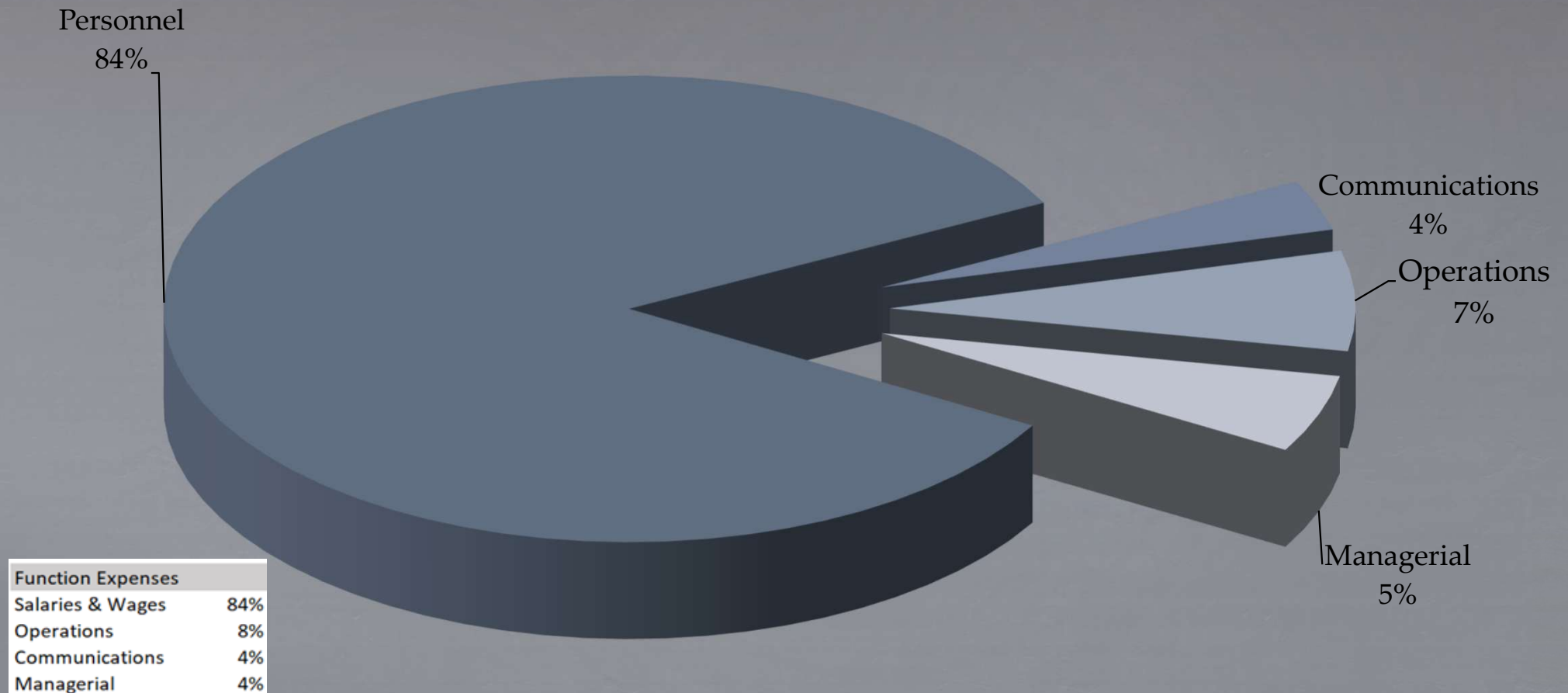


YEAR TO DATE EXPENSES AS PERCENTAGE OF BUDGET

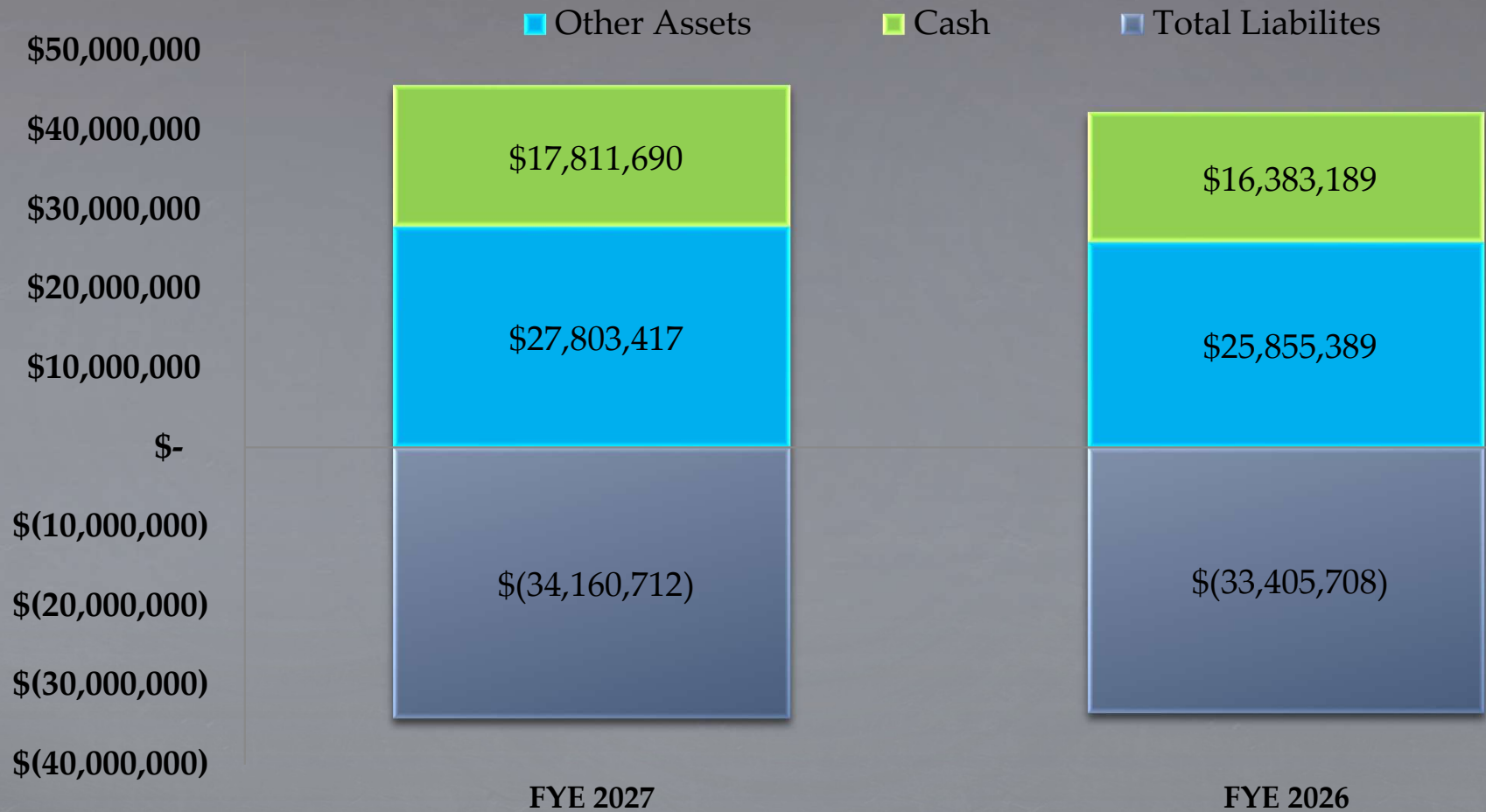
Actual YTD Budget Remaining



Percentage of Expenses Year to Date



Cash Position



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09/08/26

Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
1000 - Bill.com Money Out Clearing								
Bill Pmt -Check	08/06/2026	Bill.com	ASDD DOCUMENT DESTR...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		105.00	-105.00
Bill Pmt -Check	08/06/2026	Bill.com	The Hvac Company	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		4,940.15	-5,045.15
Bill Pmt -Check	08/06/2026	Bill.com	PRUDENTIAL OVERALL SU...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		62.52	-5,107.67
Bill Pmt -Check	08/06/2026	Bill.com	Fields Custom Concrete and ...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		3,275.00	-8,382.67
Bill Pmt -Check	08/06/2026	Bill.com	Beach Fleischman	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		6,875.00	-15,257.67
Bill Pmt -Check	08/06/2026	Bill.com	O'REILLY AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		36.23	-15,293.90
Bill Pmt -Check	08/06/2026	Bill.com	American Heart Association, L...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,963.81	-17,257.71
Bill Pmt -Check	08/06/2026	Bill.com	TC Excavating LLC	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,598.75	-19,856.46
Bill Pmt -Check	08/06/2026	Bill.com	The Hvac Company	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		3,180.78	-23,037.24
Bill Pmt -Check	08/06/2026	Bill.com	Advanced Septic Service Llc	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		750.00	-23,787.24
Bill Pmt -Check	08/06/2026	Bill.com	MCI	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		88.91	-23,876.15
Bill Pmt -Check	08/06/2026	Bill.com	MICHAEL M GOLIGHTLY AN...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,517.43	-26,393.58
Bill Pmt -Check	08/06/2026	Bill.com	The Hvac Company	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		5,290.15	-31,683.73
Bill Pmt -Check	08/06/2026	Bill.com	VERIZON WIRELESS 06421...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		878.79	-32,562.52
Bill Pmt -Check	08/06/2026	Bill.com	Rhinehart Oil Co., LLC	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		905.41	-33,467.93
Bill Pmt -Check	08/06/2026	Bill.com	North Horizon Plumbing LLC	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		550.00	-34,017.93
Bill Pmt -Check	08/06/2026	Bill.com	Central Arizona Fire and Medi...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		4,443.64	-38,461.57
Bill Pmt -Check	08/06/2026	Bill.com	INTERSTATE BATTERIES O...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		251.33	-38,712.90
Bill Pmt -Check	08/06/2026	Bill.com	O'REILLY AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		81.73	-38,794.63
Bill Pmt -Check	08/06/2026	Bill.com	Jones Verde Valley	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		312.06	-39,106.69
Bill Pmt -Check	08/06/2026	Bill.com	NORTHERN ARIZONA HEAL...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,075.81	-41,182.50
Bill Pmt -Check	08/06/2026	Bill.com	The Hvac Company	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,080.00	-43,262.50
Bill Pmt -Check	08/06/2026	Bill.com	Yavapai Fence Inc	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,176.50	-44,439.00
Bill Pmt -Check	08/06/2026	Bill.com	Sun Signs & Graphics	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		192.24	-44,631.24
Bill Pmt -Check	08/06/2026	Bill.com	VILLAGE HARDWARE	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		87.78	-44,719.02
Bill Pmt -Check	08/06/2026	Bill.com	Taylor & Sons Hauling	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		920.00	-45,639.02
Bill Pmt -Check	08/06/2026	Bill.com	JON DAVIS	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		10,234.37	-55,873.39
Bill Pmt -Check	08/06/2026	Bill.com	Rhinehart Oil Co., LLC	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,317.22	-58,190.61
Bill Pmt -Check	08/06/2026	Bill.com	TC Excavating LLC	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,423.75	-59,614.36
General Journal	08/06/2026	2024-4...		BILL 08/06/26 Payables Funding	1050 - Chase - ...	59,614.36		0.00
Bill Pmt -Check	08/14/2026	Bill.com	Optimum Business	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,661.50	-1,661.50
Bill Pmt -Check	08/14/2026	Bill.com	NAPA AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		805.62	-2,467.12
Bill Pmt -Check	08/14/2026	Bill.com	XEROX FINANCIAL SERVIC...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		972.73	-3,439.85
Bill Pmt -Check	08/14/2026	Bill.com	CITY OF COTTONWOOD	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		30,416.83	-33,856.68
Bill Pmt -Check	08/14/2026	Bill.com	ALL-MED EQUIPMENT & SE...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		49.60	-33,906.28
Bill Pmt -Check	08/14/2026	Bill.com	Dibble & Associates Consultin...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		4,301.50	-38,207.78
Bill Pmt -Check	08/14/2026	Bill.com	MICHAEL M GOLIGHTLY AN...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,402.38	-40,610.16
Bill Pmt -Check	08/14/2026	Bill.com	ALL-MED EQUIPMENT & SE...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		64.48	-40,674.64
Bill Pmt -Check	08/14/2026	Bill.com	John Graves Propane 40064/...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2.90	-40,677.54
Bill Pmt -Check	08/14/2026	Bill.com	MICHAEL M GOLIGHTLY AN...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,196.29	-41,873.83
Bill Pmt -Check	08/14/2026	Bill.com	JAMES VINCENT GROUP LLC	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		8,650.00	-50,523.83
Bill Pmt -Check	08/14/2026	Bill.com	Sedona-Oak Creek Airport Au...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		2,000.00	-52,523.83
Bill Pmt -Check	08/14/2026	Bill.com	Handtevy	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		7,548.08	-60,071.91
Bill Pmt -Check	08/14/2026	Bill.com	CyberFOX	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		4,200.00	-64,271.91
Bill Pmt -Check	08/14/2026	Bill.com	MERIT TECHNOLOGY PAR...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		5,253.32	-69,525.23
Bill Pmt -Check	08/14/2026	Bill.com	ALL-MED EQUIPMENT & SE...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		19.84	-69,545.07
Bill Pmt -Check	08/14/2026	Bill.com	SCM Property Maintenance L...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,920.00	-71,465.07
Bill Pmt -Check	08/14/2026	Bill.com	Keepers Commercial Cleaning	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,406.00	-72,871.07
Bill Pmt -Check	08/14/2026	Bill.com	RWC INTERNATIONAL	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		282.14	-73,153.21
Bill Pmt -Check	08/14/2026	Bill.com	Jones Verde Valley	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		273.42	-73,426.63
Bill Pmt -Check	08/14/2026	Bill.com	Kronos SaaShr, Inc	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		86.62	-73,513.25
Bill Pmt -Check	08/14/2026	Bill.com	Galpin-Ford	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		6,449.29	-79,962.54
Bill Pmt -Check	08/14/2026	Bill.com	JOY DOTSON	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		13.00	-79,975.54
Bill Pmt -Check	08/14/2026	Bill.com	SCM Property Maintenance L...	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		1,000.00	-80,975.54
Bill Pmt -Check	08/14/2026	Bill.com	The Hvac Company	https://app01.us.bill.com/BillPay?id=b...	2000 - Accounts...		7,470.93	-88,446.47

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09/08/26

Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Bill Pmt -Check	08/14/2026	Bill.com	AMFLO CO	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		55.00	-88,501.47
Bill Pmt -Check	08/14/2026	Bill.com	O'REILLY AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		16.46	-88,517.93
Bill Pmt -Check	08/14/2026	Bill.com	Corvis Distributing	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		385.57	-88,903.50
Bill Pmt -Check	08/14/2026	Bill.com	O'REILLY AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		14.69	-88,918.19
Bill Pmt -Check	08/14/2026	Bill.com	First Arriving IO, Inc.	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		12,590.12	-101,508.31
General Journal	08/14/2026	2024-4...		BILL 08/14/26 Payables Funding	1050 · Chase - ...	101,508.31		0.00
Bill Pmt -Check	08/24/2026	Bill.com	The Hvac Company	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,138.75	-1,138.75
Bill Pmt -Check	08/24/2026	Bill.com	PRUDENTIAL OVERALL SU...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		62.52	-1,201.27
Bill Pmt -Check	08/24/2026	Bill.com	North Horizon Plumbing LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		650.00	-1,851.27
Bill Pmt -Check	08/24/2026	Bill.com	RWC INTERNATIONAL	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		55.79	-1,907.06
Bill Pmt -Check	08/24/2026	Bill.com	United Arizona Firefighters He...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		126,529.96	-128,437.02
Bill Pmt -Check	08/24/2026	Bill.com	NAPA AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		224.03	-128,661.05
Bill Pmt -Check	08/24/2026	Bill.com	LEA-Architects, LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		6,475.00	-135,136.05
Bill Pmt -Check	08/24/2026	Bill.com	LEA-Architects, LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		106,215.00	-241,351.05
Bill Pmt -Check	08/24/2026	Bill.com	NAPA AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		347.99	-241,699.04
Bill Pmt -Check	08/24/2026	Bill.com	Ambulance Medical Billing	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		7,341.90	-249,040.94
Bill Pmt -Check	08/24/2026	Bill.com	LEA-Architects, LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		7,500.00	-256,540.94
Bill Pmt -Check	08/24/2026	Bill.com	Jones Verde Valley	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		29.48	-256,570.42
Bill Pmt -Check	08/24/2026	Bill.com	DAVID R HUNT	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		203.92	-256,774.34
Bill Pmt -Check	08/24/2026	Bill.com	Corvis Distributing	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		268.84	-257,043.18
Bill Pmt -Check	08/24/2026	Bill.com	VERIZON WIRELESS.	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		3,090.45	-260,133.63
Bill Pmt -Check	08/24/2026	Bill.com	ZOLL MEDICAL CORPORAT...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,039.30	-261,172.93
Bill Pmt -Check	08/24/2026	Bill.com	COCONINO AUTO SUPPLY	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		105.61	-261,278.54
Bill Pmt -Check	08/24/2026	Bill.com	Advanced Septic Service Llc	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		750.00	-262,028.54
Bill Pmt -Check	08/24/2026	Bill.com	RWC INTERNATIONAL	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		242.27	-262,270.81
Bill Pmt -Check	08/24/2026	Bill.com	Jones Verde Valley	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		269.41	-262,540.22
Bill Pmt -Check	08/24/2026	Bill.com	Hale's Roofing LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		481.50	-263,021.72
Bill Pmt -Check	08/24/2026	Bill.com	NAPA AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		238.26	-263,259.98
Bill Pmt -Check	08/24/2026	Bill.com	RWC INTERNATIONAL	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		18.60	-263,278.58
Bill Pmt -Check	08/24/2026	Bill.com	ARIZONA CRISIS TEAM, INC.	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		6,700.00	-269,978.58
Bill Pmt -Check	08/24/2026	Bill.com	Top Notch Garage Doors	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		396.00	-270,374.58
Bill Pmt -Check	08/24/2026	Bill.com	The Glass Company	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,511.00	-271,885.58
Bill Pmt -Check	08/24/2026	Bill.com	HUGHES FIRE EQUIPMENT ...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,339.24	-273,224.82
Bill Pmt -Check	08/24/2026	Bill.com	Verizon -#542042609-00001	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,092.56	-274,317.38
Bill Pmt -Check	08/24/2026	Bill.com	Ambulance Medical Billing	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		2,747.78	-277,065.16
General Journal	08/24/2026	2024-4...		BILL 08/24/26 Payables Funding	1050 · Chase - ...	277,065.16		0.00
Bill Pmt -Check	08/28/2026	Bill.com	Hugh E Green	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		276.00	-276.00
Bill Pmt -Check	08/28/2026	Bill.com	City of Sedona 005650-000	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		30,070.46	-30,346.46
Bill Pmt -Check	08/28/2026	Bill.com	O'REILLY AUTO PARTS	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		118.66	-30,465.12
Bill Pmt -Check	08/28/2026	Bill.com	ALL-MED EQUIPMENT & SE...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		114.00	-30,579.12
Bill Pmt -Check	08/28/2026	Bill.com	INTERSTATE BATTERIES O...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		482.14	-31,061.26
Bill Pmt -Check	08/28/2026	Bill.com	American Heart Association, I...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		88.94	-31,150.20
Bill Pmt -Check	08/28/2026	Bill.com	Lumen Control - Access Bill	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		4,605.00	-35,755.20
Bill Pmt -Check	08/28/2026	Bill.com	HUGHES FIRE EQUIPMENT ...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,685.83	-37,441.03
Bill Pmt -Check	08/28/2026	Bill.com	Corvis Distributing	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		248.77	-37,689.80
Bill Pmt -Check	08/28/2026	Bill.com	RWC INTERNATIONAL	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		234.15	-37,923.95
Bill Pmt -Check	08/28/2026	Bill.com	Rhinehart Oil Co., LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		2,266.78	-40,190.73
Bill Pmt -Check	08/28/2026	Bill.com	RWC INTERNATIONAL	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		10,220.75	-50,411.48
Bill Pmt -Check	08/28/2026	Bill.com	PRUDENTIAL OVERALL SU...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		86.67	-50,498.15
Bill Pmt -Check	08/28/2026	Bill.com	Rhinehart Oil Co., LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		2,178.54	-52,676.69
Bill Pmt -Check	08/28/2026	Bill.com	American Heart Association, I...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		1,934.17	-54,610.86
Bill Pmt -Check	08/28/2026	Bill.com	ZebraScapes Landscaping	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		12,990.35	-67,601.21
Bill Pmt -Check	08/28/2026	Bill.com	Life & Property Safety, LLC	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		4,106.10	-71,707.31

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Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Bill Pmt -Check	08/28/2026	Bill.com	HUGHES FIRE EQUIPMENT ...	https://app01.us.bill.com/BillPay?id=b...	2000 · Accounts...		331.16	-72,038.47
General Journal	08/28/2026	2024-4...		BILL 08/28/26 Payables Funding	1050 · Chase - ...	72,038.47		0.00
Total 1000 · Bill.com Money Out Clearing						510,226.30	510,226.30	0.00
1010 · Capital Reserves Fund								
Deposit	08/31/2026			Interest	4610 · Interest E...	31,743.33		31,743.33
Total 1010 · Capital Reserves Fund						31,743.33	0.00	31,743.33
1050 · Chase - Operating Account								
Deposit	08/03/2026		Centene		4140 · Insuranc...	1,540.97		1,540.97
Deposit	08/03/2026		Credit Bureau		4140 · Insuranc...	753.12		2,294.09
Deposit	08/03/2026		Devoted Health		4140 · Insuranc...	466.65		2,760.74
Deposit	08/03/2026		First Due		4140 · Insuranc...	2,212.65		4,973.39
Deposit	08/03/2026		HUMANA		4140 · Insuranc...	947.52		5,920.91
Deposit	08/03/2026		HUMANA		4140 · Insuranc...	902.02		6,822.93
Deposit	08/03/2026		Noridian		4140 · Insuranc...	635.27		7,458.20
Deposit	08/03/2026		OPTUM		4140 · Insuranc...	1,233.58		8,691.78
Deposit	08/03/2026		UHC		4140 · Insuranc...	133.76		8,825.54
Check	08/03/2026		Bankcard	Service Charge	7070 · Bank and...		185.41	8,640.13
Check	08/03/2026		CENTURYLINK		6300 · Communi...		81.20	8,558.93
Check	08/03/2026		CENTURYLINK		6300 · Communi...		281.32	8,277.61
Check	08/03/2026		CENTURYLINK		6300 · Communi...		281.32	7,996.29
Check	08/03/2026		CENTURYLINK		6300 · Communi...		281.32	7,714.97
Check	08/03/2026		CENTURYLINK		6300 · Communi...		475.49	7,239.48
Check	08/03/2026		CENTURYLINK		6300 · Communi...		154.40	7,085.08
Check	08/03/2026		CENTURYLINK		6300 · Communi...		540.67	6,544.41
Check	08/03/2026		CENTURYLINK		6300 · Communi...		332.53	6,211.88
Deposit	08/04/2026		Credit Bureau		4140 · Insuranc...	2,280.51		8,492.39
Deposit	08/04/2026		Devoted Health		4140 · Insuranc...	556.20		9,048.59
Deposit	08/04/2026		First Due		4140 · Insuranc...	100.00		9,148.59
Deposit	08/04/2026		Noridian		4140 · Insuranc...	449.56		9,598.15
Deposit	08/04/2026		UHC		4140 · Insuranc...	546.92		10,145.07
Deposit	08/04/2026		UNITED HEALTHCARE		4140 · Insuranc...	359.08		10,504.15
Check	08/04/2026		CENTURYLINK		6300 · Communi...		69.99	10,434.16
Check	08/04/2026	EFT	Gateway		7070 · Bank and...		22.10	10,412.06
Deposit	08/05/2026		36 Treas 310		4140 · Insuranc...	9,107.92		19,519.98
Deposit	08/05/2026		AETNA		4140 · Insuranc...	524.10		20,044.08
Deposit	08/05/2026		BCBS		4140 · Insuranc...	228.58		20,272.66
Deposit	08/05/2026		Centene		4140 · Insuranc...	1,226.08		21,498.74
Deposit	08/05/2026		Credit Bureau		4140 · Insuranc...	4,386.56		25,885.30
Deposit	08/05/2026		First Due		4140 · Insuranc...	1,310.00		27,195.30
Deposit	08/05/2026		Noridian		4140 · Insuranc...	4,982.39		32,177.69
Deposit	08/05/2026		UNITED HEALTHCARE		4140 · Insuranc...	46.09		32,223.78
Deposit	08/05/2026		Mutual of Omaha		4140 · Insuranc...	188.03		32,411.81
Deposit	08/05/2026		CHA		4140 · Insuranc...	2,061.16		34,472.97
Deposit	08/05/2026			Deposit	4140 · Insuranc...	191.81		34,664.78
Deposit	08/05/2026			Deposit	-SPLIT-	7,356.79		42,021.57
General Journal	08/06/2026	2024-4...		BILL 08/06/26 Payables Funding	1000 · Bill.com ...		59,614.36	-17,592.79
Deposit	08/06/2026		AARP		4140 · Insuranc...	1,170.72		-16,422.07
Deposit	08/06/2026		BCBS		4140 · Insuranc...	2,671.78		-13,750.29
Deposit	08/06/2026		BCBS		4140 · Insuranc...	1,901.10		-11,849.19
Deposit	08/06/2026		Centene		4140 · Insuranc...	3,036.66		-8,812.53
Deposit	08/06/2026		Credit Bureau		4140 · Insuranc...	5,151.96		-3,660.57
Deposit	08/06/2026		First Due		4140 · Insuranc...	850.00		-2,810.57

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Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Deposit	08/06/2026		Noridian		4140 - Insuranc...	13,146.83		10,336.26
Deposit	08/06/2026		UNITED HEALTHCARE		4140 - Insuranc...	3,806.02		14,142.28
Check	08/06/2026	EFT	Bill.com		7170 - Dues/Fe...		680.70	13,461.58
Check	08/06/2026	EFT	Sedona Venture Water Sewer...		6010 - Utilities		65.75	13,395.83
Deposit	08/07/2026			Deposit	7120 - Office Su...	16.11		13,411.94
Deposit	08/07/2026		AHCCCS		4140 - Insuranc...	144.14		13,556.08
Deposit	08/07/2026		Cigna		4140 - Insuranc...	3,387.90		16,943.98
Deposit	08/07/2026		Credit Bureau		4140 - Insuranc...	1,845.39		18,789.37
Deposit	08/07/2026		Noridian		4140 - Insuranc...	523.65		19,313.02
Deposit	08/07/2026		UNITED HEALTHCARE		4140 - Insuranc...	290.18		19,603.20
Check	08/07/2026		CENTURYLINK		6300 - Communi...		41.01	19,562.19
Check	08/07/2026		CENTURYLINK		6300 - Communi...		32.20	19,529.99
Check	08/07/2026		CENTURYLINK		6300 - Communi...		93.36	19,436.63
Check	08/07/2026		CENTURYLINK		6300 - Communi...		220.34	19,216.29
Check	08/07/2026		CENTURYLINK		6300 - Communi...		91.18	19,125.11
Check	08/07/2026		CENTURYLINK		6300 - Communi...		82.12	19,042.99
Check	08/07/2026		CENTURYLINK		6300 - Communi...		111.10	18,931.89
Check	08/07/2026		CENTURYLINK		6300 - Communi...		101.04	18,830.85
Check	08/07/2026		CENTURYLINK		6300 - Communi...		109.62	18,721.23
Check	08/07/2026		CENTURYLINK		6300 - Communi...		36.65	18,684.58
Check	08/07/2026		CENTURYLINK		6300 - Communi...		58.12	18,626.46
Deposit	08/10/2026		Cigna		4140 - Insuranc...	2,184.66		20,811.12
Deposit	08/10/2026		Credit Bureau		4140 - Insuranc...	557.27		21,368.39
Deposit	08/10/2026		First Due		4140 - Insuranc...	97.46		21,465.85
Deposit	08/10/2026		Noridian		4140 - Insuranc...	452.85		21,918.70
Deposit	08/10/2026		UNITED HEALTHCARE		4140 - Insuranc...	707.70		22,626.40
Check	08/10/2026		Arizona Water Company		6010 - Utilities		436.40	22,190.00
Check	08/10/2026		Arizona Water Company		6010 - Utilities		37.34	22,152.66
Check	08/10/2026		Arizona Water Company		6010 - Utilities		37.34	22,115.32
Check	08/10/2026		Arizona Water Company		6010 - Utilities		37.34	22,077.98
Deposit	08/11/2026		Noridian		4140 - Insuranc...	8,104.48		30,182.46
Deposit	08/11/2026		UNITED HEALTHCARE		4140 - Insuranc...	755.41		30,937.87
Deposit	08/11/2026		WPS		4140 - Insuranc...	455.90		31,393.77
Check	08/11/2026		Arizona Public Service		6010 - Utilities		1,308.28	30,085.49
Deposit	08/12/2026		Anthem Blue		4140 - Insuranc...	190.67		30,276.16
Deposit	08/12/2026		BCBS		4140 - Insuranc...	313.63		30,589.79
Deposit	08/12/2026		Cigna		4140 - Insuranc...	2,438.26		33,028.05
Deposit	08/12/2026		Credit Bureau		4140 - Insuranc...	151.91		33,179.96
Deposit	08/12/2026		Credit Bureau		4140 - Insuranc...	262.94		33,442.90
Deposit	08/12/2026		First Due		4140 - Insuranc...	285.00		33,727.90
Deposit	08/12/2026		HUMANA		4140 - Insuranc...	366.42		34,094.32
Deposit	08/12/2026		Noridian		4140 - Insuranc...	3,909.83		38,004.15
Deposit	08/12/2026		UNITED HEALTHCARE		4140 - Insuranc...	2,755.52		40,759.67
Deposit	08/13/2026		AARP		4140 - Insuranc...	905.98		41,665.65
Deposit	08/13/2026		BCBS		4140 - Insuranc...	129.87		41,795.52
Deposit	08/13/2026		BCBS		4140 - Insuranc...	146.30		41,941.82
Deposit	08/13/2026		Centene		4140 - Insuranc...	274.85		42,216.67
Deposit	08/13/2026		Credit Bureau		4140 - Insuranc...	4,966.64		47,183.31
Deposit	08/13/2026		First Due		4140 - Insuranc...	342.35		47,525.66
Deposit	08/13/2026		UNITED HEALTHCARE		4140 - Insuranc...	740.79		48,266.45
Check	08/13/2026		CENTURYLINK		6300 - Communi...		108.36	48,158.09
Check	08/13/2026		CENTURYLINK		6300 - Communi...		114.95	48,043.14
Deposit	08/13/2026			Deposit	4140 - Insuranc...	311.38		48,354.52
Deposit	08/13/2026			Deposit	-SPLIT-	5,760.53		54,115.05
Bill Pmt -Check	08/14/2026	N/A	Wex Bank (new acct)	# 114402860	2000 - Accounts...		5,144.62	48,970.43
General Journal	08/14/2026	2024-4...		BILL 08/14/26 Payables Funding	1000 - Bill.com ...		101,508.31	-52,537.88

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Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Deposit	08/14/2026		AETNA		4140 - Insuranc...	2,371.06		-50,166.82
Deposit	08/14/2026		AETNA		4140 - Insuranc...	342.46		-49,824.36
Deposit	08/14/2026		Credit Bureau		4140 - Insuranc...	6,453.16		-43,371.20
Deposit	08/14/2026		First Due		4140 - Insuranc...	350.00		-43,021.20
Deposit	08/14/2026		WPS		4140 - Insuranc...	231.90		-42,789.30
Deposit	08/14/2026		Mutual of Omaha		4140 - Insuranc...	199.52		-42,589.78
Deposit	08/14/2026		Mutual of Omaha		4140 - Insuranc...	133.58		-42,456.20
Deposit	08/14/2026		Mutual of Omaha		4140 - Insuranc...	270.02		-42,186.18
Deposit	08/17/2026		AHCCCS		4140 - Insuranc...	351.03		-41,835.15
Deposit	08/17/2026		Credit Bureau		4140 - Insuranc...	1,096.28		-40,738.87
Deposit	08/17/2026		First Due		4140 - Insuranc...	460.00		-40,278.87
Deposit	08/17/2026		UHC		4140 - Insuranc...	133.61		-40,145.26
Deposit	08/17/2026		UNITED HEALTHCARE		4140 - Insuranc...	2,196.99		-37,948.27
Deposit	08/17/2026		Cariten		4140 - Insuranc...	586.59		-37,361.68
Check	08/17/2026	EFT	City of Sedona 005650-002	005650-002	6010 - Utilities		53.02	-37,414.70
Check	08/17/2026	EFT	National Bank of Arizona		2003 - National ...		45,975.71	-83,390.41
Check	08/17/2026	EFT	UniSource Energy		6010 - Utilities		68.73	-83,459.14
Deposit	08/18/2026		Credit Bureau		4140 - Insuranc...	2,858.92		-80,600.22
Deposit	08/18/2026		Noridian		4140 - Insuranc...	3,071.94		-77,528.28
Deposit	08/18/2026		Mutual of Omaha		4140 - Insuranc...	138.10		-77,390.18
Check	08/18/2026	EFT	City of Sedona 005650-002	005650-002	6010 - Utilities		211.27	-77,601.45
Check	08/18/2026	EFT	City of Sedona 005650-003	005650-003	6010 - Utilities		80.91	-77,682.36
Check	08/18/2026	EFT	City of Sedona 005650-000	005650-000	6010 - Utilities		46.50	-77,728.86
Check	08/18/2026	EFT	City of Sedona 005650-001	005650-001	6010 - Utilities		39.67	-77,768.53
Check	08/18/2026	EFT	UniSource Energy		6010 - Utilities		81.00	-77,849.53
Check	08/18/2026	EFT	UniSource Energy		6010 - Utilities		43.31	-77,892.84
Check	08/18/2026	EFT	UniSource Energy		6010 - Utilities		31.46	-77,924.30
Deposit	08/19/2026			Deposit	4140 - Insuranc...	100.00		-77,824.30
Deposit	08/19/2026		36 Treas 310		4140 - Insuranc...	9,487.24		-68,337.06
Deposit	08/19/2026		AETNA		4140 - Insuranc...	355.56		-67,981.50
Deposit	08/19/2026		BCBS		4140 - Insuranc...	188.59		-67,792.91
Deposit	08/19/2026		BCBS		4140 - Insuranc...	6,429.71		-61,363.20
Deposit	08/19/2026		Centene		4140 - Insuranc...	480.54		-60,882.66
Deposit	08/19/2026		Credit Bureau		4140 - Insuranc...	3,776.26		-57,106.40
Deposit	08/19/2026		Devoted Health		4140 - Insuranc...	998.13		-56,108.27
Deposit	08/19/2026		First Due		4140 - Insuranc...	1,010.00		-55,098.27
Deposit	08/19/2026		Market Place		4140 - Insuranc...	2,382.82		-52,715.45
Deposit	08/19/2026		UNITED HEALTHCARE		4140 - Insuranc...	650.92		-52,064.53
Check	08/19/2026	EFT	Arizona Public Service		-SPLIT-		13,893.15	-65,957.68
Deposit	08/20/2026		AARP		4140 - Insuranc...	334.80		-65,622.88
Deposit	08/20/2026		BCBS		4140 - Insuranc...	315.65		-65,307.23
Deposit	08/20/2026		BCBS		4140 - Insuranc...	3,936.28		-61,370.95
Deposit	08/20/2026		Centene		4140 - Insuranc...	6,118.60		-55,252.35
Deposit	08/20/2026		Credit Bureau		4140 - Insuranc...	2,602.75		-52,649.60
Deposit	08/20/2026		First Due		4140 - Insuranc...	810.00		-51,839.60
Deposit	08/20/2026		UNITED HEALTHCARE		4140 - Insuranc...	635.42		-51,204.18
Check	08/20/2026	EFT	Enterprise FM Trust		-SPLIT-		2,417.35	-53,621.53
Deposit	08/21/2026		AHCCCS		4140 - Insuranc...	546.76		-53,074.77
Deposit	08/21/2026		First Due		4140 - Insuranc...	1,320.00		-51,754.77
Deposit	08/21/2026		UHC		4140 - Insuranc...	298.35		-51,456.42
Deposit	08/21/2026		UNITED HEALTHCARE		4140 - Insuranc...	1,339.29		-50,117.13
Deposit	08/21/2026		WPS		4140 - Insuranc...	167.13		-49,950.00
Check	08/21/2026	EFT	BIG PARK SEWER		6010 - Utilities		409.73	-50,359.73
Check	08/21/2026	EFT	BIG PARK SEWER		6010 - Utilities		24.91	-50,384.64
Bill Pmt -Check	08/24/2026	70620...	Arizona Water Company	# 08.03.2026	2000 - Accounts...		7,500.00	-57,884.64
General Journal	08/24/2026	2024-4...		BILL 08/24/26 Payables Funding	1000 - Bill.com ...		277,065.16	-334,949.80

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09/08/26

Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Deposit	08/24/2026		Credit Bureau		4140 · Insuranc...	15.00		-334,934.80
Check	08/24/2026		Arizona Water Company		6010 · Utilities		614.39	-335,549.19
Check	08/24/2026		Arizona Water Company		6010 · Utilities		92.78	-335,641.97
Check	08/24/2026		Arizona Water Company		6010 · Utilities		37.53	-335,679.50
Check	08/24/2026		CENTURYLINK		6300 · Communi...		346.96	-336,026.46
Deposit	08/25/2026		Anthem Blue		4140 · Insuranc...	116.09		-335,910.37
Deposit	08/25/2026		Anthem Blue		4140 · Insuranc...	168.34		-335,742.03
Deposit	08/25/2026		Credit Bureau		4140 · Insuranc...	283.00		-335,459.03
Deposit	08/25/2026		First Due		4140 · Insuranc...	200.00		-335,259.03
Deposit	08/25/2026		HUMANA		4140 · Insuranc...	581.05		-334,677.98
Check	08/25/2026		Arizona Water Company		6010 · Utilities		142.77	-334,820.75
Check	08/25/2026		Arizona Water Company		6010 · Utilities		56.07	-334,876.82
Check	08/25/2026		Arizona Water Company		6010 · Utilities		37.53	-334,914.35
Check	08/25/2026		CENTURYLINK		6300 · Communi...		84.94	-334,999.29
Check	08/25/2026	EFT	UniSource Energy		6010 · Utilities		31.26	-335,030.55
Deposit	08/26/2026		BCBS		4140 · Insuranc...	116.09		-334,914.46
Deposit	08/26/2026		Credit Bureau		4140 · Insuranc...	358.51		-334,555.95
Deposit	08/26/2026		First Due		4140 · Insuranc...	1,264.90		-333,291.05
Deposit	08/26/2026		Noridian		4140 · Insuranc...	2,440.06		-330,850.99
Deposit	08/26/2026		UNITED HEALTHCARE		4140 · Insuranc...	2,010.20		-328,840.79
Deposit	08/26/2026		UNITED HEALTHCARE		4140 · Insuranc...	1,175.78		-327,665.01
Deposit	08/27/2026		AARP		4140 · Insuranc...	910.15		-326,754.86
Deposit	08/27/2026		BCBS		4140 · Insuranc...	446.69		-326,308.17
Deposit	08/27/2026		Centene		4140 · Insuranc...	181.12		-326,127.05
Deposit	08/27/2026		Credit Bureau		4140 · Insuranc...	3,148.30		-322,978.75
Deposit	08/27/2026		First Due		4140 · Insuranc...	1,110.00		-321,868.75
Deposit	08/27/2026		HUMANA		4140 · Insuranc...	1,570.48		-320,298.27
Deposit	08/27/2026		Noridian		4140 · Insuranc...	18,594.67		-301,703.60
Deposit	08/27/2026		UNITED HEALTHCARE		4140 · Insuranc...	2,028.91		-299,674.69
Transfer	08/27/2026			Funds Transfer	1060 · Chase - ...	250,000.00		-49,674.69
General Journal	08/28/2026	2024-4...		BILL 08/28/26 Payables Funding	1000 · Bill.com ...		72,038.47	-121,713.16
Deposit	08/28/2026		AARP		4140 · Insuranc...	158.55		-121,554.61
Deposit	08/28/2026		AHCCCS		4140 · Insuranc...	188.97		-121,365.64
Deposit	08/28/2026		Cigna		4140 · Insuranc...	2,382.82		-118,982.82
Deposit	08/28/2026		Credit Bureau		4140 · Insuranc...	5,809.56		-113,173.26
Deposit	08/28/2026		First Due		4140 · Insuranc...	3,581.30		-109,591.96
Deposit	08/31/2026		BCBS		4140 · Insuranc...	2,046.00		-107,545.96
Deposit	08/31/2026		Credit Bureau		4140 · Insuranc...	1,047.49		-106,498.47
Deposit	08/31/2026		First Due		4140 · Insuranc...	150.00		-106,348.47
Deposit	08/31/2026		Noridian		4140 · Insuranc...	617.12		-105,731.35
Deposit	08/31/2026			Interest	4610 · Interest E...	804.58		-104,926.77
Check	08/31/2026	EFT	UniSource Energy		6010 · Utilities		147.24	-105,074.01
Total 1050 · Chase - Operating Account						489,274.05	594,348.06	-105,074.01

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Accrual Basis

Sedona Fire District

Transaction Detail by Account

August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
1060 · Chase - Payroll Account								
General Journal	08/07/2026	7/31/2...			5010 · Salaries ...		429,274.64	-429,274.64
General Journal	08/07/2026	7/31/2...			5010 · Salaries ...		105,575.57	-534,850.21
General Journal	08/07/2026	7/31/2...			5010 · Salaries ...		1,520.69	-536,370.90
Check	08/07/2026		Nationwide		2022 · Retireme...		19,603.79	-555,974.69
Check	08/07/2026		Nationwide		2022 · Retireme...		14,882.37	-570,857.06
Check	08/07/2026		Nationwide		2022 · Retireme...		13,316.31	-584,173.37
Check	08/07/2026		Nationwide		2022 · Retireme...		11,317.80	-595,491.17
Check	08/07/2026		Nationwide		2022 · Retireme...		10,827.82	-606,318.99
Check	08/07/2026		Nationwide		2022 · Retireme...		9,392.62	-615,711.61
Check	08/07/2026		Nationwide		2022 · Retireme...		6,834.25	-622,545.86
Check	08/07/2026		Healthequity, Inc.		2018 · HSA Ded...		6,052.63	-628,598.49
Check	08/07/2026		Nationwide		2022 · Retireme...		5,879.00	-634,477.49
Check	08/07/2026		Nationwide		2022 · Retireme...		5,637.66	-640,115.15
Bill	08/11/2026	08.11....	Sedona Fire District	Weekly Cash Flow	2000 · Accounts...	750,000.00		109,884.85
Check	08/11/2026		Nationwide		2022 · Retireme...		9,867.98	100,016.87
Check	08/11/2026		Nationwide		2022 · Retireme...		9,528.12	90,488.75
Check	08/11/2026		Nationwide		2022 · Retireme...		6,981.97	83,506.78
Check	08/11/2026		Nationwide		2022 · Retireme...		6,692.05	76,814.73
Check	08/11/2026		Nationwide		2022 · Retireme...		5,125.42	71,689.31
Check	08/11/2026		Nationwide		2022 · Retireme...		4,894.22	66,795.09
Check	08/11/2026		PSPRS		2022 · Retireme...		875.20	65,919.89
Check	08/12/2026		PSPRS		2022 · Retireme...		4,400.00	61,519.89
Check	08/20/2026		AFLAC	T2719	2019 · Insuranc...		2,731.07	58,788.82
Check	08/20/2026		AFLAC	T2719	2019 · Insuranc...		2,731.07	56,057.75
General Journal	08/21/2026	8/14/2...			5010 · Salaries ...		253,633.96	-197,576.21
General Journal	08/21/2026	8/14/2...			5010 · Salaries ...		46,246.08	-243,822.29
General Journal	08/21/2026	8/14/2...			5010 · Salaries ...		1,520.69	-245,342.98
Check	08/21/2026		Retirement RCR		2022 · Retireme...		14,964.72	-260,307.70
Check	08/21/2026		Nationwide		2022 · Retireme...		9,851.60	-270,159.30
Check	08/21/2026		Nationwide		2022 · Retireme...		9,208.62	-279,367.92
Check	08/21/2026		Nationwide		2022 · Retireme...		9,155.87	-288,523.79
Check	08/21/2026		Nationwide		2022 · Retireme...		7,257.45	-295,781.24
Check	08/21/2026		Nationwide		2022 · Retireme...		6,753.43	-302,534.67
Check	08/21/2026		Nationwide		2022 · Retireme...		5,826.03	-308,360.70
Check	08/21/2026		Nationwide		2022 · Retireme...		4,929.34	-313,290.04
Check	08/21/2026		Nationwide		2022 · Retireme...		4,708.70	-317,998.74
Check	08/21/2026		Nationwide		2022 · Retireme...		4,583.86	-322,582.60
Check	08/21/2026		Healthequity, Inc.		2018 · HSA Ded...		4,134.44	-326,717.04
Check	08/21/2026		Nationwide		2022 · Retireme...		4,706.83	-331,423.87
Bill	08/24/2026	08.24....	Sedona Fire District	Weekly Cash Flow	2000 · Accounts...	750,000.00		418,576.13
Check	08/26/2026		Healthequity, Inc.		2018 · HSA Ded...		23.10	418,553.03
Transfer	08/27/2026			Funds Transfer	1050 · Chase - ...		250,000.00	168,553.03
Deposit	08/31/2026			Interest	4610 · Interest E...	1,970.08		170,523.11
Total 1060 · Chase - Payroll Account						1,501,970.08	1,331,446.97	170,523.11

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09/08/26

Accrual Basis

Sedona Fire District

Transaction Detail by Account

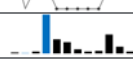
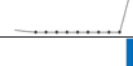
August 2026

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
1070 - County General Fund								
Bill Pmt -Check	08/05/2026	70620...	Jayson Coil	Hotel Residence Inn Charges	2000 - Accounts...		212.09	-212.09
Bill Pmt -Check	08/12/2026	70620...	JORDAN ALESSI	What Was The Purchase For: Fuel fo...	2000 - Accounts...		27.00	-239.09
Bill Pmt -Check	08/12/2026	70620...	Sedona Fire District	Weekly Cash Flow	2000 - Accounts...		750,000.00	-750,239.09
Bill Pmt -Check	08/12/2026	70620...	Sedona Verde Valley FF Asso...		2000 - Accounts...		3,055.02	-753,294.11
Bill Pmt -Check	08/12/2026	70620...	MetLife	Legal & ID Protection - July 2026	2000 - Accounts...		1,222.80	-754,516.91
Bill Pmt -Check	08/24/2026	70620...	Sedona Fire District	Weekly Cash Flow	2000 - Accounts...		750,000.00	-1,504,516.91
Bill Pmt -Check	08/26/2026	70620...	Sedona Verde Valley FF Asso...		2000 - Accounts...		3,055.02	-1,507,571.93
Bill Pmt -Check	08/26/2026	70620...	Sedona Verde Valley Firefight...	Charity Donations August 2026	2000 - Accounts...		717.00	-1,508,288.93
Bill Pmt -Check	08/26/2026	70620...	Standard Insurance Company	LTD Insurance	2000 - Accounts...		5,889.08	-1,514,178.01
General Journal	08/31/2026	2024-4...		to record prop tax for Aug 2026	-SPLIT-	16,520.79		-1,497,657.22
General Journal	08/31/2026	2024-4...		to record prop tax for Aug 2026	-SPLIT-	31,886.95		-1,465,770.27
Deposit	08/31/2026			Interest	4610 - Interest E...	13,751.65		-1,452,018.62
Total 1070 - County General Fund						62,159.39	1,514,178.01	-1,452,018.62
TOTAL						2,595,373.15	3,950,199.34	-1,354,826.19

Sedona Fire District

Fiscal Year
Begins: Jul-26

Twelve-Month Cash Flow

Sedona Fire District															
	Beginning	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Monthly Average	Overview
Cash Summary															
Cash on Hand (beginning of month)	21,994,541	21,994,541	19,166,517	17,811,690	16,579,928	23,300,868	25,019,936	26,111,470	25,253,821	24,069,048	23,088,049	25,023,478	25,001,970	22,701,776	
Cash Available (on hand + receipts, before cash out)	21,994,541	22,459,769	19,501,664	18,547,065	26,081,092	26,912,502	27,969,036	27,358,453	25,926,616	24,945,619	27,863,490	26,919,312	25,741,237	25,018,821	
Cash Position (end of month)	21,994,541	19,166,517	17,811,690	16,579,928	23,300,868	25,019,936	26,111,470	25,253,821	24,069,048	23,088,049	25,023,478	25,001,970	16,621,808	22,254,048	
Cash Receipts															
Tax Levy Revenue		70,898	48,408	383,202	9,148,990	3,326,128	2,663,594	961,477	387,289	591,065	4,423,268	1,543,661	387,082	1,994,589	
Non-Tax Levy Revenue		394,329	286,739	352,173	352,173	285,506	285,506	285,506	285,506	285,506	352,173	352,173	352,185	322,456	
Total Cash Receipts		465,228	335,147	735,375	9,501,163	3,611,634	2,949,100	1,246,983	672,795	876,571	4,775,441	1,895,834	739,267	2,317,045	
Cash Paid Out															
Disbursements		2,836,829	1,507,616	1,967,137	2,780,224	1,892,566	1,857,566	2,104,632	1,857,568	1,857,570	2,840,012	1,917,342	1,917,268	2,111,361	
Capital Budget/Debt Payments		456,423	182,357	0	0	0	0	0	0	0	0	0	7,202,161	653,412	
Total Cash Paid Out		3,293,252	1,689,973	1,967,137	2,780,224	1,892,566	1,857,566	2,104,632	1,857,568	1,857,570	2,840,012	1,917,342	9,119,429	2,764,773	
	(Actual)	(Actual)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)		



SEDONA FIRE DISTRICT

2860 Southwest Drive, Sedona, Arizona 86336
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SECTION 1: Agenda Item Information - Form submitter

Fill out this section **ONLY**

Submitter:	Scott Schwisow		
Submission Date:	9/3/2026		
Subject:	Fire Station 4 GMP #3 for Construction of Fire Station 4		
Division/Section:	Facilities		
Board Meeting Date:	9/15/2026	Board Meeting Type:	Regular
Agenda Topic Type:	Discussion/Possible Action		
Action Required:	☒ Motion ☐ Resolution ☐ Other (explain):		
Attachments:	☒ Y ☐ N	Signatures Required:	☐ Y ☒ N
List attachment(s):	GMP spread sheet for Demo and long lead items		

Agenda Item Description <i>(how it will appear on the agenda):</i> Staff is requesting Board approval of GMP #3 for the construction of Fire Station 4, located at 401 Jordan Road. GMP #3 represents the next phase of construction pricing and authorizes the work necessary to continue construction of the new fire station in accordance with the approved project plans and specifications. Upon approval, Core Construction will proceed with the work identified in GMP #3 as the project moves toward completion.
Background: The Sedona Fire District is currently constructing a new Fire Station 4 at 401 Jordan Road to replace the District's existing facility and provide a modern, appropriately sized station to serve the community. The District selected Core Construction as the Construction Manager at Risk (CMAR) for the project, with LEA Architects providing architectural and design services. The project has been developed using a phased Guaranteed Maximum Price (GMP) process to allow construction to begin while design and procurement activities continue. GMP #2 was previously approved by the Governing Board and included demolition, site surveying, earthwork, and procurement of long-lead materials and equipment necessary to maintain the project schedule. As the design has progressed, Core Construction has continued to develop construction pricing and subcontractor bids for the remaining work. GMP #3 represents the next major phase of construction and



SEDONA FIRE DISTRICT

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incorporates the costs associated with continuing construction of the new Fire Station 4 in accordance with the approved project documents.

Staff has reviewed GMP #3 with the project team and is bringing it forward to the Governing Board for approval so construction can continue without interruption and the project can remain on schedule.

Financial Information:

Cost:	\$ 13,980,547.00	☐ Not Applicable
Information:	Approval of GMP #3 in the amount of \$13,980,547 will allow Core Construction to proceed with the remaining construction work and maintain the overall project schedule toward completion of the new Fire Station 4.	

Internal Process Perspective:

Approval of this GMP, along with the previously approved GMPs #1 and #2, will bring the total GMP for the construction phase of Fire Station 4 to \$15,997,023.

Requested Action:

Staff is requesting Board approval of Guaranteed Maximum Price (GMP) #3 for the construction of Station 4 and approval of the overall construction cost of \$15,997,023.00, inclusive of GMP #1, GMP #2, and GMP #3.

SECTION 2: Review & Approve (Sent via Docusign, signed in order)

Executive Assistant to the Fire Chief Review		
Suggested Agenda Item Verbiage: Possible approval to expend funds to Core Construction in an amount not to exceed \$13,980,547.00 for the Station #4 construction project, representing Guaranteed Maximum Price (GMP) #3; and approval of the overall construction cost of \$15,997,023.00, inclusive of GMP #1, GMP #2, and GMP #3.	Executive Session Anticipated:	☐ Y ☒ N
Suggested Motion Verbiage: I move to approve the expenditure of funds to Core Construction in an amount not to exceed \$13,980,547.00 for the Station #4 construction project, representing Guaranteed Maximum Price (GMP) #3; and approval of the overall construction cost of \$15,997,023.00, inclusive of GMP #1, GMP #2, and GMP #3.		

Signature:
 Signed by:
Christi Weigand
 1192429B4A42476...

Date: 9/9/2026



SEDONA FIRE DISTRICT

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Finance Director Review		☐ Budgeted	☐ Unbudgeted
Comments:	Finance has reviewed GMP #3 in the amount of \$13,980,547, which brings the total construction GMP for Fire Station 4 to \$15,997,023. Finance is working with National Bank of Arizona on a financing package of up to \$10.0 million to support funding of the project. Final financing terms will be brought forward to the Board for approval once completed.		

Signature: DocuSigned by: Gabe Buldra **Date:** 9/10/2026
92614AB5A9F242A...

Board Attorney Review		☐ Suggested	☐ Suggested Revisions
		☐ Executive Session Recommendation	
Comments:	REVIEW FOR AGENDA LANGUAGE ONLY Agenda language looks appropriate.		

Signature: Signed by: Devon White **Date:** 9/10/2026
39B73F7724E74F1...

Fire Chief Review		☐ Approved
Comments:	I support approval of GMP#3 as written. The proposed final price is in consistent with our pre-construction meetings and expectations for this project.	

Signature: DocuSigned by: Ed Mezulis **Date:** 9/10/2026
CEA95454CB1D439...



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SECTION 3: Finalized Agenda Item - Board Meeting Verbiage (Completed after Review and Approval is concluded. The finalized versions are used at the meeting).

Board Meeting Date: 9/15/2026

Agenda Item Verbiage:	Possible approval to expend funds to Core Construction in an amount not to exceed \$13,980,547.00 for the Station #4 construction project, representing Guaranteed Maximum Price (GMP) #3; and approval of the overall construction cost of \$15,997,023.00, inclusive of GMP #1, GMP #2, and GMP #3.
Motion Verbiage:	I move to approve the expenditure of funds to Core Construction in an amount not to exceed \$13,980,547.00 for the Station #4 construction project, representing Guaranteed Maximum Price (GMP) #3; and approval of the overall construction cost of \$15,997,023.00, inclusive of GMP #1, GMP #2, and GMP #3.

Signature: Signed by:
Christi Weigand
1192429B4A42476... **Date:** 9/10/2026



SEDONA FIRE DISTRICT
SAFE. FRIENDLY. DEDICATED.

Sedona FD Fire Station #4

GMP #3

City of Sedona

September 2, 2026

- 1.) Basis of Estimate
- 2.) Backsheet
- 3.) Enumeration of Documents
- 4.) PreCon Level Schedule



Basis of Estimate



13835 N. Northsight Blvd.
Suite #100
Scottsdale, AZ 85260
P: 602-494-0800

September 2, 2026

VIA ELECTRONIC MAIL

Scott Schwisow
Facilities Maintenance Coordinator
2860 Southwest Drive
Sedona, AZ 86336

RE: Guaranteed Maximum Price #3 | Sedona Fire Station #4

Dear Mr. Schwisow,

On behalf of CORE Construction, I am pleased to submit our Guaranteed Maximum Price (GMP) #3 for Sedona Fire Station #4.

GMP #3 Summary:

Total Guaranteed Maximum Price #3 (Does Not Include GMP1 or 2)	\$13,980,547
Alternate #1	\$323,167

Enclosed you will find the Basis of GMP #3 Clarifications, GMP #3 Summary and Schedule of Values, Enumeration of Documents, and a Construction Schedule.

We look forward to a successful and enjoyable project together. Thank you for this opportunity, please do not hesitate to contact me directly with any questions or comments.

Respectfully submitted,

Kim Rahberger
Preconstruction Manager
CORE Construction



The Basis of GMP is a written explanation clarifying the scope, assumptions and exclusions used in establishing the Guaranteed Maximum Price dated September 2, 2026.

All costs are based on CORE's incorporation of the scope shown on the July 31, 2026, 100% Construction Drawings, and the scope clarifications below.

ASSUMPTIONS, CLARIFICATIONS, & EXCLUSIONS

Schedule

- See attached schedule

Contingency

- Construction Contingency of 3.0% (\$405,436 direct cost) is included in this proposal – Construction Contingency is intended to be used at CORE's discretion to cover costs that have not been identified as a trade specific scope on the Conceptual Design Budget setting documents and may require further clarification or coordination. These costs may include scope gap, coordination issues between trades, and missed scope during the subcontractor bidding process. Construction Contingency does not account for design revisions or additional scope requests made by the Owner or Architect.
- Design Contingency is NOT included in this proposal.
- Owner Contingency is NOT included in this proposal
- Escalation Contingency is NOT included in this proposal.

Allowances

- "Allowances" are considered to be an allotted sum of money included for a particular system or scope of work for which sufficient detail is not available to determine a definitive cost. A reasonable estimate for an assumed scope and quality is included as a placeholder. The Owner receives the savings for any amount under the allocation and is responsible for any amount over the allocation. We have included the "Allowances" listed below:
 1. Electrical Utility Relocation Allowance – \$100,000 (direct cost)
 - a) This allowance covers all costs associated with relocating existing electrical utilities that conflict with the proposed work. This includes coordination with the utility provider, labor, materials, equipment, and any required temporary installations to maintain service during relocation activities.
 2. Review Comments Allowance – \$34,951 (direct cost)
 - a) This allowance covers costs resulting from review comments received after CD documents were distributed.





3. Hard Dig Allowance – \$75,000 (direct cost)
 - b) This allowance is included in this proposal and is intended to be used for hard dig excavation for earthwork, foundations, site utilities, and dry utilities. Hard dig is defined as mass excavation that cannot be ripped by a 140 H blade or equivalent or trenching excavation that will not allow an operator to excavate a minimum of 50 cy per hour or 90 lf of ditch with an average of 6 ft depth with a 40,000 lb excavator with standard bucket.

Alternates (NOT included in Base Bid)

- **Add Alternate #1 Photovoltaic Parking Shade Structures – \$323,167 Total Cost**

This alternate includes the installation of solar shade canopies covering 17 parking spaces with bird netting installed beneath the structures. The photovoltaic system components and shade canopies are included. All Conduit for the shade structures and photovoltaic system are in base bid.

General Assumptions

- This GMP #3 is valid for 15 days.
- Any cost savings from approved value engineering after executed GMP will be added to the CMAR's Construction Contingency.
- CORE has not included any costs for building permit, mechanical/electrical/plumbing permits. We have included a Dust permit and NESHAP for the demo.
- We assume normal working hours.
- Any increased costs associated with tariffs promulgated after the Contract execution date are not included. The Contractor will assist the Owner with sourcing alternative materials not affected by the tariff, but in the event that the Owner chooses to retain the originally selected material, or there is not another material option available that does not affect the original proposal Price, and/or project schedule, then the Contractor is entitled to a Change Order for the additional cost and time associated with the enactment of the applicable tariffs.
- This GMP #3 includes all costs related to warranty as required in the contract.
- This estimate proposal is considered a Lump Sum, not line-item proposal.
- We acknowledge the Geotechnical Report provided by Certerra dated January 13, 2026
- Geotechnical Report 11-2511464-0
- There are no Addenda issued for this project.
- Normal shrinkage cracking of the slab is expected and shall not be cause for removal or replacement of structurally sound slabs
- CORE does not recommend or endorse any specific topical vapor moisture barriers, on new slabs, as they have proven to promote Alkaline Silica Reaction (ASR). In addition, CORE does not recommend installation of an under-slab vapor barrier at areas where polished or sealed concrete will be the finished product. It is our experience that using an under-slab vapor barrier will contribute to slab curling which will affect the final appearance on concrete grinding, especially for "salt-and-pepper" light aggregate exposure finish.





- CORE has included slab-on-grade concrete with a higher Water/Cement (W/C) ratio and omitted vapor barrier wherever floor coverings are not included. All W/C ratios for non-structural slab-on-grades will be reviewed, evaluated, and subject to modification by CORE. This would include all polished and sealed concrete areas.
- CORE has not included any existing relocation or new off-site street lighting, Fire Department crossing lighting, or other off-site improvements.
- The following agreed to hourly rates will be used to determine and define "Actual Costs". The agreed to rates includes all normal and customary payroll paid by the Contractor plus all fringe benefits, taxes, and insurances.

	<u>Standard Rate</u>	<u>Overtime Rate</u>
PreConstruction:		
Director of PreConstruction	\$216	-
Sr. Preconstruction Manager	\$162	-
PreConstruction Manager	\$151	-
Asst. PreConstruction Manager	\$114	-
PreConstruction Coordinator	\$91	-
Project Management:		
Project Director	\$185	-
Sr. Project Manager	\$162	-
Project Manager	\$151	-
Asst. Project Manager	\$114	-
Project Engineer	\$100	-
Scheduler	\$126	-
Virtual Construction Director	\$138	-
Virtual Construction Manager	\$112	-
Construction Coordinator	\$91	-
Project Accountant	\$91	-
Contracts Administrator	\$91	-
IT Technician	\$82	-
Intern	\$58	\$87
Field Operations:		
Director of Field Operations	\$216	-
General Superintendent	\$180	-
Sr. Superintendent	\$162	-
Project Superintendent	\$151	-
Asst. Superintendent	\$114	-
Safety Director	\$120	-
Warranty	\$120	-
Site Intelligence Specialist	\$210	-
Carpenter	\$90	\$135
Water Truck Driver	\$85	\$128
Painter	\$85	\$128
Laborer	\$72	\$108



Specific Exclusions to GMP #3

- a. Environmental assessment (Assumed by Owner)
- b. Asbestos abatement (See GMP 1)
- c. Demolition (See GMP 2)
- d. Special inspections (Assumed by Owner)
- e. Audio visual equipment
- f. Servers, routers, switches, WAPS, UPS
- g. FF&E - furniture, fixtures, and equipment
- h. Special systems other than structured cabling and fire alarm
- i. Computers
- j. Land, utilities and permit fees: APS, water tap, sewer tap
- k. Optimum
- l. Cox
- m. FF&E: Movable partitions, office furniture, dorm furniture
- n. SCBA fill equipment
- o. Extractor
- p. Fuel island
- q. Maintenance equipment
- r. Fitness equipment
- s. Cold plunge tub
- t. Miscellaneous furniture
- u. Residential appliances
- v. Kitchen appliances
- w. BBQ grill/smoker
- x. Exhaust extraction system. CORE will provide infrastructure
- y. Radio repeater system (Assumed by Owner)
- z. Lightning Protection
- aa. Photovoltaics and parking shade structures for 17 parking spots. See Alternate #1.
- bb. The following are excluded and assumed to be by Owner or Owner's vendor:
 - o Trenching for the Unisource Gas line from off-site source to the property line (CORE has included the trenching from the property line to the meter).
 - o Salvage and relocation of any existing equipment or furnishings
 - o Intercom, paging, and clock systems
 - o Audio and video equipment of any kind including monitors, smart boards, projectors
 - o Delivery and installation of all above

Other Scope Specific Assumptions and Clarifications:

LINE ITEM 7 | Earthwork & Paving

1. We have included:
 - Import of non-expansive fill
 - Over-ex of footings and slabs per Geotech report.

LINE ITEM 10 | Dry-Utilities

1. We have included:
 - Trench and backfill for gas piping from street to meter location.
2. We have NOT included:
 - Trench and backfill for off-site gas piping to site.

LINE ITEM 14 | Site Signage & Striping

1. We have included:
 - Fire lane curb painting

LINE ITEM 15 | Landscaping & Irrigation

1. We have included:
 - Rock for gabion walls to match landscape color

LINE ITEM 18 | Fencing & Gates

1. We have included:
 - Knox box
 - Gate loop sensors
2. We have NOT included:
 - Sliding vehicle gate with powered operator at front parking area
 - Gates at trash enclosure. No trash enclosure shown.

LINE ITEM 19 | Site Concrete

1. We have included:
 - 2-sack slurry 2' under wall footings
 - Footings for gabion walls
2. We have NOT included:
 - Dumpster wall footings. No enclosure shown.

LINE ITEM 20 | Site Masonry

1. We have NOT included:
 - Masonry dumpster enclosure. None shown.

LINE ITEM 27 | Building Concrete

1. We have included:
 - Shrinkage reducing admixtures and microfibers in slab on grade
 - Mock-up
 - We have included vapor barrier under areas receiving flooring products. No vapor barrier will be installed at polished and sealed concrete areas.
 - 2-sack slurry 2' under footings
2. We have NOT included insulation at stem walls. None shown.

LINE ITEM 28 | Structural Masonry

1. We have NOT included:
 - CMU block. See GMP 2

LINE ITEM 30 | Steel Package

1. We have included:
 - Mechanical roof frames
 - Window shadow boxes
 - Steel railings at entry ramp and interior ramps
 - Structural steel reinforcing at curtain walls.
2. We have NOT included:
 - Perforated metal deck soffits per a2.41. Assumed to be Accoya wood.
 - Parking canopies. See Alternate #1.

LINE ITEM 33 | Rough Carpentry

1. We have included:
 - Fire treated plywood to 8'-0" AFF at Electrical Room
 - Parapet coping nailer
 - Backing and blocking
2. We have NOT included:
 - Plywood backing at Fitness Room walls

LINE ITEM 37 | Damp proofing/Waterproofing/Air Barrier

1. We have included:
 - Neoprene gaskets between steel shadow boxes and aluminum storefront.

LINE ITEM 38 | Insulation

1. We have included:
 - Sound batt insulation above hard lid ceilings in restrooms.
2. We have NOT included:
 - Batt insulation at furred out exterior ICF walls.

LINE ITEM 40 | Glass & Glazing

1. We have included:
 - Aluminum operable casement windows at Dorm Rooms.
 - Fitness Room mirrors

LINE ITEM 44 | Fire Stopping & Joint Sealants

1. We have included:
 - Neoprene gasket between steel plate shadow box/aluminum storefront

LINE ITEM 48 | PVC Roofing

1. We have included:
 - R-25 minimum rigid poly iso insulation board
 - Densdeck substrate and coverboard

LINE ITEM 49 | Metal Roofing

1. We have included:
 - MTL-1 24-gauge metal panel at mechanical screen wall
2. We have NOT included:
 - ACM panels at mechanical screen wall

LINE ITEM 55 | Finished Carpentry & Millwork

1. We have included:
 - Particle board in lieu of ¾" Korfab (06 22 00). Korfab no longer exists.
2. We have NOT included:
 - Trash pull-out. None shown on plans.

LINE ITEM 61 | Painting

1. We have NOT included:

- Sealer on site walls above grade (water proofing included below grade)
- Anti-graffiti coating on exterior walls

LINE ITEM 62 | Acoustical Ceiling & Wall Panels

1. We have NOT included:

- Axiom trim. None shown

LINE ITEM 66 | Concrete Sealing, Grinding & Polishing

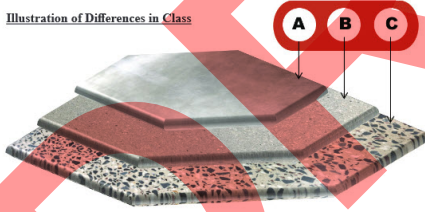
1. The following Levels and Classifications will be used to describe each flooring finish type: *(The charts below are from the American Society of Concrete Contractors – Concrete Polishing Council):*

CONCRETE POLISHING COUNCIL POLISHED CONCRETE AGGREGATE EXPOSURE CHART REPLACES CPAA AGGREGATE EXPOSURE CHART		
CLASS	NAME	SURFACE EXPOSURE, %
A	Cement Fines	85 – 95 % Cement Fines 5 – 15 % Fine Aggregate
B	Fine Aggregate	85 – 95 % Fine Aggregate 5 – 15 % Blend of Cement Fines and Coarse Aggregate
C	Coarse Aggregate	80 – 90 % Coarse Aggregate 10 – 20 % Blend of Cement Fines and Fine Aggregate

Aggregate exposure class denotes the surface exposure after grinding and polishing operations. The density, size and distribution of the aggregates at the surface depends on the concrete mix design and placing and finishing operations. Floor flatness at the time of grinding and polishing operations is an important consideration in selecting the appropriate aggregate exposure class.

Surface exposure percentages are based on visual observation of the overall area of the polished floor.

Illustration of Differences in Class



Caution: This provides a visual representation of the differences in Class A, B and C. This may not represent the polished concrete in your area as it varies based on aggregate type, gradation, size and distribution. Consult with your GPC Polishing Contractor to see reference samples or mockups.

Contact your Concrete Polishing Council (GPC) contractor or the CPC Hotline at (844) 923-4678 or by email at gpc Hotline@ascconline.org with any questions.

PCAE – 11.17 AMERICAN SOCIETY OF CONCRETE CONTRACTORS

CONCRETE POLISHING COUNCIL POLISHED CONCRETE APPEARANCE CHART REPLACES CPAA FINISHED GLOSS CHART				
LEVEL	NAME	DISTINCTNESS-OF-IMAGE (DOI) GLOSS	IMAGE CLARITY VALUE, %	HAZE INDEX
1	Flat (Ground)	Images of objects being reflected have a flat appearance.	0 – 9	<10
2	Satin (Honed)	Images of objects being reflected have a matte appearance.	10 – 39	
3	Polished	Images of objects being reflected do not have a sharp and crisp appearance but can be easily identified.	40 – 69	
4	Highly Polished	Images of objects being reflected have a sharp and crisp appearance as would be seen in a near-mirror like reflection. May require grouting.	70 – 100	

■ **Distinctness-of-Image (DOI) Gloss**

- DOI is the sharpness of images of objects produced by reflection at a polished surface, sometimes called image clarity.
- Measurement by Image Clarity Meter (ASTM D5767): The DOI, Image Clarity Value, obtained from this test method, range from 0 to 100 with a value of 100 representing perfect DOI (image clarity).

■ **Haze**

- Haze is the cloudiness or milky appearance of images of objects produced by reflection in a polished surface.
- Measurement by Glossmeter (ASTM D4039): The Haze Index, obtained from this test method, is computed using the numeric difference between the value of specular gloss at 60° and the value of specular gloss at 20°.

■ **Measurements for Compliance**

- The Image Clarity Meter and Glossmeter must be calibrated and used in accordance with ASTM D5767 and ASTM D4039.
- The minimum number of tests distributed across the polished surface should be three for areas up to 1000 ft² and one additional test for each 1000 ft² or fraction thereof. This applies to both the Image Clarity Value and Haze Index.
- The mean (average) values of the test results should be used to evaluate compliance with this chart.

Contact your Concrete Polishing Council (GPC) contractor or the CPC Hotline at (844) 923-4678 or by email at gpc Hotline@ascconline.org with any questions.

PCAC – 11.17 AMERICAN SOCIETY OF CONCRETE CONTRACTORS

Aggregate Exposure Classification:

- a) "Cement Fines" = Class A grind
- b) "Fine Aggregate" = Class B grind
- c) "Coarse Aggregate" = Class C grind

Polished Appearance Classification:

- a) "Flat – Ground" = Level 1, 0% – 9% image clarity
- b) "Satin – Honed" = Level 2, 10% – 39% image clarity
- c) "Polished" = Level 3, 40% – 69% image clarity
- d) "Highly Polished" = Level 4, 70% – 100% image clarity

LINE ITEM 71 | Visual Display Boards

1. We have included:
 - Magnetic marker boards; 6'x4'
 - (2) Training Room
 - (1) BPD Office
 - (1) BC Lounge
 - (2) Dining Room
 - (1) Day Room
 - (1) FF Office/Watch
 - (1) Captains Office/Watch

LINE ITEM 72 | Window Shades & Curtains

2. We have included:
 - Manual roller shades at all exterior and interior windows and storefront
 - Blackout shades at Day Room and Dorm Windows

LINE ITEM 73 | Signage Package

3. We have included:
 - Fire Riser Room signage
4. We have NOT included:
 - Monument sign

LINE ITEM 75 | Toilet Partitions & Accessories

1. We have NOT included:
 - Soap dispensers (OFOL)

LINE ITEM 97 | Fire Sprinkler Systems

1. We have included:
 - Dry fire sprinkler system at Fire Station overhangs, and canopies.
 - Heat tape, insulation and dedicated circuit for water line overhead at canopy to Wildland Building.
 - Standard wet fire sprinkler system in Fire Station and Wildland Buildings.

LINE ITEM 98 | Plumbing Systems

1. We have included:
 - Cast-in-place terrazzo shower pans

2. We have NOT included:

- Air hose reels in Apparatus Bay.
- Air compressor. By Owner.

LINE ITEM 99 | HVAC Systems

1. We have included:

- Infrastructure for direct-capture exhaust system in Apparatus Bays.

2. We have NOT included:

- Direct capture exhaust system in Apparatus Bays
- Long lead equipment. See GMP 2.

LINE ITEM 100 | HVAC Controls

1. We have included:

- Commissioning
- Building HVAC controls by Carrier
- Gas detection system

LINE ITEM 102 | Electrical Systems

1. We have included:

- Building electrical system
 - Special systems rough-in
 - Dispatch/alerting system pathways
 - Overhead door controls at Apparatus Bay
 - Fire alarm conduit for class A system
 - Power to heat tape at fire sprinkler conduit under canopy
- Testing
- Grounding for radio equipment
- Cable tray
- Fire alarm conduit for class A system
- Conduit stub-ups for future EV charging stations.

2. We have NOT included:

- Photovoltaics at future Shade Structures. See Alternate #1
- EV charging stations. By Owner
- Long lead gear and generator package included in GMP 2.

LINE ITEM 103 | Fire Alarm Systems

1. We have included:
 - Building code compliant Notifier fire alarm system.
2. We have NOT included:
 - Full smoke detection system

LINE ITEM 109 | Structured Cabling Systems

1. We have included:
 - Structured cabling for data drops throughout building
2. We have NOT included:
 - Active IT equipment (servers, routers, switches, WAPS, UPS)
 - Cabling for dispatch alerting system. By Owner.
 - Cabling for access controls. By Owner.
 - Cabling for video surveillance. By Owner.
 - Cabling for intrusion detection system. By Owner.
 - IT Racks. By Owner.
 - Patch Cables. By Owner.

DRAFT



Backsheet



Sedona Fire Station #4

GMP #3 - August 28, 2026

CORE PROJECT NUMBER: 25-10-025

LOCATION: Sedona (Coc), Arizona

ARCHITECT: LEA Architects

PROCUREMENT: CM@R

DURATION(mnths): 11

WARRANTY(yrs): 2

SITE ACREAGE: 1.7

SQUARE FOOTAGE: 15,930

#	Description		Base Price	ALTERNATES (NOT ALT #1 Photovoltaic Parking Shade Structures
	GENERAL REQUIREMENTS		\$252,475	\$4,020
GR1	General Requirements		\$187,501	\$0
MT	Material Testing		\$46,784	\$4,020
FC	Final Clean		\$18,190	\$0
	DEMOLITION/ OFF-SITE INFRASTRUCTURE		\$0	\$0
	SITE WORK (ROUGH)		\$535,410	\$2,000
6	Surveying/Staking		\$37,853	\$2,000
7	Earthwork & Paving		\$248,365	\$0
8	Site Utilities		\$235,383	\$0
10	Dry Utilities		\$8,998	\$0
11	Soil Treatment		\$4,811	\$0
	SITE WORK (FINISH)		\$1,242,160	\$0
14	Site Signage & Striping		\$10,443	\$0
15	Landscaping & Irrigation		\$213,016	\$0
18	Fencing & Gates		\$106,885	\$0
19	Site Concrete		\$565,250	\$0
20	Site Masonry		\$328,956	\$0
21	Flagpole		\$17,610	\$0
	STRUCTURE		\$2,472,613	\$0
27	Building Concrete		\$532,500	\$0
28	Structural Masonry		\$1,125,422	\$0
30	Steel Package		\$776,091	\$0
33	Rough Carpentry		\$38,600	\$0
	ENCLOSURE		\$1,431,024	\$0
37	Damproofing / Waterproofing / Air Barrier		\$74,215	\$0
38	Insulation		\$34,287	\$0
40	Glass & Glazing		\$247,862	\$0
44	Fire Stopping & Joint Sealants		\$29,975	\$0
47	Wood Siding & Soffits		\$300,500	\$0
48	PVC Roofing		\$220,174	\$0
49	Metal Roofing		\$478,011	\$0
53	Water Intrusion Analysis		\$46,000	\$0
	INTERIOR FINISHES		\$1,681,182	\$0
55	Finished Carpentry & Millwork		\$342,679	\$0
56	HM Frames, Doors, & Hardware		\$229,630	\$0
57	Overhead Coiling Doors		\$203,445	\$0
59	Metal Studs & Drywall Package		\$315,912	\$0
60	FRP		\$791	\$0
61	Painting		\$178,921	\$0
62	Acoustical Ceilings		\$175,639	\$0
64	Tile Package		\$34,161	\$0
65	Flooring Package		\$26,971	\$0
66	Concrete Sealing, Grinding & Polishing		\$153,833	\$0
67	Terrazzo Shower Bases		\$19,200	\$0
	SPECIALTIES		\$177,968	\$0
71	Visual Display Boards		\$13,297	\$0
72	Window Shades & Curtains		\$26,580	\$0
73	Signage Package		\$45,620	\$0
75	Toilet Partitions & Accessories		\$9,725	\$0
77	Wall Protection & Corner Guards		\$3,107	\$0
78	Fire Extinguishers & Cabinets		\$4,371	\$0
79	Lockers		\$75,268	\$0
	EQUIPMENT		\$0	\$0
	MEP SYSTEMS		\$2,469,741	\$236,475
97	Fire Sprinkler Systems		\$145,000	\$0
98	Plumbing Systems		\$644,074	\$0
99	HVAC Systems		\$343,581	\$0
100	HVAC Controls		\$96,738	\$0
101	Test & Balance		\$15,120	\$0
102	Electrical Systems		\$1,142,320	\$0
103	Fire Alarm Systems		\$42,908	\$0
104	Commissioning		\$40,000	\$0
105	Photovoltaics		\$0	\$236,475
106	Radio Repeaters System	(NOT IN CONTRACT)	\$0	\$0
	SPECIAL SYSTEMS		\$53,012	\$0
109	Structured Cabling Systems		\$53,012	\$0
110	Security/Access Control Systems	(BY OWNER)	\$0	\$0
111	Audio Visual Systems	(BY OWNER)	\$0	\$0
113	Dispatch Alerting System	(BY OWNER)	\$0	\$0
	CONTINGENCIES & ALLOWANCES		\$615,387	\$10,180
3%	Construction Contingency		\$405,436	\$9,372
0.25%	Review Comments Allowance		\$34,951	\$808
	Escalation Contingency		\$0	\$0
AL1	Electrical Utility Relocation Allowance		\$100,000	\$0
AL2	Hard Dig Allowance		\$75,000	\$0

Subtotal		\$10,930,972	\$252,675
Subtotal (with General Conditions)		\$11,918,739	\$275,507
Subtotal (with GC's & Insurance)		\$12,396,277	\$286,546
Subtotal (with GC's, Insurance, & Tax)		\$13,281,519	\$307,009
Subtotal (GC's, Insurance, Tax, & Fee)		\$13,980,547	\$323,167
	Estimate Amount		
Estimate Total		\$13,980,547	ALT #1 Photovoltaic Parking Shade Structures \$323,167
	\$/SF	\$877.62	

GMP 1 + GMP 2 + GMP 3	\$15,997,023
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	Target Budget	Over / (Under)
Construction Budget Target	\$13,983,524	(\$2,977)
	\$/SF	\$877.81



Enumeration of Documents



ENUMERATION OF DOCUMENTS

Sedona Fire Station #4
Construction Documents
August 7, 2026

PROJECT MANUAL					
Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
Division 00	Procurement and Contracting Requirements				
00 01 10	Table of Contents	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 01	General Requirements				
01 11 00	SUMMARY OF WORK	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 21 00	ALLOWANCES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 26 13	REQUESTS FOR INTERPRETATION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 29 00	PAYMENT PROCEDURES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 31 19	PROJECT MEETINGS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 33 00	SUBMITTAL PROCEDURES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 42 00	REFERENCES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 45 00	QUALITY CONTROL	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 50 00	TEMPORARY FACILITIES AND CONTROLS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 60 00	MATERIAL & EQUIPMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 71 23	FIELD ENGINEERING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 73 00	EXECUTION REQUIREMENTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 73 29	CUTTING AND PATCHING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 74 19	CONSTRUCTION WASTE MANAGEMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 77 00	CLOSEOUT PROCEDURES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 81 13	Sustainable Design Requirements	6-Aug-26	6-Aug-26	6-Aug-26	NONE
01 91 13	GENERAL COMMISSIONING REQUIREMENTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 02	Existing Conditions				
02 30 00	SUBSURFACE INVESTIGATION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
02 41 00	DEMOLITION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 03	Concrete				
03 10 00	CONCRETE FORMWORK	6-Aug-26	6-Aug-26	6-Aug-26	NONE
03 11 19	CONCRETE INSULATING FORMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
03 20 00	CONCRETE REINFORCEMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
03 20 10	CONCRETE FIBROUS REINFORCING/ADDITIVE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
03 30 00	CONCRETE CAST-IN-PLACE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
03 37 00	SPECIAL CONCRETE FINISHES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 04	Masonry				
04 05 15	MASONRY MORTAR AND GROUT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
04 15 00	MASONRY REINFORCEMENT AND ACCESSORIES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
04 22 00	MASONRY	6-Aug-26	6-Aug-26	6-Aug-26	NONE
04 50 30	SINGLE-PLY ROOFING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 05	Metals				
05 30 00	METAL DECKING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
05 40 00	HEAVYGAUGE (COLD-FORMED) METAL FRAMING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
05 50 00	STRUCTURAL STEEL AND MISCELLANEOUS METALS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 06	Wood, Plastics, and Composites				
06 10 00	ROUGH CARPENTRY	6-Aug-26	6-Aug-26	6-Aug-26	NONE
06 16 43	EXTERIOR GYPSUM SHEATHING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
06 20 00	FINISH CARPENTRY	6-Aug-26	6-Aug-26	6-Aug-26	NONE
06 40 00	ARCHITECTURAL WOODWORK	6-Aug-26	6-Aug-26	6-Aug-26	NONE
06 61 16	SOLID SURFACING FABRICATIONS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 07	Thermal and Moisture Protection				
07 10 00	WATERPROOFING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 19 00	WATER REPELLENT COATINGS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 21 10	BUILDING INSULATION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 27 26	FLUID-APPLIED VAPOR PERMEABLE AIR BARRIER	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 40 00	PREFORMED METAL SIDING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 46 23	WOOD SIDING / SOFFITS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 60 00	FLASHING & SHEET METAL WORK	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 70 20	ROOF HATCHES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
07 90 00	CAULKING AND SEALANTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE



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Division 08	Openings				
08 10 00	HOLLOW METAL FRAMES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 10 10	HOLLOW METAL DOORS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 10 20	ALUMINUM DOORS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 14 00	WOOD DOORS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 30 60	ALUMINUM OVERHEAD DOORS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 31 13	ACCESS DOORS AND FRAMES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 50 00	ALUMINUM WINDOW SYSTEMS (STOREFRONT)	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 50 30	ALUMINUM MULTI-SLIDE ENTRANCES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 70 00	FINISH HARDWARE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
08 80 00	GLASS AND GLAZING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 09	Finishes				
09 20 10	NON-STRUCTURAL METAL FRAMING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 20 20	SUSPENDED METAL FURRING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 25 50	WALL FURRING / INSULATION SYSTEM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 29 00	GYPSUM WALLBOARD	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 30 00	CERAMIC TILE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 50 00	ACOUSTICAL CEILING AND SUSPENSION SYSTEM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 54 23	LINEAR METAL CEILING SYSTEM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 60 10	RESILIENT BASE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 68 50	SPORT / GYM FLOORING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 77 20	FIBERGLASS REINFORCED WALL PANELS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 84 00	ACOUSTICAL CEILING (CEMENTITIOUS WOOD FIBER CEILINGS)	6-Aug-26	6-Aug-26	6-Aug-26	NONE
09 90 00	PAINTING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 10	Specialties				
10 11 00	VISUAL DISPLAY SURFACES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 14 00	SIGNS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 21 13	HDPE TOILET / SHOWER COMPARTMENTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 21 16.56	CUSTOM SHOWER BASES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 26 00	WALL AND DOOR PROTECTION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 28 13	TOILET ACCESSORIES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 44 00	FIRE PROTECTION SPECIALTIES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 50 05	TURN-OUT LOCKERS / SCBA STORAGE / MISC. EQUIPMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
10 75 16	FLAGPOLE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 11	Equipment				
11 90 00	MISCELLANEOUS EQUIPMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
11 95 00	KITCHEN / LAUNDRY EQUIPMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 12	Furnishings				
12 21 24	ROLLER SHADES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
12 30 50	METAL EQUIPMENT / FURNISHING FABRICATION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 21	Fire Suppression				
21 13 13	FIRE PROTECTION	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 22	Plumbing				
22 05 00	PLUMBING GENERAL PROVISIONS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 05 01	SUMMARY OF WORK FOR PLUMBING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 05 10	BASIC PIPING METHODS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 05 23	VALVES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 05 29	HANGERS AND SUPPORTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 05 48	VIBRATION CONTROL	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 07 00	PIPE INSULATION FOR PLUMBING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 08 00	COMMISSIONING OF PLUMBING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 11 16	DOMESTIC WATER SYSTEM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 13 16	SANITARY WASTE AND VENT SYSTEM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 14 00	STORM DRAINAGE SYSTEM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
22 40 00	PLUMBING FIXTURES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 23	Heating, Ventilating, and Air Conditioning (HVAC)				
23 05 00	HVAC GENERAL REQUIREMENTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE



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23 05 29	HANGERS AND SUPPORTS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
23 05 93	HVAC SYSTEM TESTING, ADJUSTING AND BALANCING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
23 08 00	COMMISSIONING OF HVAC	6-Aug-26	6-Aug-26	6-Aug-26	NONE
23 30 00	HVAC AIR DISTRIBUTIONS AND DUCTWORK	6-Aug-26	6-Aug-26	6-Aug-26	NONE
23 34 16	EXHAUST AIR	6-Aug-26	6-Aug-26	6-Aug-26	NONE
23 80 00	HVAC EQUIPMENT	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 26	Electrical				
26 05 10	GENERAL PROVISIONS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 19	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 26	GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 29	HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 33	RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 36	CABLE TRAYS FOR ELECTRICAL SYSTEMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 44	SLEEVES AND SLEEVE SEALS FOR ELECTRICAL RACEWAYS AND CABLING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 48	VIBRATION CONTROLS FOR ELECTRICAL SYSTEMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 53	IDENTIFICATION FOR ELECTRICAL SYSTEMS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 73.16	OVERCURRENT PROTECTIVE DEVICE COORDINATION STUDY	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 05 73.19	OVERCURRENT PROTECTIVE DEVICE ARC-FLASH STUDY	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 09 36	LIGHTING CONTROLS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 24 13	SERVICE ENTRANCE SWITCHBOARDS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 24 16	PANELBOARDS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 27 26	WIRING DEVICES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 28 13	FUSES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 28 16	ENCLOSED SWITCHES AND CIRCUIT BREAKERS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 32 13	ENGINE GENERATORS (NATURAL GAS)	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 36 00	TRANSFER SWITCHES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
26 51 00	LIGHTING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 28	Electronic Safety and Security				
28 31 00	FIRE DETECTION AND ALARM	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 31	Earthwork				
31 10 00	SITE CLEARING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
31 20 00	SITE GRADING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
31 23 00	BUILDING EXCAVATION AND BACKFILLING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
31 31 00	SOIL POISONING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
Division 32	Exterior Improvements				
32 12 16	PAVING - ASPHALTIC CONCRETE	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 13 13	CONCRETE PAVING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 16 00	CONCRETE CURBS, GUTTERS, SIDEWALKS, AND DRIVEWAYS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 17 23	PAVEMENT MARKINGS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 17 26	DETECTABLE/TACTILE WARNING SURFACES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 18 13	SYNTHETIC GRASS SURFACING	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 83 50	ORNAMENTAL GATES	6-Aug-26	6-Aug-26	6-Aug-26	NONE
32 87 00	SITE FURNISHINGS	6-Aug-26	6-Aug-26	6-Aug-26	NONE
DRAWINGS					
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	Architectural				
A1.00	SITE PLAN - ARCHITECTURAL	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A1.01	SITE DIMENSION PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A1.11	SITE WALLS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A1.21	SITE DETAILS - GATE	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A1.22	SITE DETAILS - MISC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A1.23	SITE DETAILS - MISC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.00	FLOOR PLAN - OVERALL	31-Jul-26	31-Jul-26	6-Aug-26	NONE



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A2.01	FLOOR PLAN - QUADRANT A	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.02	FLOOR PLAN - QUADRANT B	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.03	FLOOR PLAN - WILDLAND BUILDING	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.10	SLAB EDGE PLAN - QUADRANT A	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.11	SLAB EDGE PLAN - QUADRANT B	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.20	DIM PLAN - OVERALL	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.21	DIM PLAN - QUADRANT A	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.22	DIM PLAN - QUADRANT B	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.30	FINISH PLAN - OVERALL	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.31	FINISH PLANS - QUADRANT A	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.32	FINISH PLANS - QUADRANT B	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.40	RCP - OVERALL	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.41	RCP - QUADRANT A	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.42	RCP - QUADRANT B	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.43	RCP - QUADRANT A - CLERESTORY	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.44	RCP - DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.45	RCP - DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.50	ROOF PLAN - OVERALL	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.51	ROOF PLAN - ENLARGED	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.52	ROOF PLAN - ENLARGED	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.53	ROOF PLAN - ENLARGED	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A2.54	ROOF - DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A3.01	EXTERIOR ELEVATIONS - OVERALL	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A3.11	EXTERIOR ELEVATIONS - ENLARGED	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A3.12	EXTERIOR ELEVATIONS - ENLARGED	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A3.13	EXTERIOR ELEVATIONS - ENLARGED	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A3.21	EXTERIOR ELEVATIONS - MASONRY PATTERN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A4.01	BUILDING SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A4.02	BUILDING SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A4.03	BUILDING SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A4.04	BUILDING SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A4.05	BUILDING SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A5.01	ENLARGED PLANS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A5.02	ENLARGED PLANS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A5.03	ENLARGED PLANS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A5.04	ENLARGED PLANS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A5.05	ENLARGED PLANS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.01	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.02	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.03	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.04	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.05	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.06	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.07	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.08	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.09	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.10	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.11	WALL SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.21	SECTION DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A6.22	SECTION DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.01	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.02	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.03	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.04	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.05	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.06	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.07	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE



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A7.08	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.09	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.10	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.11	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.12	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.13	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.14	INTERIOR ELEVATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.21	MILWORK DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.22	MILWORK DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.23	MILWORK DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.24	MILWORK DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A7.31	INTERIOR DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.01	DOOR SCHEDULE	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.02	DOOR DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.03	HARDWARE SPECIFICATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.11	WINDOW TYPES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.12	WINDOW TYPES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.13	WINDOW TYPES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.14	WINDOW DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.15	WINDOW DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.16	WINDOW DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
A8.17	WINDOW DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
	Civil				
C1.0	COVER	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C1.1	NOTES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C2.1	DEMOLITION PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C3.1	SITE PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C4.1	GRADING & DRAINAGE PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C4.2	STORM DRAIN PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C4.3	STORM DRAIN PROFILES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C5.1	UTILITY PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C6.1	DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C6.2	DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C7.1	CROSS SECTIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C8.1	STORM WATER MANAGEMENT PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
C8.2	STORM WATER MANAGEMENT PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
	Electrical				
E0.00	ELECTRICAL COVER SHEET	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E0.01	ELECTRICAL LEGEND & STATION ALERT DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E0.02	ELECTRICAL GENERAL NOTES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E0.03	POWER SYSTEM SUMMARY	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E0.04	LIGHTING SYSTEM SUMMARY	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E0.05	FIRE ALARM SYSTEM SUMMARY	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E1.00	ELECTRICAL SITE PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E1.01	PHOTOMETRIC SITE PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E1.02	SITE LIGHTING CUTSHEETS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E2.00	POWER AND SPECIAL SYSTEMS PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E2.01	ROOF POWER PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E3.00	LIGHTING PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E4.00	FIRE ALARM PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E4.01	STATION ALERT SYSTEM PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E5.00	ENLARGED PLANS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E6.00	ELECTRICAL ONE LINE DIAGRAM	31-Jul-26	31-Jul-26	6-Aug-26	NONE



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Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
E7.00	PANEL SCHEDULES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E7.01	PANEL SCHEDULES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E8.00	ELECTRICAL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E8.01	ELECTRICAL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E8.02	ELECTRICAL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
E8.03	ELECTRICAL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
	General				
G0.00	Cover Sheet	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G0.01	INDEX SHEET	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G0.11	AXON - NORTHEAST	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G0.12	AXON - SOUTHWEST	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G1.01	CODE PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G1.02	CODE PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G2.01	PARTITION TYPES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G2.02	PARTITION DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G2.03	UL ASSEMBLIES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G3.01	ADA NOTES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G3.02	ADA DIAGRAMS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G3.03	ADA DIAGRAMS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G4.01	RCP LAYOUT DIAGRAMS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
G4.02	RCP LAYOUT DIAGRAMS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
	Landscape				
L0.01	COVER SHEET & NOTES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L1.01	INVENTORY PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L2.01	PLANTING PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L2.02	PLANT IMAGES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L3.01	IRRIGATION PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L7.01	PLANTING & IRRIGATION DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L7.02	PLANTING & IRRIGATION DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L7.03	PLANTING & IRRIGATION DETAILS	46234	31-Jul-26	6-Aug-26	NONE
L8.01	PLANTING SPECIFICATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
L8.02	IRRIGATION SPECIFICATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
	Mechanical				
M0.00	MECHANICAL AXONOMETRIC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M0.01	MECHANICAL SPECIFICATIONS, SYMBOLS, AND LEGEND	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M0.02	MECHANICAL SCHEDULES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M0.03	MECHANICAL SCHEDULES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M0.04	MECHANICAL CONTROLS SPECIFICATIONS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M0.05	MECHANICAL OSA VENTILATION CALCULATIONS AND SCHEDULE	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M1.00	MECHANICAL FLOOR PLAN AND SECTION	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M1.01	MECHANICAL APPARATUS BAY TAILPIPE EXHAUST	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M1.02	MECHANICAL VRF REFRIGERANT PIPING PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M2.00	MECHANICAL ROOF PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M3.00	MECHANICAL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
M3.01	MECHANICAL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
	Plumbing				
P0.00	PLUMBING AXONOMETRIC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P0.01	PLUMBING SPECIFICATIONS AND LEGEND	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P0.02	PLUMBING SCHEDULES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P1.00	PLUMBING SANITARY WASTE FLOOR PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P2.00	PLUMBING DOMESTIC WATER FLOOR PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P3.00	PLUMBING ROOF PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P4.00	PLUMBING WASTE AND VENT PIPING ISOMETRIC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P4.01	PLUMBING WATER PIPING ISOMETRIC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P4.02	PLUMBING GAS PIPING ISOMETRIC	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P5.00	PLUMBING DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
P5.01	PLUMBING DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE



ENUMERATION OF DOCUMENTS

Sedona Fire Station #4
Construction Documents
August 7, 2026

Specification/ Drawing	Description	Spec Date	Stamp Date	CORE Received Date	Revision
	Structural				
S0.00	GENERAL STRUCTURAL NOTES	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.01	SPECIAL INSPECTION	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.02	TYPICAL CONCRETE DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.03	TYPICAL SITE DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.04	TYPICAL CMU DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.05	TYPICAL STEEL DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.06	TYPICAL ICF DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.07	TYPICAL ICF DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S0.08	TYPICAL LIGHT GAGE DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S1.00	FOUNDATION PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S1.01	SITE WALL FOUNDATION PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S1.02	ROOF FRAMING PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S1.03	CANOPY FRAMING PLAN	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S2.01	FOUNDATION DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S3.01	FRAMING DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE
S3.02	FRAMING DETAILS	31-Jul-26	31-Jul-26	6-Aug-26	NONE

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PreCon Level Schedule

Sedona Fire Station 4 - GMP #2 Schedule

ID	Task Name	Duration	Start	Finish	025											
					S	N	Half 1, 2026			Half 2, 2026						
0	Sedona Fire Station 4 - GMP #2 Schedule	542 d	Wed 10/1/25	Fri 11/12/27												
1	Notice to Proceed / Kick off Meeting	0 d	Wed 10/1/25	Wed 10/1/25	10/1											
2	Programming (PD) / Conceptual Design (CD)	59 d	Wed 10/1/25	Tue 12/23/25												
7	Schematic Design (SD)	39 d	Wed 12/24/25	Wed 2/18/26												
11	Design Development (DD)	60 d	Thu 2/19/26	Wed 5/13/26												
15	Construction/GMP Documents (CD)	60 d	Thu 5/14/26	Thu 8/6/26												
20	Design Complete	0 d	Thu 8/6/26	Thu 8/6/26	8/6											
21	Pricing Exercises	123 d	Wed 12/10/25	Wed 6/3/26												
27	GMP Development	169 d	Fri 1/9/26	Thu 9/3/26												
40	Client Approvals	155 d	Wed 2/11/26	Thu 9/17/26												
54	Permitting	260 d	Wed 10/1/25	Tue 10/6/26												
62	Preconstruction Complete	0 d	Thu 9/3/26	Thu 9/3/26	9/3											
63	NTP/Construction Start	0 d	Thu 9/3/26	Thu 9/3/26	9/3											
64	Procurement	277 d	Mon 2/23/26	Wed 3/24/27												
65	Procure Subcontractor Contracts GMP # 1	5 d	Mon 2/23/26	Fri 2/27/26												
66	Procure Subcontractor Contracts GMP # 2	1 d	Wed 8/19/26	Wed 8/19/26												
67	Procure Submittals	31 d	Wed 8/19/26	Thu 10/1/26												
68	Submit Structural Steel Shop Drawings	30 d	Thu 8/20/26	Thu 10/1/26												
69	Submit Door & Hardware Shop Drawings &	30 d	Thu 8/20/26	Thu 10/1/26												
70	Submit Mechanical Equipment Submittals	20 d	Thu 8/20/26	Thu 9/17/26												
71	Submit Electrical Lighting Package Submitt	20 d	Thu 8/20/26	Thu 9/17/26												
72	Submit Electrical Gear Submittals	15 d	Thu 8/20/26	Thu 9/10/26												
73	Submit ICF Block	1 d	Thu 8/20/26	Thu 8/20/26												
74	Submit CMU Submittals	8 d	Wed 8/19/26	Fri 8/28/26												
75	Submittal Procurement Complete	0 d	Thu 10/1/26	Thu 10/1/26	10/1											
76	Procure Deferred Submittals	30 d	Thu 8/20/26	Thu 10/1/26												
80	Review Deferred Submittals	15 d	Fri 10/2/26	Thu 10/22/26												

Task  Summary  Deadline  Progress 

Milestone  Project Summary  Critical 

Sedona Fire Station 4 - GMP #2 Schedule

ID	Task Name	Duration	Start	Finish	025		Half 1, 2026			Half 2, 2026		
					S	N	J	M	M	J	S	N
84	Submittal Review	49 d	Fri 8/21/26	Thu 10/29/26								
85	Review of Structural Steel Shop Drawings	20 d	Fri 10/2/26	Thu 10/29/26								
86	Review of Door & Hardware Shop Drawing	20 d	Fri 10/2/26	Thu 10/29/26								
87	Review of Mechanical Equipment Submittals	10 d	Fri 9/18/26	Thu 10/1/26								
88	Review Electrical Lighting Package Submittals	10 d	Fri 9/18/26	Thu 10/1/26								
89	Review of Electrical Gear Submittals	10 d	Fri 9/11/26	Thu 9/24/26								
90	Review ICF Block	10 d	Fri 8/21/26	Thu 9/3/26								
91	Review CMU Submittals	5 d	Mon 8/31/26	Fri 9/4/26								
92	<i>Submittal Review Complete</i>	<i>0 d</i>	<i>Thu 10/29/26</i>	<i>Thu 10/29/26</i>								
93	Procure Materials	139 d	Fri 9/4/26	Wed 3/24/27								
94	Procure Hollow Metal Frames	30 d	Fri 10/30/26	Mon 12/14/26								
95	Procure Mechanical Equipment	80 d	Fri 10/2/26	Wed 1/27/27								
96	Procure Electrical Lighting Package	60 d	Fri 10/2/26	Tue 12/29/26								
97	Procure Electrical Gear	125 d	Fri 9/25/26	Wed 3/24/27								
98	Procure ICF Block	40 d	Fri 9/4/26	Fri 10/30/26								
99	Procure CMU	75 d	Tue 9/8/26	Wed 12/23/26								
100	<i>Material Procurement Complete</i>	<i>0 d</i>	<i>Wed 3/24/27</i>	<i>Wed 3/24/27</i>								
109	Early Abatement	18 d	Fri 2/27/26	Wed 3/25/26								
113	Early Demo	101 d	Fri 5/15/26	Tue 10/6/26								
125	Rough Site Construction	105 d	Wed 10/7/26	Mon 3/8/27								
137	Finish Site Construction	40 d	Thu 2/11/27	Wed 4/7/27								
148	Building Construction	251 d	Thu 10/22/26	Fri 10/15/27								
149	Structure	112 d	Thu 10/22/26	Thu 4/1/27								
150	Layout Building Corners	2 d	Thu 10/22/26	Fri 10/23/26								
151	Build Building Pad	10 d	Mon 10/26/26	Fri 11/6/26								
152	Foundations	13 d	Mon 11/9/26	Wed 11/25/26								
153	Rough-in Underground Plumbing	10 d	Mon 11/30/26	Fri 12/11/26								

Task  Summary  Deadline  Progress 
 Milestone  Project Summary  Critical 

Sedona Fire Station 4 - GMP #2 Schedule

ID	Task Name	Duration	Start	Finish	025		Half 1, 2026			Half 2, 2026		
					S	N	J	M	M	J	S	N
154	Rough-in Underground Electric	10 d	Mon 12/14/26	Mon 12/28/26								
155	Concrete Stems GL 11-6	7 d	Mon 11/30/26	Tue 12/8/26								
156	Masonry Stems GL 6-1	7 d	Mon 11/30/26	Tue 12/8/26								
157	Slab On Grade at Living Side	13 d	Wed 12/9/26	Mon 12/28/26								
158	Slab on Grade Decon/Exercise/Turnout	10 d	Tue 12/29/26	Tue 1/12/27								
159	Slab on Grade at App Bay	3 d	Tue 3/30/27	Thu 4/1/27								
160	<i>Slab on Grade Complete</i>	<i>0 d</i>	<i>Mon 12/28/26</i>	<i>Mon 12/28/26</i>								
161	Living Side ICF Walls	16 d	Tue 12/29/26	Wed 1/20/27								
162	App Side CMU Walls	22 d	Wed 1/13/27	Thu 2/11/27								
163	Living Side Steel Install	15 d	Thu 1/21/27	Wed 2/10/27								
164	App Side Steel Install	16 d	Fri 2/12/27	Fri 3/5/27								
165	<i>Structural Top Out</i>	<i>0 d</i>	<i>Fri 3/5/27</i>	<i>Fri 3/5/27</i>								
166	Enclosure	50 d	Mon 3/8/27	Fri 5/14/27								
167	Roofing System	20 d	Mon 3/8/27	Fri 4/2/27								
168	<i>Roof Dry In Complete</i>	<i>0 d</i>	<i>Fri 4/2/27</i>	<i>Fri 4/2/27</i>								
169	Aluminum Storefront & Curtainwall	20 d	Mon 4/5/27	Fri 4/30/27								
170	<i>Building Dry In Complete</i>	<i>0 d</i>	<i>Fri 4/30/27</i>	<i>Fri 4/30/27</i>								
171	Metal Panels	20 d	Mon 4/5/27	Fri 4/30/27								
172	Exterior Finishes	20 d	Mon 4/5/27	Fri 4/30/27								
173	<i>Exterior Finishes Complete</i>	<i>0 d</i>	<i>Fri 5/14/27</i>	<i>Fri 5/14/27</i>								
174	Exterior MEP Trim	10 d	Mon 5/3/27	Fri 5/14/27								
175	Interior	158 d	Mon 3/8/27	Fri 10/15/27								
176	MEP Overhead Rough	16 d	Mon 3/8/27	Mon 3/29/27								
177	Framing	10 d	Tue 3/30/27	Mon 4/12/27								
178	MEP Rough In Walls	10 d	Tue 4/13/27	Mon 4/26/27								
179	<i>MEP Rough In Complete</i>	<i>0 d</i>	<i>Mon 4/26/27</i>	<i>Mon 4/26/27</i>								
180	Insulation	5 d	Tue 4/27/27	Mon 5/3/27								

Task  Summary  Deadline  Progress 
 Milestone  Project Summary  Critical 

Sedona Fire Station 4 - GMP #2 Schedule

ID	Task Name	Duration	Start	Finish	025		Half 1, 2026			Half 2, 2026		
					S	N	J	M	M	J	S	N
181	Drywall	10 d	Tue 5/4/27	Mon 5/17/27								
182	Tape & Texture	15 d	Tue 5/18/27	Tue 6/8/27								
183	Paint	10 d	Wed 6/9/27	Tue 6/22/27								
184	Ceiling Grid	10 d	Wed 6/23/27	Tue 7/6/27								
185	MEP Trim	6 d	Wed 7/7/27	Wed 7/14/27								
186	Casework	15 d	Mon 8/2/27	Fri 8/20/27								
187	Flooring	10 d	Mon 8/23/27	Fri 9/3/27								
188	Doors & Hardware	10 d	Tue 9/7/27	Mon 9/20/27								
189	Construction Clean	5 d	Tue 9/21/27	Mon 9/27/27								
190	CORE Punchlist	5 d	Tue 9/28/27	Mon 10/4/27								
191	Final Clean	5 d	Tue 10/5/27	Mon 10/11/27								
192	Owner / Architect Punch List	4 d	Tue 10/12/27	Fri 10/15/27								
193	Building Systems	136 d	Wed 3/24/27	Mon 10/4/27								
194	<i>Electric SES On Site</i>	<i>0 d</i>	<i>Wed 3/24/27</i>	<i>Wed 3/24/27</i>								
195	Set Electrical Equipment	5 d	Mon 4/5/27	Fri 4/9/27								
196	<i>Permanent Power Complete</i>	<i>0 d</i>	<i>Wed 7/14/27</i>	<i>Wed 7/14/27</i>								
197	HVAC Start Up	12 d	Thu 7/15/27	Fri 7/30/27								
198	Test and Balance	10 d	Tue 9/21/27	Mon 10/4/27								
199	<i>Substantial Completion</i>	<i>0 d</i>	<i>Fri 10/15/27</i>	<i>Fri 10/15/27</i>								
200	Complete Punch List	10 d	Mon 10/18/27	Fri 10/29/27								
201	Contractual Close Out	20 d	Mon 10/18/27	Fri 11/12/27								
202	<i>Final Completion</i>	<i>0 d</i>	<i>Fri 11/12/27</i>	<i>Fri 11/12/27</i>								

Task  Summary  Deadline  Progress 
 Milestone  Project Summary  Critical 



CORE



Intergovernmental Agreement FOR PROVISION OF SERVICES BY THE COCONINO COUNTY ELECTIONS DEPARTMENT

This Intergovernmental Agreement for Election Services (this “Contract”) is entered into this _____, 2026 pursuant to A.R.S. 11-951 *et seq* between **COCONINO COUNTY**, for and on behalf of **COCONINO COUNTY ELECTIONS DEPARTMENT (CCED), COCONINO COUNTY RECORDER (RECORDER) (collectively the “COUNTY”)**, a political subdivision of the State of Arizona, with offices located at 219 E. Cherry Ave., Flagstaff AZ 86001, and the **Sedona Fire District** (hereinafter the “**JURISDICTION**”), also a political subdivision of the State of Arizona.

WHEREAS the COUNTY has authority under A.R.S. Titles 16 and 19 to conduct elections, responsibility for establishing and staffing polling places, preparing, and counting ballots, and for providing voting equipment;

WHEREAS the COUNTY RECORDER has the authority to maintain voter registration rolls and to conduct early balloting under A.R.S. 16-162 and A.R.S. Title 16, Ch. 4, Art. 8;

WHEREAS the JURISDICTION has the responsibility for conducting its own elections under A.R.S. Titles 16 and 19;

WHEREAS the JURISDICTION is authorized to contract with the Board of Supervisors and County Recorder for election services under A.R.S. § 16- 408 and 205(C) and desires to use the election services of COUNTY to conduct its election as set forth below;

NOW THEREFORE, in consideration of the mutual agreements described herein, the parties agree as follows:

SECTION 1. Type of Election and Important Dates

COUNTY agrees to provide election services for the following elections:

General Election

Election Day	11/03/2026
Last day to vote early in person	10/30/2026
Last day to request an early ballot to be mailed	10/23/2026
Early voting begins/early ballots mailed	10/07/2026
Voter registration deadline	10/05/2026

SECTION 2. CONTACT PERSONS AND WRITTEN NOTICES

For COUNTY:

Contact Name: Esfir Musta
Address: 1300 W. University Ave.
Flagstaff, AZ 86001

Legal Counsel: William (Bill) Ring
110 E. Cherry Ave.
Flagstaff, AZ 86001

Telephone: 928-679-7896

928-679-8212

Fax: 928-214-6115

Cell : 928-814-2253

Email: elections@coconino.az.gov

wring@coconino.az.gov

For JURISDICTION:

Contact Name: Ed Mezulis, Fire Chief
Address: 2860 Southwest Dr, Sedona, AZ 86336
Telephone: (928) 204-8924
Fax: (928) 282-6857
Cell : (928) 963-1330
Email: emezulis@sedonafire.org

Legal Counsel: Boyle, Pecharich, Cline,
Whittington, & Stallings, P.L.L.C.
Telephone: (928) 445-0122

SECTION 3: PURPOSE

The purpose of this Contract is to secure the services of COUNTY, as enumerated in Section 4, for the preparation and conduct of the General Election described above.

SECTION 4: SERVICES TO BE PERFORMED BY COUNTY

The Coconino County Elections Department (CCED), or its designated agent, agrees to:

1. PRINTING

The statutorily-required number of ballots will be designed, ordered, and printed through CCED, so that the election can use the ES&S Optical Scan Voting System and accessible ExpressVote equipment.

2. TRANSLATION

SPANISH: Translation of ballot text shall be provided by CCED. The JURISDICTION is responsible for ensuring the county-provided Spanish translation of the ballot text also appears in the Information Report, Publicity Report, and Sample Ballot.

NATIVE AMERICAN: If a portion of the JURISDICTION is located on a Native American Reservation, all election-related materials must be translated into the Native American languages covered. The Recorder will provide Navajo and Hopi language translation for the ballot.

3. BALLOTS

- A. CCED will have Official Ballots printed and distributed to the early voting sites and polling locations.
- B. JURISDICTION will provide CCED with final ballot language no later than 90 days prior to election day.
- C. The JURISDICTION will pay \$100 per change, after the final ballot language deadline, unless such changes are necessitated by an error or omission made by CCED.
- D. CCED shall provide the JURISDICTION a ballot proof. The JURISDICTION shall have 48 hours to notify CCED of any errors or omissions that require correction to the ballot.
- E. CCED shall tabulate the ballots and provide JURISDICTION with unofficial and official election results reporting.
- F. CCED shall work in accordance with the JURISDICTION on any court-ordered recounts.

4. POLL WORKERS

CCED will recruit, train, provide, and pay Election Board Workers to conduct the election.

5. POLLING PLACES

CCED will designate and arrange for the voting locations. (This includes reserving each site and mailing an agreement to each location.)

6. REGISTERS AND ROSTERS

- A. RECORDER will provide statutory lists of registered voters for early voting and for use at the voting locations.
- B. RECORDER voter lists, registers, and files contain restricted Data – release or distribution of all or any portion of such information is restricted and, in some cases, prohibited by law, subject to criminal prosecution.

7. ELECTION DAY SUPPLIES

CCED shall deliver and pick up voting location supplies.

8. LOGIC AND ACCURACY TEST

- A. CCED will conduct the Logic and Accuracy Tests of vote tabulating equipment.

B. CCED will publish notice of the Logic and Accuracy Tests.

9. EARLY VOTING

RECORDER will conduct early voting by mail and in person at locations designated by RECORDER.

SECTION 5: OBLIGATIONS OF JURISDICTION

JURISDICTION, or its designated agent, agrees to:

1. Pay the following costs to CCED:
 - **\$2.00** per registered voter as shown in the canvass documents, plus
 - Actual cost of Native American Outreach as determined by the RECORDER
2. Cover all costs (100%) of recount expenses.
3. Coordinate with CCED on recount court orders, where required, to match tabulation timelines with other jurisdictional court-ordered recounts on the same ballot, to the extent possible.
4. Publish and post all legal notices required by statute, except for the notice for the Logic and Accuracy tests.
5. Prepare, print, and mail any required informational pamphlet.
6. If a change in taxing district boundaries occurs, notify the Department of Revenue by November 1 pursuant to ARS § 42-17257.

SECTION 6: MANNER OF FINANCING AND BUDGETING

Each party represents that it has sufficient funds available in this current fiscal year budget to discharge the funding obligation imposed by this Contract.

SECTION 7: TERMINATION

This Contract shall terminate upon resolution of all matters connected with the elections, legal challenges excepted, or upon written notice by either party to the other within thirty (30) days prior to the election date(s). Should the election herein be challenged or questioned for any reason whatsoever, then, subject to the JURISDICTION'S right of indemnification under Section 8 of this Contract, the JURISDICTION shall be solely responsible for the defense of said election, provided that the COUNTY shall cooperate in the defense of such challenge and shall provide its officers and employees as necessary to testify in any proceedings arising from the challenge.

SECTION 8: INDEMNIFICATION OF COUNTY AND JURISDICTION

To the extent permitted by law, each party agrees to hold the other party harmless and to indemnify the other for any loss, liability or damage arising from any action, omission or negligence of each party's employees, officers or agents, regarding the performance of this Contract.

SECTION 9: EFFECTIVE DATE AND TERM OF AGREEMENT

This Contract shall become effective as of the start date of coordinating the administration of elections with Coconino County and shall terminate as provided in Section 7.

SECTION 10: CANCELLATION

This agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511.

SECTION 11: SEVERABILITY

If any provision of this Contract or application thereof is held invalid, such invalidity shall not affect other provisions or applications of this Contract.

IN WITNESS WHEREOF, the governing bodies of each of the parties hereto have approved this agreement by resolution adopted on the date given below.

SEDONA FIRE DISTRICT:

COCONINO COUNTY:

Date of adoption: _____

Date of adoption: _____

(Signature of Authorized Agent)

(Title of Authorized Agent)

Patrice Horstman
Chair, Board of Supervisors

ATTEST:

Lindsay Daley, Clerk of the Board

Aubrey Sonderegger, County Recorder

Reviewed and approved by legal counsel and found to be within the authority of the governing body to adopt:

Attorney for JURISDICTION

Deputy County Attorney



SEDONA FIRE DISTRICT

2860 Southwest Drive, Sedona, Arizona 86336
 Telephone: (928) 282-6800 • FAX: (928) 282-6857
www.sedonafire.org

SECTION 1: Agenda Item Information - Form submitter

Fill out this section **ONLY**

Submitter:	Ed Mezulis/Christi Weigand		
Submission Date:	9/10/2026		
Subject:	Professional Legal Services: General Counsel RFQ		
Division/Section:	Governing Board		
Board Meeting Date:	9/15/2026	Board Meeting Type:	Regular
Agenda Topic Type:	Discussion/Possible Action		
Action Required:	☒ Motion ☐ Resolution ☐ Other (explain):		
Attachments:	☒ Y ☐ N	Signatures Required:	☐ Y ☒ N
List attachment(s):	RFQ Final DRAFT – Professional Legal Services of General Counsel		

Agenda Item Description <i>(how it will appear on the agenda):</i>	
Possible approval of the Request for Qualifications (RFQ) for professional legal services of general counsel, pursuant to A.R.S. § 48-805(B)(11).	
Background:	
At the direction of the Sedona Fire District Governing Board in 2025, the Fire Chief and staff have focused on the review of District contracts, including the current professional legal services contract. It was determined that it is in the best interest of the District and the public to initiate procurement, due to the length of the existing contract, a change in current legal firm staffing, and the evaluation of the use of tax dollars. This RFQ provides an opportunity for the Board to further define its legal counsel service needs. A preliminary draft was presented at the March 17, 2026, Regular Board Meeting, at which time the Board authorized initiation of the procurement process with the intent to review and potentially approve a final version for public release.	
Financial Information:	
Cost:	☐ \$ Click or tap here to enter text. ☒ Not Applicable
Information:	There is no applicable cost at this time. The RFQ is a draft document.



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Internal Process Perspective:

The RFQ was drafted by soliciting staff input; defining a statement of need, scope of work, and business processing requirements; independent legal review and collaboration with a law firm; integrating specific attorney and legal requirements; and general input from the Board Chair, Helen McNeal.

Requested Action:

Possible approval of the RFQ final draft for the purpose of initiating the procurement process for professional legal services of general counsel.

SECTION 2: Review & Approve (Sent via DocuSign, signed in order)

Executive Assistant to the Fire Chief Review

Suggested Agenda Item Verbiage:

Possible approval of the Request for Qualifications (RFQ) for professional legal services of general counsel, pursuant to A.R.S. § 48-805(B)(11).

Suggested Motion Verbiage:

I move to approve the Request for Qualifications (RFQ) for professional legal services of general counsel, pursuant to A.R.S. § 48-805(B)(11).

Executive Session
Anticipated:

☐ Y ☒ N

Signature: _____

Signed by:

Christi Weigand

1192429B4A42476...

Date: 9/10/2026

Finance Director Review

☐ Budgeted ☐ Unbudgeted

Comments:

Not Applicable

Signature: _____

Date: _____

Board Attorney Review

☐ Suggested ☐ Suggested Revisions
☐ Executive Session Recommendation

Comments:

REVIEW FOR AGENDA LANGUAGE ONLY

Agenda language looks appropriate.

Signature: _____

Signed by:

Devon White

39B73F7724E74F1...

Date: 9/10/2026



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Fire Chief Review		☐ Approved
Comments:	This proposed RFQ is in alignment with board direction to evaluate professional services contracts.	

Signature:

DocuSigned by:

Ed Mezulis

CEA95454CB1D439...

Date: 9/10/2026

SECTION 3: Finalized Agenda Item - Board Meeting Verbiage (Completed after Review and Approval is concluded. The finalized versions are used at the meeting).

Board Meeting Date: 9/15/2026

Agenda Item Verbiage:	Possible approval of the Request for Qualifications (RFQ) for professional legal services of general counsel, pursuant to A.R.S. § 48-805(B)(11).
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Motion Verbiage:	I move to approve the Request for Qualifications (RFQ) for professional legal services of general counsel, pursuant to A.R.S. § 48-805(B)(11).
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Signature:

Signed by:

Christi Weigand

1192429B4A42476...

Date: 9/10/2026

SEDONA FIRE DISTRICT



REQUEST FOR QUALIFICATION (RFQ) Professional Legal Services: General Counsel RFQ# 26-000

Notice of Request for Qualification

The Sedona Fire District (SFD) is soliciting competitive offers from qualified attorneys or law firms to provide general legal counsel services to the District's Governing Board, working with the Fire Chief and administrative staff as needed.

Offer Submissions

Offers are required to be submitted electronically online through Public Purchase, a free web-based e-Procurement service, by the date and time required (see Schedule of Events). The Public Purchase portal is accessible via the SFD website. Required offer submittal site: <http://www.sedonafire.org/bids>.

Late proposals will not be considered.

RFQ Point of Contact

Please address all inquiries and questions to:

Ed Mezulis, Fire Chief
2860 Southwest Dr., Sedona, AZ 86336
Email: emezulis@sedonafire.org

Schedule Timetable of Events

Activity	Time/Date
Solicitation Issue Date:	
Offer Due Date/Time:	
RFQ Response Opening Date:	
RFQ Response Opening Location:	
Written Inquiries Due Date:	

All times listed in the Schedule of Events shall occur in Arizona Time.

Attachments

- A RFQ Agreement Form
- B SOQ Firm, Primary Attorney, and Assigned Personnel Forms, as applicable
- C Conflict of Interest and Right to Disqualify Form
- D W-9 Form

General Information

1. INTRODUCTION

The Sedona Fire District (hereafter the “District” or “SFD”) is a political subdivision of the State of Arizona organized pursuant to Arizona Revised Statutes (A.R.S.) Title 48, Chapter 5 (Fire Districts), at A.R.S. § 48-802 *et seq.* Under A.R.S. § 48-805(B)(11), the District’s Governing Board (hereafter the “Board”) is authorized to administer district affairs, including the retention of private legal counsel as a professional service.

The Sedona Fire District originated in the 1950’s and officially formed after the Oak Creek and Red Rock Fire Districts merged in 1985. Annually, the District responds to approximately 5,000 calls for service and provides emergency services from five fire station locations. The SFD service area includes fire protection coverage of approximately 168 square miles and EMS service coverage of nearly 274 square miles. The District employs 91 operational and 17 administrative personnel. The Board is comprised of five elected members. Regular board meetings occur monthly and special meetings take place occasionally when required.

2. STATEMENT OF NEED

The Sedona Fire District is soliciting offers from qualified attorneys or law firms to provide general legal counsel services to the District’s Governing Board and work with the Fire Chief and administrative staff as needed. The Board and the Fire Chief retain sole discretion as to the extent of legal counsel services needed. The Offeror is expected to demonstrate the ability to effectively communicate, orally and in writing, legal matters in a clear, concise, and understandable manner.

The District intends to award a contract for a (3) three-year term, with the option to renew annually, subject to the successful offeror’s continued satisfactory performance. The contract shall commence on the effective date, in accordance with the specifications and provisions contained herein, and upon the approval of the District Governing Board.

3. MINIMUM QUALIFICATIONS

The Offeror must be authorized and licensed to practice law in the State of Arizona and shall maintain good standing as required by State laws. Offeror must demonstrate experience as follows:

- a) Representing fire districts, public safety agencies, or special taxing districts;
- b) Working with public governing boards;
- c) Open meeting, public records, and procurement law; and
- d) Public policy governance.

4. STATEMENT OF WORK

4.1. SCOPE OF WORK. The scope of services includes but may not be limited to the following duties:

- a) Represent the Board on legal matters affecting the interest of the District or Board governance functions;
- b) Furnish legal opinions or provide legal advice upon request, to the Board, Fire Chief, or designated staff regarding matters affecting the District;

- c) Advise the Board, Fire Chief, or designated staff on compliance with all applicable local, State, and federal laws and Board governance policies and procedures;
- d) Provide review, drafting, recommendation, and advice services in the preparation and completion of District documents;
- e) Provide counsel regarding open meeting law and render legal recommendations as to the legality of the associated documents and processes;
- f) Attend regular or special Board meetings, at the request of the Board or Fire Chief, to provide counsel regarding open meeting law or matters affecting the District; and
- g) Provide training and educational guidance to Board Members, the Fire Chief, or designated administrative staff, upon request.

4.2. MINIMUM BUSINESS PROCESSING REQUIREMENTS. The minimum business processing requirements include but may not be limited to:

- a) Response to or acknowledgement of District inquiries within one business day of initial contact;
- b) Review, respond to, and, if feasible, provide recommendations associated with requests for legal advice concerning public meeting materials within three business days or otherwise within a timely manner;
- c) Perform proactive evaluations and deliver timely legal recommendations associated with contracts and their related documents memorializing new or modified agreement terms;
- d) Provide monthly, paperless invoicing with Net 30-day payment terms;
- e) Invoicing shall be itemized and summarized. Electronic invoice reporting is preferred. Offeror must demonstrate the capacity to implement electronic invoice reporting within six months of the contract award; and
- f) ACH payment acceptance is preferred. Offeror must demonstrate the capacity to implement ACH transactions within six months of the contract award.

The District and Offeror may identify and implement additional, mutually agreed-upon business processing requirements post-contract award.

Instructions to Offerors

5. STATEMENT OF QUALIFICATIONS (SOQ) INSTRUCTIONS

5.1. AUTHORITY AND ACCURACY.

- a) The offer documents (RFQ Agreement Form, SOQ Forms, and Conflict of Interest and Right to Disqualify Forms) shall be submitted addressing all content requirements and with a signature by the person authorized to sign the RFQ Agreement Form.
- b) It is the responsibility of all Offerors to examine the entire RFQ package and seek clarification of any item or requirement and to check all responses for accuracy before submitting a bid. Negligence in preparing an offer confers no right of withdrawal after offer due date and time.

5.2. SUBMISSION METHOD.

Offers are required to be submitted electronically online through Public Purchase, a free web-based e-Procurement service, by the date and time required (see Schedule

of Events). The Public Purchase portal is accessible via the SFD website: <http://www.sedonafire.org/bids>.

5.3. OFFER FORMAT AND SIZE. All forms and documents shall be submitted electronically, in PDF or Microsoft Word format. Documents other than forms shall be formatted using 8.5" x 11" page size, with at least one inch margins, and at least 1.5 line spacing. Statement of Qualifications (SOQ) Forms shall not exceed twelve (12) pages, in total (using single-spaced, size 12 font), and the cover letter shall be one (1) page. Maximum file size is 25MB, for each document submitted. Pages that have photos, charts, and graphs will count toward the maximum number of pages. However, a cover letter and/or cover will not be considered part of the 12-page limitation, nor will resumes. Resumes for each key team member shall be limited to a maximum length of two pages, must not include pictures or submittal information, and should be incorporated as an appendix at the end of the SOQ. Supplemental information shall not exceed twelve pages.

5.4. CONTENT REQUIREMENTS. To be considered complete, submittal shall include:

- a) Cover Letter
- b) RFQ Agreement Form
- c) Statement of Qualifications Forms. See § 5.3 Offer Format and Size.
 - (1) Firm Information Form – Fill out this form if the Offeror is a Business/Firm.
 - (2) Primary Attorney Information Form – Fill out this form for the primary or lead attorney who will advise the District's Governing Board.
 - (3) Assigned Personnel Information Form – Fill out a form for each assigned attorney and staff member who will assist in providing legal services to the Board.
 - (4) Resumes for each attorney and assigned personnel. See § 5.3 Offer Format and Size.
- d) Conflict of Interest and Right to Disqualify Form
- c) Supplemental Information. See § 5.3 Offer Format and Size.
 - (1) Approach:
 - A description of how you or the firm will meet each component of Section 5.1 Scope of Work.
 - A description of how you or the firm will meet each component of Section 5.2 Minimum Business Processing Requirements.
 - A description of you or your firm's availability and responsiveness to phone calls, emails, and letters.
 - A description of you or your firm's organizational structure and resources.
 - (2) Pricing
 - Hourly rates for attorneys
 - Hourly rates for staff (non-attorneys)
 - How ancillary costs are billed, e.g. document preparation, telephone calls, Westlaw/LexisNexis, filing costs, etc.
 - Billing methods and compliance with billing requirements in Section 4.2 (d), (e), and (f) Minimum Business Processing Requirements.
 - Travel costs and billing
 - Cost controls
 - Alternative billing structures (if applicable)
 - (3) References
 - Three references, including those for which you or your firm is currently, or has recently

provided, similar services to those requested in this proposal. The reference information shall be up-to-date and include entity name, point of contact name and job title, email address, contact phone number, and a description of services provided for the reference. The District reserves the right to check references, use a third party for reference checks, and request information which may be evaluated. Negative references may eliminate offerors from contract award.

(4) Proposed exceptions to terms and conditions of RFQ, if any.

d) W-9 Form

5.5. DUE DATE AND TIME. Offers must be submitted by 5:00 pm Arizona Time on ~~00000~~, 2026, as specified in § 5.2. Late offers will not be accepted.

5.6. RFQ OFFER OPENING. Offers shall be opened immediately following the time and at the place designated on the cover page of this document. The name of each Offeror and the identity of the RFQ for which the offer was submitted shall be publicly read and recorded in the presence of a witness. Offers, modifications, and all other information received in response to this RFQ shall be shown only to District personnel having a legitimate interest in the evaluation. After award of the offer, the successful offer and the evaluation documentation shall be open for public inspection.

5.7. WITHDRAWAL OR MODIFICATION OF OFFER. At any time prior to the specified offer due date and time, an Offeror (or designated representative) may withdraw or modify the offer with written notification. An offer may not be amended or withdrawn after the due date and time except as otherwise provided under applicable law.

6. INQUIRIES. Any question related to the RFQ shall be directed via e-mail to the Point of Contact, *see* page 1, no later than five (5) days prior to the RFQ due date. Questions submitted after that period may not be answered due to time constraints. Any correspondence related to the RFQ should refer to the appropriate RFQ number, page number, and paragraph number. These questions and answers will be communicated to all via a formal Addendum to the solicitation, posted on the District's website as Q&A Clarifications. However, the Offeror shall not place the RFQ ID on the outside of any envelope containing questions since such an envelope may be identified as a sealed offer and may not be opened until after the official RFQ due date and time. Any response to an inquiry that results in changes to the RFQ shall be made solely through a written RFQ Amendment or Addendum by the District. An Offeror may not rely on verbal responses to inquiries. No prior, current, or post award verbal conversations or agreement(s) with any officer, agent, or employee of the District shall affect or modify any terms or obligations of the RFQ, or any contract resulting from this RFQ.

7. AWARD OF CONTRACT. Notwithstanding any other provision of this Request for Statement of Qualifications, the District expressly reserves the right to:

7.5. Waive any immaterial defect or informality;

7.6. Reject any or all offers, or portions thereof;

7.7. Cancel the RFQ, in part or in its entirety;

7.8. Reissue a Request for Qualification, with or without modifications;

7.9. Be the sole judge of the merits of the respective offers received.

8. SCHEDULE TIMETABLE OF EVENTS. This schedule below is subject to change. The District reserves the right to change dates, times, and locations, as necessary. All times in the Schedule of Events shall occur

in Arizona Time. Please address all inquiries to the Point of Contact. You may refer to the District website for any updates: www.sedonafire.org.

Activity	Time/Date
Solicitation Issue Date:	
Offer Due Date/Time:	
RFQ Response Opening Date:	
RFQ Response Opening Location:	
Written Inquiries Due Date:	

The Sedona Fire District is committed to accessibility for all individuals. If you require a reasonable accommodation or service to participate, please call (928) 282-6800, at least two (2) business days prior to the scheduled event. Please note that the District will make every effort to secure services, but that services are subject to availability.

Statement of Qualifications Evaluation

- 9. EVALUATION OF STATEMENT OF QUALIFICATIONS (SOQ).** The Firm will be selected through a qualifications-based selection process, which will consist of three four (3) evaluated elements:

9.5. Statements of Qualifications (SOQs) submitted in response to this RFQ.

9.6. Reference verification of the finalists.

9.7. Interviews of the best qualified firm(s).

A Selection Committee will evaluate each RFQ according to the criteria set forth below. Based on the evaluation criteria scoring (worth a maximum of 100 points), scores for each firm will be evaluated to determine the Offeror best qualified for the District.

The Selection Committee may hold interviews. The firms receiving the highest evaluation score from the selection panel may be selected to interview for the contract (short-listed firms). If interviews will be conducted, prior to conducting any interviews, the District will perform a reference verification process by contacting and interviewing the references provided by the short-listed firms. The interview invitation letter will provide the evaluation criteria to be used. The District reserves the right to conduct personal interviews or require presentations of any or all offers prior to the selection of the best-qualified firm. The District will enter into negotiations with the top-ranked firm and execute a contract upon completion of negotiation of fees and contract terms. If the District is unsuccessful in negotiating a contract with the top-ranked firm, then the District may negotiate with the next highest ranked firm until a contract is executed. The District may decide to terminate the selection process at any time.

The Selection Committee shall evaluate offers based upon the following criteria listed below in relative order of importance. All respondents shall respond to the following items, which represent the weighted scoring criteria in the evaluation process. Responses to each of the criteria items below should begin on a new numbered page.

10. EVALUATION CRITERIA (100 points):

Criteria	Weight
Experience with Arizona fire districts, public agencies, public governing boards	30%
Qualifications of assigned personnel, including level of knowledge of Arizona Revised Statutes: Title 48 Special Taxing Districts; Title 38, Chapter 3, Article 3.1 Open Meeting Law; Title 39, Chapter 1, Public Records Law; Title 41, Chapter 23 Procurement Law	30%
Approach to services	20%
Fee structure	20%

11. DISCUSSIONS AND INTERVIEWS. After the receipt of offers, discussions may be conducted with Offeror(s) who submit offers determined to be reasonably susceptible of being selected for award. The Selection Committee reserves the right to conduct personal interviews or require presentation of any or all offers prior to selection or may recommend a firm for a contract award to the Sedona Fire District Board based on the original RFQ submittals. The District will not be liable for any costs incurred by the Offeror in connection with such interviews/presentations.

12. PROTEST POLICY. Any and all protests relating to this RFQ shall be handled in accordance with A.R.S. § 34-603(J).

13. DISQUALIFICATION. The District reserves the right to disqualify any Offeror who fails to provide the information requested, provides materially inaccurate or misleading information, or where actual or apparent conflicts of interest are identified. The disqualification is at the sole discretion of the Selection Committee and the Committee reserves the right to replace the disqualified Offeror.

14. CONTACT WITH DISTRICT EMPLOYEES. This policy is intended to create a level-playing field for all applicant-firms, to ensure that contracts are awarded in public, and to protect the integrity of the selection process. **OFFERORS WHO VIOLATE THIS POLICY MAY BE DISQUALIFIED.**

Beginning on the date the RFQ is issued and continuing until the contract is awarded or the RFQ is withdrawn, all individuals or entities responding to this RFQ—including their employees, agents, representatives, proposed partners, subfirms, joint ventures, or any lobbyists or attorneys acting on their behalf (collectively, the “Proposer”)—shall refrain from direct or indirect contact regarding this RFQ with any member of the selection panel, District staff, or members of the Sedona Fire District Governing Board, except for the designated point of contact identified in this RFQ. Offerors may continue to conduct unrelated business with the District, provided that discussions regarding this RFQ or the selection process do not occur outside of the designated procurement channels.

If an Offeror wishes to communicate with the Fire District Governing Board regarding this RFQ, such communication shall take place only at a public meeting that is properly noticed in accordance with Arizona Open Meeting Law (A.R.S. § 38-431 *et seq.*). Any such meeting must be scheduled through the Fire Chief or other designated District representative and publicly posted at least 24 hours in advance, identifying the participants and subject matter.

Failure to adhere to this policy may result in disqualification from this RFQ process or other remedial actions as determined by the District.

Standard Terms and Conditions

1. **CERTIFICATION.** By signature on the RFQ Agreement Form, the Offeror certifies that:
 - a. The submission of the offer did not involve collusion or other anti-competitive practices.
 - b. The Offeror shall not discriminate against any employee or applicant for employment, on the basis of race, color, national origin, sex (including sexual orientation, transgender status, or pregnancy), religion/creed, age, physical or mental disability, genetic information, or in retaliation, in violation of state or federal law.
 - c. The Offeror has not given, offered to give, or intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip favor, or service to a public servant in connection with the submitted offer. Failure to sign the offer, or signing it with a false statement, shall void the submitted offer or any resulting contracts, and the Offeror may be debarred.
2. **FALSE STATEMENTS.** Offeror represents and warrants that all statements and information Offeror prepared and submitted in response to the RFQ or as part of the contract documents are current, complete, true, and accurate. If the District determines that Offeror submitted an offer with a false statement, or makes material misrepresentations during the performance of the contract, the District may determine that Offeror has materially breached the contract and may void the submitted offer and any resulting contract.
3. **SURVIVAL OF REPRESENTATIONS & WARRANTIES.** All representations and warranties made by Offeror under the RFQ and any resultant contract will survive the expiration or earlier termination of the contract.
4. **GRATUITIES.** The District may, by written notice to the Offeror, cancel the resultant contract if it is found by the District that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Offeror or any agent or representative of the Offeror, to any officer or employee of the District with a view toward securing an award, securing favorable treatment with respect to the awarding, amending, or the making of any determinations with respect to the performing of such award. In the event the District pursuant to this provision cancels the resultant contract, the District shall be entitled, in addition to any other rights and remedies, to recover or withhold from the Firm the amount of gratuity. Paying the expense of normal business meals, which are generally made available to all eligible District customers, shall not be prohibited by this paragraph. For purposes of this RFQ, where the term Firm is used, it shall also encompass an Offeror who is an attorney not affiliated with a Firm.
5. **PAYMENT:** The District will make every effort to process payment for the purchase of goods or services within thirty (30) calendar days after receipt of goods or services and a correct notice of amount due, unless a good faith dispute exists as to any obligation to pay all or a portion of the account.
6. **APPLICABLE LAWS.** In the performance of the resultant contract, Offeror shall abide by and conform to any and all laws and regulations of the United States, State of Arizona, the Sedona Fire District, including but not limited to federal and state executive orders providing for equal opportunities, the Federal Occupational Safety and Health Act, the Arizona Rules of Professional Conduct, and any other federal

or state laws applicable to the contract. The resultant contract shall be governed by the State of Arizona and suit pertaining to the contract may be brought only in courts in the State of Arizona.

7. **A.R.S § 38-511.** The District may terminate the resultant contract due to conflicts of interest pursuant to the provisions of A.R.S. § 38-511.
8. **DISPUTES AND RECUSAL.** If a dispute arises between the Sedona Fire District and the Firm, the Firm shall recuse itself from advising the Governing Board concerning the dispute, and, if the dispute cannot be resolved informally, withdraw from the representation in accordance with the Arizona Rules of Professional Conduct. Prior to pursuing a claim in court, the parties shall submit their dispute to a mutually agreed private, neutral mediator, with mediation costs to be shared among the Sedona Fire District and the Firm. Unless otherwise agreed in the mediation, the parties retain their rights to arbitration and litigation. The sole and exclusive venues for any related action shall be the Yavapai County or Coconino County Superior Courts.
9. **CONTRACT.** The resultant contract between the Sedona Fire District and the Firm shall be entered into on a form prepared by the District and shall include:
 - a. The RFQ, including instructions, all terms and conditions, specifications, scope of work, attachments, and any amendments thereto.
 - b. The offer submitted by the Offeror in response to the RFQ, including all forms and documents submitted pursuant to RFQ Section 5.1, and any additional changes or amendments mutually negotiated.
 - c. Each provision of law and any terms required by law to be in this Contract, as if fully stated herein.The Sedona Fire District Scope of Services is provided with the RFQ. It is the Offeror's responsibility to review these documents and identify any conflicts/issues as part of the proposal. Please note that the Contract is subject to revisions suggested by the Sedona Fire District Governing Board.
10. **CONTRACT COMMENCEMENT.** Submission of an offer will not form a contract nor will it confer any rights on the Offeror to the award of a contract. A contract will not be created until an award has been made and the parties have executed a separate, full, express, written contract which is or has been approved by the District's Governing Board. A letter or other notice of award or of the intent to award shall not constitute acceptance of the offer or formation of a contract.
11. **CONFLICTS.** In the event of a conflict in language between the RFQ and the resultant contract, the provisions and requirements of the resultant contract shall govern. However, the District reserves the right to clarify in writing, any contractual terms with the concurrence of the Offeror, and such a written contract shall govern in case of conflict with the applicable requirements stated in the resultant contract or the Offeror's offer. The RFQ shall govern in all other matters not affected by the written contract.
12. **SEVERABILITY.** The provisions of this RFQ are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the RFQ.
13. **EXCEPTIONS TO TERMS AND CONDITIONS.** All exceptions included with the Offeror's submission shall be clearly identified in a separate section of the supplemental information document, see Section 5.4(c), in which the Offeror clearly identifies the specific paragraphs of the RFQ where the exceptions occur. Any exceptions not included in such a section shall be without force and effect in any resulting Contract

unless such exception is specifically referenced by the District in a written statement. The Offeror's preprinted or standard terms will not be considered as a part of any resulting Contract. A submission that takes exception to a material requirement of any part of the RFQ, including the Standard or Special Terms And Conditions, shall be rejected.

- 14. RFQ AMENDMENTS/ADDENDA.** Unless otherwise stated in the RFQ Amendment or Addendum, each RFQ Amendment or Addendum shall be acknowledged by the person signing the submission. Failure to acknowledge a material RFP Amendment or Addendum or to follow the instructions for acknowledgement of the RFP Amendment/Addendum shall result in rejection of the submission.
- 15. CONTRACT APPLICABILITY.** The Offeror shall substantially conform to the terms, conditions, specifications, and other requirements found within the text of this specific RFQ. All previous agreements, contracts, or other documents which have been executed between the Offeror and the District, are not applicable to this RFQ or any resultant contract.
- 16. NO WAIVER.** Either party's failure to insist on strict performance of any term or condition of the RFQ shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
- 17. NON-EXCLUSIVE CONTRACT.** Any contract resulting from this RFQ shall be awarded with the understanding and agreement that it is solely for the services that are the subject of this RFQ. The District reserves the right to obtain services from other sources.
- 18. ADVERTISING AND PROMOTION OF CONTRACT.** The Offeror shall not advertise or publish information for commercial benefit concerning this RFQ or any contract arising from it without the prior written approval of the District.
- 19. RELATIONSHIP TO PARTIES.** It is clearly understood that each party will act in its individual capacity and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. The Offeror is advised that taxes or Social Security payments will not be withheld from any District payments issued hereunder and that the Offeror should arrange to pay directly such expenses, if any.
- 20. INDEMNIFICATION.** To the fullest extent permitted by law, the Firm shall defend, indemnify and hold harmless the District, its agents, representatives, officers, directors, board, officials, and employees from and against all claims, damages, losses, and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work or services of the Firm, its employees, agents, or any tier of subfirms in the performance of the resultant contract. Firm's duty to defend, hold harmless, and indemnify the District, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense, that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting there from, caused by any acts, errors, mistakes, omissions, work or services in the performance of the resultant including any employee of the Firm or any tier of subfirm or any other person whose acts, errors, mistakes, omissions, work or services the Firm may be legally liable. The amount and type of insurance coverage requirements set forth will in no way be construed as limiting the scope of the indemnity in this paragraph.

21. OVERCHARGES BY ANTITRUST VIOLATIONS. The District maintains that, in practice, overcharges resulting from antitrust violations are borne by the purchaser. Therefore, to the extent permitted by law, the Firm hereby assigns to the District any and all claims for such overcharges as to the goods and services used to fulfill the contract.

22. FORCE MAJEURE. Except for payment for sums due, neither party shall be liable to the other not deemed in default under the resultant contract if and to the extent that such party's performance of the contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; floods; lockouts; pandemics; injunctions- intervention- acts, or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.

The force majeure shall be deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and shall be deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with the resultant contract. Force Majeure shall not include the following occurrences:

Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused by force majeure. If either party is delayed at any time in the progress of work by force majeure, then the delayed party shall notify the other party in writing of such delay within forty-eight (48) hours commencement thereof and shall specify the causes of such delay in such notice. Such notice shall be hand delivered or mailed *certificate-return receipt* and shall make specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing. The time of completion shall be extended by contract modification for a period equal to the time that the results or effects of such delay prevent the delayed party from performing in accordance with the resultant contract.

23. RIGHT TO ASSURANCE. Whenever one party to the resultant contract in good faith has reason to question the other party's intent to perform, they may demand that the other party give written assurance of this intent to perform. In the event that a demand is made and no written assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the Contract.

24. RIGHT TO ACCOUNTING AND AUDITING RECORDS. The District and its authorized representatives may access and examine all books, documents, papers, records and other information reflecting all time, compensation, and costs billed of any firm as related to any contract held with the District.

25. RIGHT TO INSPECT PLACE OF BUSINESS. The District may, at reasonable times, inspect the place of business of a firm or subfirm that is related to the performance of any contract as awarded or to be awarded.

- 26. LICENSES.** Firm shall maintain, in good standing, all Federal, State, and Local Licenses and permits required for the practice of law in the State of Arizona and the operation of the business conducted by the firm.
- 27. DEBARMENT, SUSPENSION, U.S. GOVERNMENT RESTRICTED PARTY LISTS.** Offeror warrants that it is not, and its Subcontractors are not, on the U.S. government's Denied Parties List, the Unverified List, the Entities List, the Specially Designated Nationals and Blocked Parties List, and neither the Contractor nor any Subcontractors are presently debarred, suspended, proposed for debarment or otherwise declared ineligible for award of federal contracts or participation in federal assistance programs or activities.
- 28. PATENTS AND COPYRIGHTS.** All services, information, computer program elements, reports and other deliverables, which may be patented or copyrighted and created under this RFQ are the property of the District and shall not be used or released by the Firm or any other person except with the prior written permission of the District.
- 29. COST OF BID/OFFER.** The District shall not reimburse the cost of developing or providing any response to this RFQ. Offers submitted for consideration should be prepared simply and economically, providing adequate information in a straightforward and concise manner.
- 30. PUBLIC RECORD.** All offers submitted in response to this RFQ shall become a matter of public record available for review, subsequent to the award notification, in accordance with A.R.S. Title 39.
- 31. TERMINATION FOR NON-APPROPRIATION.** Any contract entered into by the District shall terminate at the end of the then current fiscal period for non-appropriation of funds if the District's governing body fails to appropriate funds to pay for the payments contemplated by the contract. The District's fiscal period ends June 30th of each year.
- 32. A.R.S § 35-392.** The District is prohibited from purchasing from a company that is in violation of the Export Administration Act.
- 33. COMPLIANCE WITH ARIZONA REVISED STATUTES (A.R.S.).** Procurement of certain professional and construction services by a political subdivision within the State of Arizona is governed by A.R.S Title 34. By submitting an RFQ under this solicitation, the submitter certifies that said submittal and their conduct in relation to this solicitation complies with the requirements of A.R.S Title 34, if applicable.
- 34. STATE AND FEDERAL IMMIGRATION LAWS.** The Firm is required to comply with A.R.S. § 41-4401, and hereby warrants that it will, at all times during this contract, comply with all federal immigration laws applicable to the employment of their respective employees (e.g., the Federal Immigration and Nationality Act), the requirements of A.R.S. § 41-4401, and with the e-verification requirements of A.R.S. § 23-214(A) (together the "state and federal immigration laws"). The Firm further agrees to ensure that each subfirm (if any) that performs any work under this contract likewise complies with the state and federal immigration laws. The Firm shall obtain statements from its subfirms certifying compliance and shall furnish the statements to the District upon request. These warranties shall remain in effect through the term of the contract. The Firm and its subfirms shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at www.USCIS.GOV.

The District may request verification of compliance for any firm or subfirm performing work under the Contract. Should the District suspect or find that the Firm or any of its subfirms are not in compliance, the District may pursue all remedies allowed by law, including but not limited to: suspension of work, termination of the contract for default, and suspension and/or debarment of the Firm. All costs necessary to verify compliance are the responsibility of the Firm.

- 35. CERTIFICATION ANTI-ISRAELI BOYCOTT.** To the extent applicable, pursuant to A.R.S. § 35-393, the Firm certifies that it does not currently, and agrees for the duration of the contract that it will not, engage in a boycott of goods or services from Israel. The Firm further certifies that no wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of the Firm (if any) are currently engaged in a boycott of Israel.
- 36. CERTIFICATION FORCED LABOR OF ETHNIC UYGHURS.** To the extent applicable, pursuant to A.R.S. § 35-394, the Firm certifies that it does not currently, and agrees for the duration of the contract that it will not use: (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; (3) any firms, subfirms or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If the Firm becomes aware during the term of the contract that it is not in compliance with this certification, the Firm shall notify the District within five days of becoming aware of the noncompliance. If the Firm does not provide the District with a written certification that it has remedied the noncompliance within one hundred eighty days after notifying the District of the noncompliance, the contract shall terminate.
- 37. LAWFUL PRESENCE IN THE UNITED STATES.** Pursuant to A.R.S. §§ 1-501 and 1-502, the District is prohibited from awarding a contract to any “natural person” who cannot establish that such person is lawfully present in the United States. To establish lawful presence, if the Offeror is a person, the Offeror will agree to produce qualifying identification and sign a District-provided affidavit affirming that the identification provided is genuine. This requirement will be imposed at the time of contract award. This requirement does not apply to business organizations such as corporations, partnerships, or limited liability companies.
- 38. TERMINATION FOR CONVENIENCE.** The District reserves the right to terminate the resulting contract, in whole or in part at any time when in the best interest of the District, without penalty or recourse. Upon receipt of the written notice, the Offeror shall stop all work on the date of termination identified in the notice, notify all subcontractors of the effective date of the termination and minimize all further costs to the District. In the event of termination under this paragraph, all documents, data and reports prepared by the Offeror under the contract shall become the property of and be delivered to the District upon demand. The Offeror shall be entitled to receive just and equitable compensation for work in progress, work completed, and materials or services accepted before the effective date of the termination.

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Special Terms and Conditions

1. **AUTHORITY.** This solicitation as well as any resultant contract is issued under the authority of the District. No alteration of any resultant contract may be made without the express written approval of the District in the form of an official contract amendment. Any attempt to alter any contract without such approval is a violation of the contract. Any such action is subject to the legal and contractual remedies available to the District inclusive of, but not limited to, contract cancellation, suspension and/or debarment of the firm.
2. **TERM OF CONTRACT.** The term of any resultant contract shall commence upon issuance of a contract awarded by the Sedona Fire District and shall continue until completion of the project, unless terminated, cancelled or extended as otherwise provided herein.
3. **KEY PERSONNEL.** It is essential the Firm provide adequate experienced personnel capable of and devoted to the successful accomplishment of work to be performed under any resultant contract. The Firm must agree to assign specific individuals to the key positions.
 - a. The Firm agrees that, once assigned to work under any resultant contract, key personnel shall not be removed or replaced without written notice to the District within five business days.
 - b. If key personnel are not available for work under any resultant contract for a continuous period exceeding 30 calendar days, or are expected to devote substantially less effort to the work than initially anticipated, the Firm shall immediately notify the District, and shall, subject to the concurrence of the District, replace such personnel with personnel of substantially equal ability and qualifications.
4. **PROPRIETARY AND CONFIDENTIAL INFORMATION.** All documents and information submitted with offers, any resultant contract, and in conjunction with the Firm's provision of legal services to the District shall become the property of the District. If an Offeror believes that any such documents or information should remain confidential or is proprietary, it shall stamp as confidential or proprietary that information and submit a statement accompanying the submission of such documents or information detailing the reasons that documents or information should not be disclosed. The District shall make a determination on whether the stamped documents or information are confidential pursuant to applicable law. The District is the final authority as to the extent to which material is considered proprietary or confidential. The District assumes no liability for disclosure or use of unmarked data. Unless identified, information submitted may be disclosed pursuant to applicable law. The District will not consider pricing to be confidential or proprietary. In no event will the District withhold documents or information requested pursuant to a public records request, submitted pursuant to A.R.S. Title 39, Chapter 1, Public Records Law, unless there is an applicable statutory or common law basis to deny the request.
5. **CONFIDENTIALITY OF RECORDS.** The Firm shall establish and maintain procedures and controls that are acceptable to the District for the purpose of assuring that information contained in its records or obtained from the District remains confidential pursuant to applicable requirements.
6. **RESULTANT CONTRACT.** The District will enter into negotiations with the selected firm and execute a contract upon completion of negotiation of fees and contract terms for the Sedona Fire District Board approval. If the District is unsuccessful in negotiating a contract with the best-qualified team, the District may then negotiate with the second or third most qualified team until a contract is executed, or may

decide to terminate the selection process. A contract shall be issued between the District and the successful Offeror(s) following award by the District Governing Board.

- 7. INSURANCE.** The District requires a complete and valid certificate of insurance prior to the commencement of any service or activity specified in this solicitation. the District will notify the successful firm(s) of the intent to issue a contract award. The successful firm(s) shall submit a copy of the insurance certificate for coverage with minimum amounts stated. The coverage shall be maintained in full force and effect during the term of the contract and shall not serve to limit any liabilities or any other firm obligations.
- 8. TERMINATION FOR DEFAULT.** The District reserves the right to cancel the whole or any part of any resultant contract due to failure by the Firm to carry out any obligation, term or condition of any resultant contract. The District will issue written notice to the Firm for acting or failing to act as in any of the following:
- a. The Firm fails to adequately perform the services set forth in the specifications of the contract.
 - b. The Firm fails to make progress in the performance of the contract and/or gives the reason to believe that the Firm will not or cannot perform to the District requirements of the contract.

Upon receipt of the written notice of concern, the Firm shall have ten (10) days to provide a satisfactory response to the District. Failure on the part of the Firm to adequately address all issues of concern may result in the District resorting to any single or combination of the following remedies:

- a. Cancel any contract.
- b. Reserve all rights or claims to damage for breach of any covenants of the contract.

The Offeror shall continue to perform, in accordance with the requirements of the resultant contract, up to the date of termination, as directed in the termination notice. Upon termination under this paragraph, all goods, materials, documents, data, and reports prepared by the Offeror under the contract shall become the property of and be delivered to the District on demand.



RFQ Agreement Form

RFQ #2026-0000 Professional Legal Services: General Counsel

The undersigned on behalf of the entity, firm, company, partnership, or other legal entity identified below, hereby submits this offer to the District in accordance with all terms, conditions, specifications, and amendments set forth in the Request for Qualification (RFQ) and the accompanying Statements of Qualifications (SOQ), Conflict of Interest and Right to Disqualify Forms issued by the District.

Any exceptions to the terms must be expressly stated in writing and are subject to the District's approval before acceptance. By signing below, the undersigned certifies full understanding and agreement to comply with the RFQ package issued by the District.

For clarification of the offer contact:

Click or tap here to enter text.

Name/Title

Click or tap here to enter text.

Federal Employer Identification Number

Click or tap here to enter text.

Firm Name

Click or tap here to enter text.

Email

Click or tap here to enter text.

Address, City, State, Zip Code

Click or tap here to enter text.

Telephone

Authorized Signature for Offer

Name/Title



Conflict of Interest and Right to Disqualify Form

RFQ #2026-0000 Professional Legal Services: General Counsel

The Offeror shall disclose if it has reason to believe, or knows, of any actual, potential, or apparent conflict of interest that may exist in its performing the services under a contract with the Sedona Fire District. An actual, potential, or apparent conflict of interest includes, but is not limited to, the following circumstances:

1. Any officer or employee of the District, or relative of such person, has or would have upon acceptance of the bid, a substantial interest in this pending contract for general legal counsel services to the District's Governing Board or in Offeror, generally. *See A.R.S. § 38-503.*
2. Any conflict related to current clients, former clients, or former government service, as defined in the Arizona Rules of Professional Conduct.
3. Offeror, or any employee, owner, or manager of Offeror, or any relative of such person, is related by blood or marriage to any member of the District's Governing Board.
4. Offeror represents any supplier, vendor, or contractor who has a current or pending contract to provide materials, goods, or services to the District.

The District reserves the right to disqualify all Offerors where any real or potential conflict of interest exists or is disclosed through submitted qualifications or other information available to the District.

The District reserves the right to disqualify any Offeror who withholds or fails to provide requested information, or who provides misleading or materially inaccurate information. The disqualification is at the sole discretion of the District.

By submission of any qualifications hereunder, the Offeror waives any right to object to the District's right to disqualify, including disqualification by reason or apparent conflict of interest determined by the District.

Describe any actual or potential conflicts of interest.

Click or tap here to enter text.

Describe all policies and procedures for identifying and avoiding conflicts of interest, generally and as specifically applicable to any actual or potential conflicts of interest identified above.

Click or tap here to enter text.



Statement of Qualifications: Firm Information Form

RFQ #2026-0000 Professional Legal Services: General Counsel

The Statement of Qualifications (SOQ) submission must include this form.

[Click or tap here to enter text.](#)

Firm Name

Experience:

- ☐ Fire Districts
- ☐ Special Taxing Districts
- ☐ Public Safety Agency(s)
- ☐ Open Meeting Law
- ☐ Public Policy Governance
- ☐ Public Records
- ☐ Procurement Law

Number of Attorneys: [Click or tap here to enter text.](#)

Number of Support Staff: [Click or tap here to enter text.](#)

Number of Years in Practice: [Click or tap here to enter text.](#)

Federal Tax ID#: [Click here to enter ID#.](#)

Main Phone Number: [Click or tap here to enter text.](#)

Firm Email: [Click or tap here to enter text.](#)

Address: [Click or tap here to enter text.](#)

City: [Click or tap here to enter text.](#)

State/Zip Code: [Click or tap here to enter text.](#)

Firm Areas of Law Practiced:	Click or tap here to enter text.
Firm Bar Admissions:	Click or tap here to enter text.
Professional Liability Insurance: (List Issuer & Coverage)	Click or tap here to enter text.



Statement of Qualifications: Primary Attorney Information Form

RFQ #2026-0000 Professional Legal Services: General Counsel

The Statement of Qualifications (SOQ) submission must include this form. Please submit a resume with the SOQ and this form.

Click or tap here to enter text.

Name

Click or tap here to enter text.

Position Title

Experience:

- ☐ Fire Districts
- ☐ Special Taxing Districts
- ☐ Public Safety Agency(s)
- ☐ Open Meeting Law
- ☐ Public Policy Governance
- ☐ Public Records
- ☐ Procurement Law

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

Arizona State Bar Number: Click or tap here to enter text.

Number of Years in Practice: Click here to enter text.

Address Click or tap here to enter text.:

City: Click or tap here to enter text.

State/ZIP Code: Click or tap here to enter text.

Experience representing fire districts/special taxing districts (only):	Click or tap here to enter text.
Examples of similar engagements, e.g. public safety:	Click or tap here to enter text.
Areas of Law Practiced:	Click here to enter text.
Experience with public governing boards and open meeting, public records, and procurement law:	Click here to enter text.
Bar Admissions:	Click here to enter text.
Disciplinary Actions:	Click here to enter text.

(Describe any current or previous disciplinary action by any state bar or court)	
Professional Liability Insurance: (List Issuer & Coverage, if not affiliated with & provided by firm)	Click or tap here to enter text.

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Statement of Qualifications: Assigned Personnel Form

RFQ #2026-0000 Professional Legal Services: General Counsel

The Statement of Qualifications (SOQ) submission must include this form. Please fill out a form for each person that would be authorized to work with the Sedona Fire District. Submit resumes of each authorized person with the SOQ and this form.

Click or tap here to enter text.

Name

Experience:

- ☐ Fire Districts
- ☐ Special Taxing Districts
- ☐ Public Safety Agency(s)
- ☐ Open Meeting Law
- ☐ Public Policy Governance
- ☐ Public Records
- ☐ Procurement Law

Click or tap here to enter text.

Position Title

☐ Attorney ☐ Support Staff (non-attorney)

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

Arizona State Bar Number: Click or tap here to enter text.

Number of Years in Practice: Click here to enter text.

Address: Click or tap here to enter text.

City: Click or tap here to enter text.

State/ZIP Code: Click or tap here to enter text.

Please type "NA" for support staff.

Experience representing fire districts/special taxing districts (only):	Click or tap here to enter text.
Examples of similar engagements, e.g. public safety:	Click or tap here to enter text.
Experience with public governing boards and open meeting, public records, and procurement law:	Click or tap here to enter text.
Areas of Law Practiced:	Click here to enter text.

Bar Admissions:	Click here to enter text.
Disciplinary Actions: (Describe any current or previous disciplinary action by any state bar or court)	Click here to enter text.

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